

First Universalist Church
Rochester, New York

To Nurture the Spirit and Serve the Community.

**Position Description-
Childcare Provider**

(Updated July 2025)

The Childcare Provider(s) are responsible for providing Sunday morning childcare for children ages 6 weeks – 12 years at First Universalist Church and at outdoor functions on occasion. They are charged with keeping our children safe, providing opportunities to play, and creating a welcoming atmosphere for children and parents/caregivers of all backgrounds and family configurations. ***All are welcome here!***

Schedule: 2 hours/week at \$16/hour, Sundays from 10 am-12noon
with opportunities for extra hours on occasion for after church or evening programs,
and possibly for an extra hour starting at 9am on Sundays when the choir rehearses Sept - June

Reports to Minister/Director of Lifespan Faith Development

Childcare Provider(s) job responsibilities include:

- Being present on Sunday mornings in the Childcare Room.
- Keeping attendance records.
- Directing parents on how to register their children for the Faith Development program.
- Providing children with developmentally appropriate opportunities to play.
- Supervising children needing to use the toilet or changing diapers as needed. Using hygiene best practices, including hand washing and gloving for diapering.
- Welcoming new families and children into Childcare and to the church.
- Alerting the Minister of Lifespan Faith Development about any safety concerns or behavioral concerns with children in their care.
- Co-Leading “Circle Time”- Collaborating and consulting with the Minister/Director of Lifespan Faith Development about any planned programming for kids.
- Serving snacks during Sunday morning programming that is attentive to food allergies/sensitivities.

Education/ Experience:

- Experience with children and in early childhood settings preferred.

Qualifications:

- Able to pass background checks for working with children
- Ability to partner with co-provider to care for children
- Excellent verbal communication skills with children and caregivers

- Physical ability to lift small children as needed
- Professional and respectful communication with families, staff, and church members
- Observes boundaries with children to keep them safe
- Must be at least 18 years old, current church members not eligible

Contact Rev. Michelle Yates at edu@uuroc.org or 716-208-5891