

# M3

# EXECUTIVE SEARCH

## Confidential Position Description

### **DIVISION OF INFECTIOUS DISEASES & HIV MEDICINE CLINICAL RESEARCH UNIT DIRECTOR**

### **PARTNERSHIP COMPREHENSIVE CARE PRACTICE**



### **PREPARED BY:**

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## DIRECTOR, CLINICAL RESEARCH UNIT

M3 Executive Search is proud to assist the **Drexel University College of Medicine** with their national search for a board-certified infectious disease physician scientist who will serve as the **Clinical Research Unit Director** (CRU Director) in the **Division of Infectious Diseases and HIV Medicine** and the **Partnership Comprehensive Care Practice (Partnership)**. The CRU Director is the primary clinical research leader within the Division and Partnership and will develop an active, extramurally funded research program and participate in institutional, educational, and clinical initiatives. It is expected that the research program will achieve national recognition for its quality and impact in terms of discovery of new knowledge, funding at NIH and other federal, governmental and foundation sponsors. The CRU director will work with the faculty of the Division and Partnership, together with the Senior Vice Dean for Research, to grow industry sponsored research. It is anticipated that approximately 70% of the CRU Director's assigned time will be devoted to research and administrative duties, and approximately 30% of time will be devoted to clinical services to outpatients and inpatients and/or the education of medical students, residents, and fellows.

## DREXEL UNIVERSITY COLLEGE OF MEDICINE

Drexel is a comprehensive global research university ranked among the top 100 in the nation. With over 24,000 students, Drexel is one of America's 15 largest private universities. Drexel is one of Philadelphia's top 10 private employers, and a major engine for economic development in the region. Drexel has committed to being the nation's most civically engaged universities, with community partnerships integrated into every aspect of service and academics.

Drexel University College of Medicine represents the consolidation of two venerable medical schools with rich and intertwined histories: Hahnemann Medical College and Woman's Medical College of Pennsylvania. Established in 1848 and 1850, respectively, they were two of the earliest medical colleges in the United States, and Woman's was the first medical school for women in the world.

Today, with more than 1,100 medical students, Drexel University College of Medicine is educating 1 in every 83 medical students in the nation. Graduate students number nearly 900. There are 2,700 full-time, part-time, and volunteer faculty.

The College of Medicine's Queen Lane Campus is in a suburban-like setting in the East Falls section of Philadelphia. In the Fall of 2023, the Medical College will move to a new state of the art Health Sciences building on Drexel University's main campus in University City, Philadelphia. The four-year regional medical campus in West Reading, the College of Medicine at Tower Health, opened to its inaugural class of 40 MD students in August 2021. The department of Pediatrics is at St Christopher's Hospital for Children, and the Department of Psychiatry is based at Friends Hospital. Students can receive clinical education at 25 affiliated hospitals and ambulatory sites chose for commitment to teaching as well as medical excellence.

## PARTNERSHIP COMPREHENSIVE CARE PRACTICE

Drexel's Partnership Comprehensive Care Practice (the Partnership) is the largest HIV treatment office in the greater Philadelphia region. The Partnership is an integrated clinical practice site associated with the Community Health Division and has provided care of individuals living with HIV since 1993. As one of the largest HIV care clinics in the region serving close to 1700 patients, the Partnership provides comprehensive, coordinated, primary HIV care with a multidisciplinary approach to care in a one-stop shop model of care for patients living with HIV infection. In addition to providing state-of-the-art treatment of HIV infected patients, the clinic is actively involved in research to develop new sways to treat and control HIV infection and is part of a national clinical trials network called the AIDS Clinical

Trials Group. The Partnership is involved in teaching the next generation of physicians and nurses to care for patients with HIV in collaboration with the Mid-Atlantic AIDS Education and Training Center.

The Division's Clinical Research Unit (CRU) is in the same building as the outpatient clinical practice in Center City Philadelphia. The clinical research team guides patients through all stages of the research process and provides expert coordination of health care services for all participants. The CRU is expanding its translational research program, and investigating cutting-edge technologies, vaccines, and therapeutic treatments for the management and prevention of HIV and other infectious diseases. The CRU provides an environment to conduct high-quality, clinical research. The unit provides both inpatient and outpatient settings for research participants involved in studies by investigators. The CRU includes examination and procedure rooms, including a room dedicated to pharmacokinetic studies, a pharmacy to store study medications and vaccines in a secure, temperature-controlled environment, a conference room, and research staff offices. In addition, the CRU contains a wet laboratory space that is broken into 3 sections: 1) the entry space for specimen receipt and logging, anteroom for PPE dressing and office area; 2) the BSL2 laboratory contains a negative pressurized space that houses a BSL2+ laboratory; and 3) a third room for cryogenic freezers with back-up generator power for long term cryogenic storage of specimens. Trained regulatory, quality assurance, nursing and laboratory staff provide a safe, controlled environment for investigators to conduct state-of-the-art patient-oriented research studies.

## **POSITION OVERVIEW**

The Division of Infectious Diseases and HIV Medicine at the Drexel University College of Medicine invite applications for the Clinical Research Director in the Partnership Comprehensive Care Practice. Candidates with a track record of academic scholarly work in infectious disease and HIV medicine at the level of Associate Professor or Professor are encouraged to apply. Rank and track will be determined according to the qualifications of the candidate.

The CRU Director will be the primary clinical research leader within the division and Partnership. The CRU Director will develop an active, extramurally funded research program and participate in institutional, educational, and clinical initiatives. It is expected that the research program will achieve national recognition for its quality and impact in terms of discovery of new knowledge, funding at NIH and other federal, governmental, and foundation sponsors. The CRU director will work with the faculty of the division and Partnership, together with the Senior Vice Dean for Research, to grow industry sponsored research.

The successful candidate will have exceptional opportunities to grow research through collaborations. Drexel University College of Medicine has a very substantial portfolio of research in HIV, virology, vaccinology, and infectious and inflammatory diseases more broadly. Nationally and internationally recognized faculty conduct NIH supported research in every aspect of HIV/AIDS, from the most fundamental mechanisms at the bench to preclinical models and in human patients. Funding includes major programs from the National Institute of Allergy and Infectious Diseases such as the Martin Delaney Collaboratories for HIV Cure Research; a program project grant to develop preventatives and therapeutics; and the largest T32 training grant in NeuroAIDS. These projects are complemented by extramural programs for community engagement and public health with our clinic population. The College also received highly competitive funding for basic, translational, clinical and population research for COVID-19. Drexel COM is a consortium member of the National Cancer Institute- designated Sidney Kimmel Cancer Center at Thomas Jefferson University and engaged actively in studies of the oncogenic properties of HIV and other viruses. This consortium reflects the many inter-institutional partnerships ongoing in research within the Philadelphia region and within Drexel University.

The CRU Director will have the resources to conduct independent translational/clinical research. Committed resources include space associated with the dedicated CRU, and support personnel including a business administrator, clinical research manager, regulatory coordinator, quality assurance manager and research nurse.

Responsibilities will include managing the research objectives for the division to ensure quality independent translational/clinical research. Providing administrative and grant writing direction and coordination of current and long-range policies, procedures and programs affecting the research operations to ensure operational efficiency and minimize redundancy. The CRU director will also create and support an environment which empowers and expects researchers and staff to: serve as ambassadors, participate in department decisions; negotiate care needs of patients; contribute to the research agenda; accept responsibility for their contribution to patient outcomes and for their own growth and professional competencies.

Additional responsibilities are listed below:

- Manage clinical research staff, setting personnel and training standards
- Partner with the Medical Director, Partnership in a dyad leadership model for the CRU and clinic.
- Oversee research budgets and resource allocation
- Provide oversight for ongoing and planned product trials within the HIV therapeutic area.
- Direct responsibility for the overall research strategy and clinical and scientific development activities.
- Provide strategy for research growth and continued/new funding opportunities
- Obtain externally funded clinical research grants and contracts.
- Be responsible for all management and scientific aspects of conceptualizing and planning clinical trials.
- Provide mentorship to junior faculty, fellows, residents and medical students in research and scholarship.
- Build a portfolio of scholarship.
- Build collaborative research networks across the Drexel University, the Philadelphia region, the nation, and at the international level.

Administrative/ Business Advisory

- Represent the organization at various community and/or business meetings, committees, and task forces; promotes existing and new programs and/or policies.

Quality Research and Patient Care

- Maintain and oversee Continuous Quality Improvement Projects in collaboration with the Quality Assurance Coordinator.
- Review, establish, and maintain research protocols and standards, ensuring that all federal and State policies, regulations, and guidelines are met; establish and coordinate quality improvement, safety, and infection control programs, including COVID-19.
- Follow established departmental policies, procedures, and objectives, continuous quality improvement objectives, and safety, environmental, and/or infection control standards.
- Maintain confidentiality of workplace information according to the policies and procedures of the institution and in accordance with Pennsylvania State Law Act 148.
- Serve as consultant and provide expert advice and guidance within the institution, as well as within the community.

Committee involvement:

- CQI Committee meetings
- Serve on institutional committees, including research leadership.

Professional Development

- Identify learning needs and develop methods for meeting goals.

- Maintain current knowledge base of Infectious Disease and HIV care through independent study, conference attendance, and participation in appropriate professional activities and organizations.
- Maintain current certification(s).

#### Clinic Specific Duties

- Be a Principal Investigator and oversight for Ryan White grants.
- Ensure oversight of research training of students, residents, and external trainees, and collaborate on HIV Continuity Clinic for hospital-affiliated ID fellows.

## QUALIFICATIONS

The new CRU Director will serve as the physician research leader for the Partnership, ensuring effective delivery of care with the highest quality of medical outcomes. A successful candidate should possess the following qualifications:

- A MD or MD/PhD degree from an accredited medical school
- Must be a competent physician, administrator, and team player who is committed to improving medical and psychosocial outcomes for underserved adults
- Board certified in Infectious Disease
- Greater than 3 years of progressively complex administrative experience (e.g., program leader, center/section director, etc.) in an academic medical center setting.
- Demonstrated track record of national distinction in clinical care and research discovery or support in an academic department of medicine or comparable environment.
- Demonstrated commitment to patient care, reflecting a service oriented, team-based philosophy with health professional colleagues from all disciplines, departments, and specialties.
- Demonstrate accountability, professionalism, openness, receptivity to change, creativity and innovation.
- Ability to communicate effectively and to work independently and in collaboration with colleagues
- Values diversity and inclusivity in all aspects of the operation and clinical care
- Successful track record of recruitment and/or development of faculty, trainees, and students.
- Preferred Qualification: additional health profession degree (PhD, MHP, MS, etc.)

## CONCLUSION

Thank you for reviewing the prospectus for this position. Please direct inquiries, nominations, and applications to [M3 Executive Search](#), the national executive search firm assisting with the search. All replies will be held in strict confidence. Correspondence and applications should include a CV and letter of interest and should be submitted electronically to:

**MAGGIE CUNNINGHAM**

*Sr. Executive Consultant*

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# About Philadelphia

Philadelphia is the **second-largest city on the east coast** and the **sixth largest in the United States**, with 3.9 million people residing in the five-county region and 7.75 million in the Philadelphia Designated Market Area, which runs from the Jersey Shore to Allentown, PA. Rich in history and culture, Philadelphia has been at the forefront of the nation's intellectual, economic, and humanitarian development for more than three hundred years.



Today its efforts are being directed to restoration with an emphasis on preserving the best of the past while allowing for the development of a vigorous new city. A city of neighborhoods, trees, parks, and open spaces, Philadelphia offers the advantages of living in a big city while maintaining a small-town atmosphere and preserving reminders of its dignified past.

The Greater Philadelphia area has been on numerous best city lists as a good place to **balance work and family life**. It was a centerpiece of early American history and was host to many of the ideas and actions that gave birth to the American Revolution and independence. Greater Philadelphia has one of the **lowest costs of living** and **median home sales prices** among other large metropolitan statistical areas (MSAs) including Boston, New York, and Washington, D.C.

## Shopping and Dining

Philadelphia is a city of shops rather than huge merchandising outlets. From major department stores, such as Strawbridge's, to complexes such as **The Shops at Liberty Place**, to the boutiques and specialty shops of **Rittenhouse Row**, the city is brimming with fine shopping. A downtown area renaissance has attracted many new stores and shopping areas. Casual South Street offers a colorful variety of galleries, Avant Garde fashions, antique shops, and bookstores. Society Hill, a restored colonial neighborhood, is home to a waterfront shopping complex. The Bourse, across from Independence Hall, houses a collection of specialty shops and restaurants in a restored Victorian stock exchange. A few blocks away is Pine Street's **Antique Row**. The Gallery at Market East contains more than 230 shops and restaurants.



Jewelers' Row is one of the world's largest and oldest **diamond centers**. The stretches north, south, and west of downtown contain several shopping centers, including the Shops of Chestnut Hill in the historic Germantown neighborhood, and the lively Italian Market.

**Reading Terminal Market** is one of America's largest and oldest public markets, housed since 1893 in a National Landmark building, the Market offers an incredible selection of locally grown and exotic produce, locally sourced meats, and poultry, plus the finest seafood, cheese, baked goods, and confections. You can find a widest

variety of restaurants under one roof, all at Philadelphia's historic public market.

# Economy

## #30 Best Cities for Young Professionals in America - niche.com

Like other cities in the Northeast, Philadelphia—**once the manufacturing capital of the nation**—has seen a decline in its traditional industrial base since World War II, as heavy industry moved to areas in the South and West. Until the 1980s, the city's port and petroleum-refining plants contributed substantially to the economy, but since that time **service industries have replaced manufacturing as the dominant economic sector**. Manufacturing, which used to account for 50 percent of the city's employment, now accounts for only about ten percent. Today's leading economic sectors include advertising, financial services, law, and book publishing. The **health care field is also a major income producer**, with some 20 percent of the work force employed in health care services or the city's growing biomedical and pharmaceutical industries. Philadelphia has also made a concerted effort to capitalize on its historic attractions by promoting tourism, most notably through the construction of a **new \$525 million convention center**, completed in 1993, and developing its waterfront areas.

Another target of the city's economic planning has been the promotion of Philadelphia as a venue for corporate headquarters, and new buildings as well as entire office parks have multiplied rapidly along Route 202 just west of the city. Philadelphia houses the tallest building in Pennsylvania, the **Comcast Center**. Other major corporations headquartered in the Philadelphia area today include **SmithKline Beecham, Aramark, Advanta, and CIGNA**.



## Higher Education

More than **80 degree-granting institutions** operate in the Philadelphia region, offering the highest concentration of colleges and universities in America. Nearly **30 of them are located in the city**. Suburban to Philadelphia are prestigious Swarthmore, Haverford, and Bryn Mawr colleges. The Philadelphia region's **six medical schools** graduate nearly 20 percent of the nation's physicians. Degrees are offered in many disciplines, including nursing, dentistry, biological sciences, business, law, and design.



**The University of Pennsylvania:** (Penn) is an Ivy League school with highly selective admissions and a history of innovation in interdisciplinary education and scholarship. Penn boasts a picturesque campus amidst a dynamic city and a world-class research institution. Founded by Benjamin Franklin and recognized as America's first university, Penn remains today a world-renowned center for the creation and dissemination of knowledge.

# Housing and Cost of Living



Planning to settle in the Philadelphia metro area? Living in Philadelphia has a lot to offer, but the suburbs of Philadelphia can deliver affordability, more living space, and great amenities. While Philadelphia neighborhoods are within the city itself, suburbs are their own cities or towns within commuting distance. From most suburbs, **you can reach Center City within 10 to 20 minutes**, especially from Philadelphia's **Main Line** suburbs which are connected to the city center with public transit.

The "**Main Line**" refers to the Pennsylvania Railroad train line that was built in the area beginning around the 1850s. Today, many of the Main Line towns are consistently ranked as some of the **best places to live**

**in Pennsylvania.** The Main Line is known for the physical beauty of the leafy green streets, parks, and gardens, as well as famous attractions, shopping centers, [exemplary schools](#), and countless opportunities for family fun. [Learn more about the History of the Main Line.](#)

Northern Liberties, a former manufacturing district, first started turning heads in the early 90's when a progressive, artist-heavy flock migrated north from Old City, lured by the neighborhood's inherent charm and affordable studio space. The commingling of like-minded residents and entrepreneurs led to a quirky network of bars, restaurants, and boutiques within neighborhood limits – Girard Avenue and Callowhill Street north and south, the Delaware River and 6<sup>th</sup> Street east and west.

## Attractions, Art, and Culture

**9<sup>th</sup> Street Italian Market:** For over 100 years, Philadelphia's S. 9<sup>th</sup> Street Italian Market Shopping District has been a community of immigrants. This history makes the market as unique and special as the over 200 individual businesses that line their streets. There is not other shopping district in America that has withstood this test of time. Generations of immigrant families have lived and worked here side-by-side. Businesses continue to operate in an old-world tradition while recognizing current consumer trends.

**Philadelphia Museum of Art:** Since opening the main building to the public in 1928, the museum has continually updated their collection, programming, and exhibitions to stay relevant and meaningful. The museum's collections reflect Philadelphia's unique history and the passions of generations of Philadelphia's collectors and curators. The museum collection comprises eight curatorial departments: American Art; Contemporary Art; Costume & Textiles; East Asian Art; European Decorative Arts and Sculpture; European Painting; Prints, Drawings & Photographs; and South Asian Art.

Travel + Leisure Magazine's "**America's Favorite Cities**" Ranks Philadelphia #1 in overall culture, #1 in historic sites/monuments, #3 overall food/drink/restaurants, #5 theaters/performance art, and #5 in museums/galleries. Philadelphia's efforts to strengthen its downtown artistic attractions are centered on a 3.5-mile-long stretch along Broad Street dubbed the Avenue of the Arts. **The Academy of Music**, opened in 1857, is located there in the Kimmel Center for the Performing Arts, which includes **Verizon Hall**, **Perelman Theater**, **Innovation Studio**, and **the Merck Arts Education Center**. The **Kimmel Center** is also home to the world-class Philadelphia Orchestra, Philly Pops, Opera Company of Philadelphia, Pennsylvania Ballet, Chamber Orchestra of Philadelphia, American Theater Arts for Youth, and several others.



## Recreation and Outdoors

While Philadelphia's park system includes hundreds of parks and playgrounds, Fairmount Park is the center of the city's recreational activities. Located throughout its 9,204 landscaped acres are 215 miles of trails; baseball diamonds and tennis courts; football, soccer, cricket, field hockey, and rugby fields; golf courses; a rowing course and a stocked trout stream; and a variety of other recreational opportunities. The River Rink at Penn's Landing offers public skating days and evenings from November through February. The city maintains six municipal golf courses. Indoor tennis is available at the University of Pennsylvania's Robert P. Levy Tennis Pavilion.



**Shofuso- the Japanese House and Garden:** First established as a Japanese-style landscape for the 1876 Centennial Exposition, the current garden was designed by Sano Tansai in 1958 when the authentic shoin-style Japanese house was moved here from New York's Museum of Modern Art. For Philadelphia's 1976 Bicentennial celebration, the garden was extensively renovated by Nakajima Kenji in the authentic Momoyama style of early 17th-century Japan.



With more than 200 years of athletic competition history, Philadelphia is considered a premier sports city. The nation's fourth largest media market, Philadelphia boasts extensive athletic facilities, including the Liacouras Center at Temple University and Wachovia Complex, where the **National Hockey League Flyers** host games during the season. Two new state-of-the-art facilities contribute to Philadelphia's reputation as a top sports location: the **National Football League Eagles'** new home, Lincoln Financial Field, opened in August 2003, while the **Major League Baseball Phillies'** new ballpark, Citizens Bank Park, opened in April 2004.

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*Philadelphia ranked #1 Best Cities for Outdoor Activities in America by Niche in 2021*

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