



Code Enforcement Newsletter: May 1st

It is that time of year again. Everything is starting to open up again and of course this means a busy Code Office, with tasks heavier than our winter work-load.

Building permits are starting to double with work such as generator, solar, shed, deck and additions. This means planning your project...and yes, permitting needs to be planned. **It typically takes 7-10 business days for a complete application to be issued as a permit.**

Research: If you are looking for documents, property information and more, please [visit our page](#). You will see a large Red button, where you can submit a form directly to a Code Officer.

Inspections: If you have an open permit your inspections are outlined for your project. You will need to call the Front Staff a minimum of 24 hours. We pride ourselves on next day inspections, however during this busy time you may not always get next day based on how booked the building inspectors schedule is.

Complaints: If you have land use, or building complaints please contact the Office 646-5187. Complaints are important to us, and we must complete an investigation. Life Safety complaints/concerns are handled immediately all other complaints are responded to in a timely manner.

The following building codes are in effect:

The 2015 IRC (International Residential Code)

The 2015 IBC (International Building Code)

The 2015 IEBC (International Existing Building Code)

The 2021 UPC (Uniform Plumbing Code)

The 2017 NEC (National Electrical Code)

The 2015 IECC (International Energy Conservation Code)

When adding additional Bedrooms, the septic/sewer system needs to be reviewed as well:

If the structure is on Town Sewer, please contact the Sewer District for an availability letter 646-5906.

If the structure is on private septic, you must contact a Septic Design Professional. The Designer will have to determine if the existing septic system is viable and if it can function correctly with the additional demand.

- If the Existing System is not viable; The design professional will complete a HHE-200 (in triplicate) with the new design. The expanded field or tank will need to be installed during the building/addition process prior to issuing a new Certificate of Occupancy, or

- If the Existing System is Viable; The Septic Design Professional will complete an HHE-200 for an alternative location or system modification on the property for the septic system. The HHE-200 when completed and is taken to the Registry of Deed and given a book & page (recorded). You will turn the recorded HHE-200 documents into the Code Enforcement Office. The alternate system does not need to be built unless you have a system failure.

The Code Enforcement Office page on the Town website has a lot of information and tools you can use.

The Town Land Use (Chapter 145) and Flood Plain (Chapter 116) can also be found on the website under "Government" then "Town Code & Charter" tab.