

## How do I Register for an Auction at bid.marlinart.com?

From a desktop or laptop: Go to bid.marlinart.com

From a mobile device: Download the Marlin Auctions App Marlin Auctions App

Choose your organization's auction.

1. Click <u>REGISTER TO BID</u> which will bring you to the login page. Choose to either login or if not a member of bid.marlinart.com then it's time to sign up!

2. Click <u>Sign up now</u>. Enter your name, email address and create a password. Once signed up, you will be directed back to the <u>bid.marlinart.com</u> home page.

- 3. Click **REGISTER TO BID** again! To complete your registration you must provide:
  - User Information: Name, Phone, Address, Company Name (your organization)
  - Credit card validation and authentication

You will have the ability to 'watch' and place bids on items in the catalogue. You may also place your maximum bid on an item in advance.

Already a member and forgot your password? No Problem! Click "Forget Password?" and the site will help you to reset your password.

## HOW TO BID:

- Click the PLACE BID button.
- You can enter the starting bid amount or your maximum bid. If there is competitive bidding on the lot, the auction will automatically apply bids on your behalf up to the maximum amount you specify.
- Confirm your bid by clicking the green check mark.

## HOW TO WATCH AN ITEM:

- Click the Star next to the lot number. The star will darken.
- Tap "Watched Lots" in the menu to view the items you are watching.

Please note that double clicking on an image in View Mode will enlarge it to see greater detail.

We hope you enjoy the experience. HAVE FUN AND HAPPY BIDDING!