

## SCORE KEEPER VOLUNTEER INSTRUCTIONS

- Pick up the score sheet at rink coordinator's office; ensure that the data is complete prior to game including bench staff signatures for both teams.
- Make the appropriate entries to the score sheets during the game.
- Use scrap paper and ruler in the basket to ensure score sheet is clean and columns are crossed out accordingly and all scores and Timeouts are recorded at bottom of score sheet at end of game.
- Ensure game end time is marked in appropriate space on score sheet.
- Ensure that all minor officials and officials sign the score sheet after completion of game, (referees, shot clock operator, score keeper, time keeper).
- Return the score sheet to the Tournament office.

**To note: Please do not provide a copy of the game report to the bench staff – this is the rink coordinator's job.**

## TIME KEEPER VOLUNTEER INSTRUCTIONS

- Ensure the scoreboards are operating.
- Consult tournament rules in the box for details on number and time of periods for each age group.
- When the on-ice official provides entries, please record them accurately.
- Assist the score keeper with times of goals, penalties and time outs.
- Work with the score keeper to ensure correct times are entered and ensure that players are released from the penalty boxes at the correct times.
- Sign score sheet once game has been completed.
- Show no more than a 7 goal difference on the scoreboard.

Note: make sure that when there is a 7 goal spread in the second period the clock runs straight time.

## EAST LINK WIRELESS PLAYER OF THE GAME AWARD

Please refer to sheet – this will be presented at the end of EVERY game – you will need to get the mic and present this to the winning player. Refer to sheet of criteria – the scorekeeper and time keeper will decide which player will be given the prize. One player per game.