

2021 Unclaimed Property Questionnaire  
Complete & Email to [smartin@cu-cpa.com](mailto:smartin@cu-cpa.com) by October 1, 2021.

Date:

Company Name:

Company Address:

Company Phone:

Federal Employer Identification Number (FEIN):

Primary Contact & Email:

State Unclaimed Property Account # (if known):

**Please answer all of the following questions.**

Yes	No	
		1. Have you reviewed your accounts receivables for credits during the dormancy period?
		2. Have you identified any of the following items not already listed in our preliminary review? a. Uncleared paychecks your payroll provider has issued from your bank account or for which the payroll company has credited back to your account? b. Voided checks written in the last 5 years that are still owed to a vendor?
		3. Do you agree with our preliminary findings?
		4. Do you have unclaimed property <sup>1</sup> ?
		5. Would you like CUAK to prepare your unclaimed property report due 11/1/21?

**Fee: \$65 for a negative report and \$100 per hour to report & submit unclaimed property.**

**NOTE: A “Property Owner List” is attached to help you compile the required information.**

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<sup>1</sup> What is unclaimed property? Unclaimed property is intangible property that is not in the possession of its owner. Examples of unclaimed property include dormant bank accounts, uncashed checks (including paychecks), unclaimed insurance proceeds, forgotten utility deposits, uncashed dividend checks and unexchanged shares of stock. Generally, if the property in question has not had any activity within a certain period of time, and the holder is unable to locate the property owner, it is considered abandoned and must be reported to the respective state’s unclaimed property program. These outstanding liabilities cannot simply be written off and posted to revenue, there are specific regulations that must be followed.

## 2021 Unclaimed Property Owner List

Company Name:

[illegible]