

FRIENDS ^{OF} THE SANTA CRUZ PUBLIC LIBRARIES

FAQS MONTEREY PENINSULA FOUNDATION GRANT

1. How much is the grant?
The MPF grant is a one-to-one match for \$300,000.
2. What are the terms of the grant?
FSCPL has until 2/1/2021 to raise the \$300,000.
3. When will we get the money they are matching?
The money will be given to us in 2 payments of \$150,000. Our first report date is 11/1/2019. Their original intention was to give us the first payment on 2/1/2021. We have notified them that we may have the first \$150,000 raised prior to that.
4. Who wrote the grant?
Vivian wrote the grant application on behalf of the library because the MPF requires grant applicants to have a recent audit, which SCPL had and the FSCPL did not.
5. What is the money to be used for?
The grant was written for the 3 smaller (GP, LSB, BC) branches to supplement the allocations they received from Measure S. The budget submitted covered:
 - a) Improvements to current and additional technical resources
 - b) The creation or enhancement of outdoor courtyards for additional programming space
 - c) Enhanced children's spaces

6. What records must FSCPL keep?

A comprehensive list of all donations, including the name of the donor and the date, amount and form of the donation (check, credit card, security, etc.) must be kept. For amounts less than \$100, donations may be grouped into one sum.

7. What restrictions does the MPF place on the donations?

In-kind donations and volunteer hours do not qualify for the match. Any goods and services received with the donation, such as a \$100 ticket for a dinner to raise funds, must be calculated and removed from the donation if it is to be matched.

8. Are administrative costs outlined in the grant applications?

Yes, the application submitted outlined 8% of the total grant as administrative costs.