

## **ASSISTANT OR ASSOCIATE DEAN, FOUNDATIONAL SCIENCES CURRICULUM (COLLEGE OF MEDICINE - PHOENIX)**

The University of Arizona College of Medicine – Phoenix is seeking an Assistant/Associate dean, Foundational Sciences Curriculum. This position provides oversight and support for the educational activities of the medical school in the pre-clerkship phase of the curriculum (i.e., Foundational Sciences Curriculum). We seek applicants with expertise in curriculum development and implementation of student instruction methodologies, assessment and tracking of student performance, evaluation of educational programs, faculty development and IT management including curriculum mapping and online curriculum delivery and management. The ideal candidate will need to have experience with active learning methodologies, competency-based medical education principles and a track record in educational scholarship.

The successful candidate will also fulfill the responsibilities of a faculty member in an appropriate department and is expected to participate in teaching, scholarly work and/or research. This individual must qualify for an appointment at the rank of assistant, associate or full professor. Academic appointment and administrative title will be commensurate with experience.

The University of Arizona College of Medicine – Phoenix anchors the 28-acre Phoenix Biosciences Core (PBC). The College inspires and trains individuals to become exemplary physicians, scientists and leaders who are life-long learners and inquisitive scholars. We embrace professionalism, innovation and collaboration to optimize health and health care for all.

Outstanding UA benefits include health, dental, and vision insurance plans; life insurance and disability programs; paid vacation, sick leave, and holidays; UA/ASU/NAU tuition reduction for the employee and qualified family members; state and optional retirement plans; access to UA recreation and cultural activities; and more!

The University of Arizona has been recognized for our innovative work-life programs. For more information about working at the University of Arizona and relocations services, <https://talent.arizona.edu/>

### **Duties & Responsibilities**

- Oversee the design, implementation and evaluation of pre-clerkship courses, themes, Case-based Instruction (CBI) and preceptorship experiences
- Serve as content expert on definable, measurable and trackable educational program outcomes relevant to the Foundational Sciences curriculum.
- Review learning objectives across courses, themes and other didactic elements of the Foundational Sciences curriculum for consistency and alignment with educational program objectives and LCME standards.
- Develop and review curricular roadmap for the Foundational Sciences curriculum to ensure alignment and integration with the clinical phase curriculum.
- Promote instruction and assessment that enable students to cognitively integrate the foundational, clinical, population health and behavioral sciences curricular content.
- Develop and implement an effective developmental assessment system and appropriate assessment tools that align developmental progression within and across courses.
- Ensure that all course grades are filed within the required timeline based on institutional and accreditation requirements.
- Maintain a high-quality competency-based program evaluation system.
- Provide reports for internal and external audiences (e.g., curriculum committee, LCME, etc.) and conduct annual evaluation of faculty in the Foundational Sciences curriculum.
- Use a continuous quality improvement approach in optimizing the quality of the pre-clerkship courses, themes, CBI and Foundational Sciences curriculum.
- Teach students, recruit faculty to teach in the Foundational Sciences curriculum and provide faculty development to pre-clerkship faculty.
- Work with faculty, course directors and Office of Student Affairs to identify students in need of remediation and formulate plans to support students' academic success.

### **Knowledge, Skills, Abilities**

- Effective leadership and organizational skills and ability to establish realistic and achievable priorities, develop project plans and timelines for those priorities and lead faculty and staff to achieve goals and objectives.
- Demonstrated ability to work collaboratively and collegially with a diverse population of faculty, staff and students, and foster a culture of inclusive excellence.
- Have excellent interpersonal and communication skills.
- Minimum Qualifications

- Must possess a PhD, MD or MD/PhD degree.
- At least 5 years of teaching experience in medical and/or health professions education.
- At least 2 years of educational leadership.
- Distinction in medical education and scholarship.
- Experience in undergraduate medical education and foundational sciences curriculum, including, but not limited to, content, active learning methodologies and competency-based medical education principles.
- Educational experience in curriculum development, implementation, assessment and evaluation in medical education.

#### **Preferred Qualifications**

- At least 3 years of experience in an administrative role in a medical school with a proven record of academic and administrative leadership qualities and accomplishments.
- A record of innovative educational teaching and administrative leadership.
- A strong record of research and scholarly activities in the field of medical education.
- Experience with LCME accreditation and standards.

**Type of criminal background check required:** Fingerprint criminal background check (security sensitive due to title or department)

**Contact Information for Candidates** [COMPHX-OFAD@arizona.edu](mailto:COMPHX-OFAD@arizona.edu)

**To apply:** <https://arizona.csod.com/ux/ats/careersite/4/home/requisition/16054?c=arizona>

#### **Documents Needed to Apply**

Curriculum Vitae (CV) and Cover Letter

#### **Diversity Statement**

At the University of Arizona, we value our inclusive climate because we know that diversity in experiences and perspectives is vital to advancing innovation, critical thinking, solving complex problems, and creating an inclusive academic community. As a Hispanic-serving institution, we translate these values into action by seeking individuals who have experience and expertise working with diverse students, colleagues, and constituencies. Because we seek a workforce with a wide range of perspectives and experiences, we provide equal employment opportunities to applicants and employees without regard to race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, gender identity, or genetic information. As an Employer of National Service, we also welcome alumni of AmeriCorps, Peace Corps, and other national service programs and others who will help us advance our Inclusive Excellence initiative aimed at creating a university that values student, staff and faculty engagement in addressing issues of diversity and inclusiveness.