



## **Families Helping Families of Greater Baton Rouge**

### **Board Member Job Description**

**Title:** Board Member Families Helping Families of Greater Baton Rouge

**Reports to:** Chair of the Board

**Role:** To serve as a voting member of the Board of Directors for FHGFB, developing policies, procedures and regulation, and monitoring the financial performance of program.

**Vision:** The vision of Families Helping Families of Greater Baton Rouge (FHGFB) is to “Access Inclusion. Empower lives. ”

**Mission:** The Mission is to provide individualized services, information and support needed to enhance the independence, productivity and integration of persons with disabilities into the community. FHGFB cover Region 2 that includes the following parishes: East and West Baton Rouge, East and West Feliciana, Iberville, Point Coupee, and Ascension.

**Term:** Two years

#### **Time Expectations:**

- Attend regularly scheduled Board meetings, minimum of six (6) per year.
- Participate actively in one or more committees of the board.
- Attend planning meetings, workshops and board development activities.
- Attend, support and participate in special events

#### **Obligations:**

- Fully understand and support the mission of FHGFB.
- Establish policy and procedures.
- Monitor FHGFB financial performance.
- Develop and monitor short and long –range planning and goals.
- Represent FHGFB to the public and private sector; serving as an advocate for FHGFB.
- Bring personal/professional expertise and that of others to support the mission of FHGFB.
- Sign a commitment letter and a confidentiality agreement if elected (copy of documents attached)

#### **Obligations of the Agency:**

- Directors and Officers insurance coverage
- Open and forth right communication