



APPLYING FOR A LEVEL II SECURITY LICENSE

- 1. Go to TOPS.PORTAL.TEXAS.GOV**
- 2. Click 'Start Individual Application'**
- 3. Select 'Unarmed'**
- 4. Select 'Non-Commissioned Security Officer'**
- 5. Enter all required personal information**
- 6. Enter Andy Frain's business license number: B11045**
- 7. For date of employment, enter today's date**
- 8. Fill in all required information**
- 9. Enter 'Observe and Report' under 'Duties' field**
- 10. Enter your Military Status**
- 11. Select 'Peace Officer' Status**
- 12. Fill in remaining required information and acknowledgments**
- 13. Review Application and Submit**

