

USTRANSCOM Personal Property Advisory #20-0074

Date: 13 April 2020

From: USTRANSCOM Personal Property Program Directorate (TCJ9), Scott AFB, IL 62225

To: Military Service Headquarters Representatives, Worldwide Personal Property Shipping Offices (PPSO), Personal Property Processing Offices (PPPO), and DoD-Approved Personal Property Transportation Service Providers (TSP)

Subject: Change 4 to the 400NG and International Tender (IT) Addressing the DOD Stop Movement Adjustment

- 1.** Implementing the DOD Stop Movement Order transferred a significant operational and administrative burden to TSPs; in recognition of that burden, USTRANSCOM has approved a 10% Adjustment to shipments processed during the Stop Movement Order period.
- 2.** Change 4 provides guidance and instructions on how TSPs may submit payment requests for the 10% Stop Movement Adjustment and instructs how Shipping Offices should process those requests. Change 4 will be posted at <https://www.move.mil/SME>.
- 3.** This adjustment applies to shipments that were previously awarded to a TSP but cancelled or otherwise withdrawn from the TSP before the shipment was serviced as a result of implementing the Stop Movement Order. Similarly, this adjustment also applies to all shipments awarded to a TSP during the Stop Movement Order period and serviced by that TSP.
- 4.** The Adjustment DOES NOT APPLY to local moves, Non-Temporary Storage- Retrograde shipments, Direct Procurement Method, and One-Time Only shipments.
- 5.** Application of this Adjustment is retroactive, and not tied to publication date of this advisory.
- 6.** For shipments that were previously awarded to a TSP but cancelled or otherwise withdrawn from that TSP as a result of implementing the Stop Movement Order, the Adjustment is based on the estimated weight as submitted by the customer.
 - 6.1.** These shipments will require the TSP to create an e-Bill with a detailed note (i.e., BL, Stop Movement Adjustment, unable to invoice DPS).
- 7.** For all other shipments awarded during the Stop Movement period and serviced by the TSP as ordered, the 10% adjustment is based on the actual weights.
 - 7.1.** Billing for these shipments will be submitted in DPS using the MISC Item code, with a detailed note indicating "DOD Stop Movement Adjustment" and listing the 10% amount associated with item codes listed in paragraph 8 (below).
- 8.** In both scenarios, the Adjustment is based on the following item codes:
 - 8.1.** Domestic: LHS, 105A, 135A, and 135B. TSP's LHS discount (dLHS) applies.
 - 8.2.** International: LHS

9. Item Code exceptions:

9.1. For domestic shipments to/from Alaska, TSP will not include water-haul charge.

9.2. For NTS-R shipments, TSP will use 105J, not 105A.

10. TSPs are required to pass through any charges paid by the Government to the TSP person(s), corporation(s), HHGs carriers, HHGs freight forwarders, or other authorized TSP(s) that actually bears the cost for any shipment(s), or any portion thereof, transported under this guidance and IAW “Pass through requirements” listed in the 400NG and IT.

11. TSPs are only authorized to invoice the Stop Movement Adjustment one time per shipment.

12. All changes to the documents are noted in red on the “List of Changes” in the 400NG and International Tender. Further explanation of these changes are detailed in these documents.

13. Any questions/concerns reference this advisory send an email to the Special Requirements and Rates Team at: transcom.scott.tcj9.mbx.pp-rates@mail.mil.

14. This message was approved for release by the Deputy Director for Operations, Defense Personal Property Program, (TCJ9-O).