



COMMUNITY
LIVING CAMPAIGN

SF RE  **SERVE**

For Potential ReServists 4/17/2017

ENERGIZE A CAUSE WITH YOUR EXPERIENCE

Many adults age 60+ and adults with disabilities want to stay engaged in the workforce while dedicating their skills to important causes. ReServe helps them secure meaningful, part-time work in the nonprofit and public sectors that offers flexibility and a modest stipend.

Dedicate your time and talent to social change

Reinvest your skills and play a critical role in helping nonprofits, public institutions and city agencies stay on mission, working 10-15 hours a week.

Serve with dedication and flexibility

These part-time positions can be ongoing or time limited, in work environments that welcome experience and dedication. In most cases, a work schedule can be tailored to fit your requirements.

Find opportunities that match your experience

From administrative support to community outreach to grant writing, we work to match you with partner organizations that need your help. After your application has been approved, you can also search for openings through our online database.

Earn a stipend while serving your community

In exchange your service, you will receive a stipend equal to the minimum wage. The stipend indicates that your contributions are valuable.

Get Started! Register online for an upcoming SF ReServe First Impressions information session at www.sfreserve.org or call us at 415.821.1003.

The next First Impressions Sessions will be:

- **Thur. May 4 10:00 to 11:30, CLC Office, 1360 Mission St., Suite 400**
- **Tues. May 16, 10:00 to 11:30, Dorothy Day Community, 54 McAllister Street**
- **Wed. May 24, 9:30am to 2pm, Unitarian Universalist Center, 1187 Franklin Street**
(this is a more extensive forum on employment and service opportunities)
- **Thurs. May 25, 10:30 to 11:30, 30th Street Senior Center, 225 30th St (English and Spanish)**
- **Thurs. May 25, 1:00 to 2:30, Richmond Senior Center, 6221 Geary Blvd, 3rd Floor**
- **Thurs. June 1, 10:00 to 11:30, CLC Office, 1360 Mission St., Suite 400**

FREQUENTLY ASKED QUESTIONS

Can any adult over age 60+ or with a disability apply?

SF ReServe is open to San Francisco residents who earn at or below \$36,180 (for a single person), \$48,720 (for a couple), or higher if you have more people in your household. We encourage you to apply if you want to contribute time, talent and experience to strengthen your community by working part-time in the nonprofit or public sector.

Does everyone who applies get accepted?

ReServe is not a fit for everyone. ReServists need to have the skills and experience as well as the generosity of spirit that nonprofits, public institutions, and city agencies need. If ReServe is not the right fit for your work needs, we will connect you with other agencies that might be a better option.

How long does a typical placement last?

Right now, the average length of a placement is likely to be about 12 weeks. Placements can be renewed or extended.

How many hours will I work as a ReServist?

We are unlikely to accept opportunities that are for fewer than 10 hours per week. While there is no maximum, we generally do not post full-time opportunities.

What level of computer proficiency is required for ReServe's positions?

All ReServists are required to fill out timesheets online. Many ReServe positions require an ability to navigate the Web and basic proficiency in word processing and spreadsheet applications. SF ReServe, through Community Living Campaign, can assist ReServists in acquiring computer proficiency.

Does ReServe offer training?

All Partners will provide an orientation around the particulars of each placement and work site, but opportunities are generally filled by ReServists well equipped to perform the tasks involved with each assignment.

Can I serve in more than one assignment at a time?

Yes, if your schedule permits. Some ReServists have worked at two or three different organizations at one time.

Will I lose my unemployment compensation or benefits if I accept a placement?

Maybe. Your unemployment compensation and benefits, such as Social Security, could be affected. We will help you connect with someone for benefits counseling.

Is the stipend taxable?

Yes, the stipend is considered taxable income and reported to the IRS.

When I work as a ReServist, whose employee am I?

Legally, you are the employee of nextSource, SF ReServe's third party employer of record. Your stipend will come from nextSource, which is also responsible for processing your statutory benefits and sending you a W-2 form at year end.