2026 FHGC Residential Parking Decal Application

Forest Hills Gardens Corporation
2 Tennis Place
Forest Hills Gardens, NY 11375

Tel: (718)268-2420
INFO@FHGC.ORG

MUST BE SUBMITTED WITH APPLICATION:

- Current Vehicle Registration for each decal
- Self-Addressed Stamped Envelope
- If Renter, Proof of Residency (e.g., current utility bill)
- Payment: Check or exact cash accepted

OFFICE USE ONLY:	
Mt. Pd:	
AV:	
Reg/ss:	
POR:	

DECAL PRICING* CHARTS

Homeowners

# Vehicles	Total Cost
1	$154.33
2	$308.66
3	$520.15
4	$731.64

Shareholders & Renters

# Vehicles	Total Cost
1	$302.94
2	$668.76

*Price Includes sales tax

APPLICANT INFORMATION (ALL FIELDS MUST BE COMPLETED)

Name: _____
Last First MI

Gardens' Address:
_____
Street Address Apartment Number

Mailing Address: ***(If different from above)***
_____
Street City State Zip Code

All Phone Numbers: _____

Email Address(es): _____

If Renter, Landlord Info: _____
Name Phone Number

Emergency Contact: _____
Name Phone Number

VEHICLE INFORMATION

Vehicle 1

_____ _____ _____ _____ _____ _____
License Plate No. State Year Make Model Color

Vehicle 2

_____ _____ _____ _____ _____ _____
License Plate No. State Year Make Model Color

Vehicle 3

_____ _____ _____ _____ _____ _____
License Plate No. State Year Make Model Color

OFFICE USE ONLY:
DECAL NUMBER

_____
_____
_____

☐ ***Check here to confirm that these are passenger vehicles (no trucks, vans or pickups) and display valid passenger license plates.***

PAYMENT METHOD:

NUMBER OF DECALS: _____ **CHECK ONE:** ☐ **HOMEOWNER** ☐ **CO-OP SHAREHOLDER & RENTER** (max of 2 decals)

TOTAL ENCLOSED: $ _____ ☐ Cash ☐ Check/Money order #_____ ***(payable to Forest Hills Gardens Corp.)***

REQUIRED: PLEASE READ BELOW & SIGN

I understand that parking decals are subject to revocation if incorrect information is given, or if the published rules located on the back of this application are violated, or if there are architectural violations on the property where I reside. I understand that failure to abide by published rules may result in booting, towing, or revocation of parking privileges on FHGC property. I understand that the parking decals issued to me do not guarantee me a parking space. I understand that I am responsible for this parking decal. *There is a $35.00 replacement fee due if the decal is lost or discarded.* **Alterations, Duplications, Misuse, Transfer or Resale of this decal is prohibited.**

_____
Applicant Signature **Date**

FHGC PARKING CONTROL PROGRAM

These regulations govern parking in Forest Hills Gardens. Landlords are strongly urged to notify their tenants about the Parking Control Program. Extra copies of these regulations are available in the FHGC office. The Booting Agent can be reached at (718) 575-1717.

General:

Any vehicle parked on Forest Hills Gardens streets must be identified either by a valid parking decal or by a valid Resident/Visitor pass. The FHGC reserves the right to deny Parking Decals and Passes for any vehicle which is found to be in violation of New York's motor vehicle laws. Inoperable vehicles are not permitted to be parked on FHGC streets.

All vehicles, **including** those with valid decals or valid Resident/Visitor passes, must observe all "No Parking" signs. **Any** vehicle parked in a "No Parking" area, curb plot, fire hydrant, crosswalk, or any other improper location, is subject to booting and/or towing. **Station Square is a No Parking/No Tolerance Zone.** Occasionally, temporary "No Parking" zones will be created on the property for various reasons, e.g., tree trimming, utility work, road or sidewalk repair, etc. Vehicles that ignore these temporary "No Parking" zones will be subject to booting and/or towing **at the owner's expense**.

Anyone interfering with the administration of the Parking Control Program or those who disregard its rules are subject to suspension and/or revocation of their parking privileges and of guest parking privileges. Eligible residents who can purchase and use decals are those who reside at addresses with property maintenance charges that are up-to-date and have no architectural violations.

Resident Decals:

Eligible Gardens residents may purchase parking decals for their automobile(s). Decals are valid for the calendar year indicated. All decals expire on December 31st and are not transferable. If residency ceases, decals become invalid. No refunds are given for partial year used decals; however appropriate exchanges can be made, such as when a resident replaces their vehicle. There is a replacement fee due if the decal is lost or discarded. When the owner of a vehicle is traveling for an extended period, they should arrange for someone to have access to the vehicle should the need arise for it to be moved. It is required that the Gardens office have the contact information for the vehicle's owner on file in case of emergencies.

Please remove all old decals and display only the current year decal on your automobile. Keeping multiple year decals on your vehicle makes it difficult to identify and could result in your vehicle being booted.

Certain types of vehicles may not be eligible for decals or parking on Gardens streets. Examples: Commercial vehicles, over-sized vehicles, certain pick-up trucks, vans, etc. Check with the Gardens Office for more information.



Decals should be placed on the driver side rear passenger window. Decals should be placed on clear glass only; if the rear window is heavily tinted, place the decal on the driver door window. Improperly placed decals could result in your vehicle being booted.

Residents Without Decals Using a "RESIDENT PASS"

If you choose to use a RESIDENT PASS instead of a decal to identify your vehicle, you ***must*** use a pass issued by the FHGC Office. To obtain a RESIDENT PASS you must submit a copy of the current vehicle registration along with your contact information. Only passes with **written** dates are valid.

Warnings

If you receive a "WARNING" notice on your vehicle you ***must*** call the FHGC office at 718-268-2420 to identify the issue.

Car Covers

If a car cover is used, the parking enforcement agent cannot verify if the vehicle is permitted to park on FHGC streets and the vehicle is then subject to booting and/or towing. Please arrange to have the decal visible through the car cover for the parking agents to see.

Temporary Parking of Oversized and Special Vehicle Regulations:

Temporary parking of oversized or special vehicles are permitted to park on our streets **ONLY** with FHGC approval obtained **in advance** from the FHGC office. All such vehicles parked without advance authorization are subject to booting.

Visitor Pass:

Automobiles belonging to guests of residents may be parked on Gardens streets if they display a parking pass in the proper format. Residents can contact the FHGC office for passes. Visitor passes are intended for ***occasional*** use when a guest is visiting a Gardens resident and is together with the resident. ***Continual*** use of a visitor pass can be interpreted as abuse of the Parking Control Program.

1. A legible pass must be placed inside the automobile -- not under the windshield wiper. The pass should be placed on the driver's side of the dashboard so the entire pass can be read from outside the vehicle. When you close the car door be careful to check the air pressure of the closing door does not dislodge the pass and it remains in place before you leave your vehicle.
2. A valid visitor pass must be provided by the host resident. Preferable to use an **office issued** pass.
   -Current Date, Name of Resident, Address being Visited, Name of Visitor.
   Passes with more than one date are not valid
3. If your visitor is staying overnight, the pass date must be changed to the current date by 11 a.m. the next morning.