

City of Hope National Medical Center in Duarte, California is seeking a Director of Graduate Medical Education (GME), Clinical Training, and Designated Institutional Official (DIO)

Founded in 1913, City of Hope is a non-profit NCI-Designated Comprehensive Cancer Center focused on cutting edge treatment of patients with cancer and other catastrophic diseases. Home to one of five Beckman Research Institutes, the City of Hope campus is also a center of robust clinical, translational, and basic science research programs.

GME is an essential and integral part of the academic atmosphere and clinical environment necessary to accomplish the mission of City of Hope. All residency and clinical fellowship programs at City of Hope are overseen by the Designated Institutional Official, the Director of Graduate Medical Education & Clinical Training and by the Graduate Medical Education Committee (GMEC). The office of GME offers a variety of resources to assist residents, fellows, faculty and staff in meeting their clinical training goals and objectives.

The Clinical Research Training Office (CRTO) provides comprehensive training in clinical research, good clinical practice and responsible conduct of research. City of Hope's dual strengths in breakthrough biomedical research and compassionate patient care form the basis for their comprehensive approach, educating students, residents, fellows, and faculty in practical applications of scientific knowledge, for the treatment of patients everywhere.

The successful candidate will be experienced in upholding ACGME and AAMC guidelines in a residency or medical school. The incoming candidate will serve as both the Director of GME & Clinical Training as well as the Designated Institutional Official (DIO) over the 10 clinical residencies and fellowships offered at City of Hope. Additional responsibilities include:

- Work alongside the GME Committee to provide oversight, guidance, and support to ensure the highest quality of education and work environment for the trainee programs
- Meet with GME staff weekly and act as a liaison to the clinical program directors
- Develop and review policies and procedures that affect both ACGME-accredited and non-accredited clinical training programs and their trainees
- Review and approve non-ACGME accredited clinical training programs to ensure that they meet equivalent standards to those required for the accredited programs
- Review and approve changes to training programs which could affect educational quality or require ACGME approval
- Provide a forum for exchange of information among all parties involved in graduate medical education

For a full position description and to discuss the position by phone, send your curriculum vitae to Alyssa Barraza, Senior Search Consultant in the Department of Academics at Merritt Hawkins to alyssa.barraza@merrithawkins.com. You can also reach Alyssa directly at (469)-524-1527.

City of Hope is an equal opportunity employer who values diversity and candidates of all backgrounds are encouraged to apply.