

# Running Effective Huddles - Online Webinar

**Tuesday, August 4**  
**9:00 a.m.**  
**\$25**



Learn how to run more effective huddles in this one-hour session. Walk away with tips and tricks that you can apply immediately to all of your meetings.

## Learning Outcomes:

- ◆ Prepare for an effective and professional meeting
- ◆ Build an agenda to engage staff and accomplish the meeting goal
- ◆ Use tools to improve engagement and communication

Register by August 3 to save your virtual seat for \$25 and receive a \$25 credit toward a Michigan Manufacturing Technology Center course.

Presented by Senior Business Advisor Karen Goike, PMP.

**To register, contact Lisa Blumenthal at [blumentl@alpenacc.edu](mailto:blumentl@alpenacc.edu) or 989.358.7296**

## METHOD OF PAYMENT

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## REGISTRATION & BILLING INFORMATION

NAME:

NAME OF ATTENDEE IF DIFFERENT THAN BILLING:

ADDRESS:

CITY:

STATE:

ZIP:

EMAIL:

PHONE:

LAST 4 DIGITS OF SSN:  
XXX - XX -

DATE OF BIRTH:

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