



College of Medicine

UNIVERSITY OF CENTRAL FLORIDA

**UCF/HCA Healthcare GME
Designated Institutional Official
Orlando, Florida**

The University of Central Florida (UCF)/HCA Healthcare GME consortium is seeking a Designated Institutional Official (DIO) to lead a rapidly expanding number of residency and fellowship programs. THE UCF/HCA consortium is a community partnership with 28 ACGME accredited programs in greater Orlando, Ocala, Gainesville and Pensacola Florida with future expansion planned throughout Florida. This role is responsible for facilitating an integrated approach between the partners to provide an inclusive learning environment for our residents and fellows. The DIO will be employed by the University of Central Florida and report to the UCF/HCA Consortium Executive Board (CEB), and will hold an appropriate faculty title in the relevant UCF department. This position will be a non-tenured position at the associate professor of medicine or professor of medicine rank.

Through efforts such as this UCF/HCA consortium, HCA Healthcare has become the largest sponsor of GME in the United States and is working to create more opportunities for medical school graduates to get the training they need. Although the numbers change on a weekly basis, there are approximately 3,400 residents and fellows in over 250 programs in 17 states with an opportunity to initiate growth through scale, standardization and best shared practices over the coming years.

Responsibilities include:

- Oversight for, and assure continued accreditation of, all ACGME residency and fellowship programs;
- Close monitoring of program quality and any deficiencies: assure compliance with ACGME institutional and program reporting requirements and take steps to address and improve academic quality of all ACGME programs;
- Chair the Graduate Medical Education (GME) committee, carrying out and documenting all GME committee responsibilities required by the ACGME;
- Review and update GME policies in conjunction with UCF and HCA leadership and provide for appropriate policy implementation;
- All other responsibilities required of a DIO by the ACGME;
- Work in collaboration with HCA leadership to review all ACGME application materials and prepare for programmatic and institutional site visits;
- Regular site visits (averaging once/month) to include meeting with program directors and local GME staff;
- Lead the consortium office GME staff;
- Collaboration with UCF business partners (human resources, finance and legal) and HCA leadership including regular meetings with division vice president of GME.



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Additional Position Information:

Salary is negotiable and commensurate with level of experience, degree and faculty title.

Regular monthly travel to all hospital sites is expected within Central and North Florida.

Minimum Qualifications:

Candidates must have a Ph.D., M.D., D.O., or equivalent degree from an accredited medical school, with sufficient academic experience to be appointed at the associate professor of medicine or professor of medicine rank. Experience as an educator, leader, or administrator in an accredited GME program is required.

Preferred Qualifications:

Three or more years of experience in graduate medical education and in managing accreditation activities; with 2 or more years of experience in a leadership role such as program director or GME director. Demonstrated record of academic activities including teaching, and/or completion of scholarly works (prior academic appointments preferred). Superior interpersonal skills and demonstrated ability to collaborate with multiple stakeholders to facilitate mutual growth and goals. M.D. or D.O. degree from an accredited institution with board certification strongly preferred.

An online application must be submitted through <https://jobs.ucf.edu/en-us/job/500104/> to officially be considered for an open position. In addition to the online application, candidates must also submit a cover letter, CV and the contact information for three professional references.

UCF is an equal opportunity/affirmative action employer. All qualified applicants are encouraged to apply, including minorities, women, veterans and individuals with disabilities. As a Florida public university, UCF makes all application materials and selection procedures available to the public upon request.

