



Drexel University College of Medicine is the largest private medical school in the country and the fourth largest overall. Drexel University College of Medicine evolved from the consolidation of two of the nation's most venerable medical schools with rich and intertwined histories: Hahnemann Medical College and Woman's Medical College of Pennsylvania. Established in 1848 and 1850, respectively, they were two of the earliest medical colleges in the United States, and Woman's was the very first medical school for women in the world.

Today, with more than 1,000 medical students, Drexel University College of Medicine has the largest medical student enrollment of any private medical school in the nation. In addition, graduate students number more than 500, and the College is the academic partner in the education of some 550 medical residents. There are more than 700 clinical and basic science faculty, and more than 1,700 affiliate and volunteer faculty.

**Position Title:** Assistant/Associate Dean for Assessment and Evaluation

**Job Overview:** The Associate Dean for Assessment and Evaluation is responsible for developing and overseeing data driven measures to assess and evaluate all aspects of the undergraduate medical education curriculum of the College of Medicine. The successful candidate will report to the Senior Associate Dean of Curriculum and will work closely with course and clerkship directors, as well as with other members of the faculty and administration, to ensure that assessment and evaluation measures of students are consistently applied and are tightly linked to objectives.

**Qualifications:**

- Doctorate in a field related to biomedical education (MD, PhD or EdD)
- Minimum of 5 years work experience at a medical school or academic medical center or equivalent experience
- Demonstrable record of achievement in course and curricular assessment and evaluation
- Expertise with quantitative and qualitative methods, evaluation design, data analysis and design and validation of assessment instruments
- Strong managerial, organizational and leadership skills
- Excellent communication and presentation skills
- Ability to plan strategically, establish priorities and achieve target outcomes
- Ability to work collaboratively and as part of a team

**Essential Functions:**

- Provide leadership in the collection and analysis of data to support a continuous quality improvement process for the curriculum and its associated components
- Supervise the delivery, analysis and reporting of all internal and external (e.g., NBME Subject Examination; Institutionally developed course-based) student examinations
- Oversee the collection, analysis and reporting of student evaluations of courses, faculty and peers.

- Maintain a comprehensive system of assessment data management and reporting through the Oasis medical education platform, or database tools.
- Develop curriculum mapping and examination question banking to assure that program goals and objectives are adequately tracked, taught, and evaluated.
- Develop regular data reports for various internal constituents (Educational Coordinating Committee, Graduate Programs Committee, Executive Committee of the Faculty) on key outcome measures (e.g., USMLE scores and pass rates, AAMC Graduation Questionnaire)
- Participate as a key member of a team that provides regular reports to external accrediting agencies (e.g., Liaison Committee on Medical Education)
- Develop an assessment plan for a planned four-year branch campus including hiring and training additional staff
- Provide faculty development consultations to enhance course and program specific assessment methods.
- Implement data driven measures to evaluate DUCOM baccalaureate premedical and pre-health graduate programs as well as the MD/Ph.D program.
- Provide leadership for junior faculty efforts in the development of educational scholarship in the College of Medicine.
- Develop an educational scholarship program based on your interest.
- Occasional travel to the Drexel Tower branch campus in Reading may be required.

#### **Supplementary Posting Information:**

Drexel University's mission is to serve students and society through comprehensive integrated academic offerings enhanced by technology, co-operative education, and clinical practice in an urban setting, with global outreach embracing research, scholarly activities, and community initiatives.

Drexel University offers an attractive benefits package including tuition remission, a generous retirement package with matching funds (up to 11 percent) and an opportunity to join a talented team of professionals directly helping the University achieve its record growth and quality reputation.

Drexel University is an Equal Opportunity/Affirmative Action employer, welcomes individuals from diverse backgrounds and perspectives, and believes that an inclusive and respectful environment enriches the University community and the educational and employment experience of its members. The University prohibits discrimination against individuals on the basis of race, color, national origin, religion, sex, sexual orientation, disability, age, status as a veteran or special disabled veteran, gender identity or expression, genetic information, pregnancy, childbirth or related medical conditions and any other prohibited characteristic. Please visit our website to view all [University Policies](#) and [Workplace Postings](#).

Background investigations are required for all new hires as a condition of employment, after the job offer is made. Employment may not begin until the University accepts the results of the background investigation.

To apply for this position, please apply online at:

[www.drexelmedjobs.com/applicants/Central?quickFind=74660](http://www.drexelmedjobs.com/applicants/Central?quickFind=74660) or visit [www.drexelmedjobs.com](http://www.drexelmedjobs.com) and search for **Assistant/Associate Dean for Assessment and Evaluation**. The requisition number is **3877**.

For more information about Drexel University College of Medicine, please visit [www.drexelmed.edu](http://www.drexelmed.edu).

