

Regional Advisory Committee Member – Volunteer Job Description

Overview

Communities in Schools of Pennsylvania (CISPA) is establishing Regional Advisory Committees to deepen our local presence, strengthen fundraising efforts, and expand our programs throughout our service territory. Each committee will be rooted in one of three key geographic regions: Central, South Central and Southwest Pennsylvania.

Purpose of the Role

Regional Advisory Committee members help CISPA:

- Build local relationships with school districts, businesses, funders, and community leaders.
- Support fundraising efforts through relationship-building, introductions, and event participation.
- Guide regional growth opportunities by offering insight into local needs and potential partnerships.
- Serve as a potential pipeline for future Board of Directors roles.

Core Responsibilities

- Attend quarterly, in-person meetings (1-1.5 hours) held within your region
- Share your insight and connections to help CISPA grow its local network
- Make warm introductions to businesses, community leaders, and potential donors
- Help identify new school district partners or regional workforce development contacts
- Advocate for CISPA's mission in your personal and professional networks
- When possible, attend and support CISPA-hosted events in your region.

Time Commitment

- Approximately 4 meetings per year (1 per quarter), in person
- Occasional email follow-ups and outreach between meetings
- Participation in events or support with special initiatives

Ideal Members

We are looking for individuals who:

- Live or work in one of CISPA's service regions
- Have strong local knowledge or community connections

- Are passionate about education, youth development, or equity
- Have access to local networks (e.g., schools, businesses, civic groups, corporations)
- Are collaborative, mission-aligned, and committed to supporting CISPA's growth

Note: This is a non-governing, volunteer role. Participation on the Regional Advisory Committee does not carry fiduciary responsibility, but active members may be considered for future board opportunities.

Contact to Learn More

To express interest or refer a potential member, please contact:

Dr. Jessica Knapp

President & CEO

jessica@cisofpa.org

(O): 717-233-4330

(C): 717-418-9898