



# FORGE

CHRISTIAN HIGH SCHOOL  
STUDENT HANDBOOK  
2023-2024

*Find Jesus. Forge Purpose. Feel Loved.*

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As a Forge Christian High School Student, I will seek to live out these five core values during my time at Forge:

**F – *Faithfully Worship God***

(Worship)

**O – *Obediently Follow Jesus***

(Discipleship)

**R – *Radically Love Everyone***

(Fellowship)

**G – *Gratefully Serve Others***

(Ministry)

**E – *Eagerly Share Christ***

(Mission)

**Job 23:10**

“But he knows where I am going. And when he tests me I will come out as pure gold.”

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## Introduction

This handbook has been prepared to fulfill two functions. The first is to acquaint those who are considering enrollment at Forge Christian High School with the school's scriptural position, services offered, and the methods God has directed us to use for teaching at Forge. Secondly, this gives basic school information to parent(s)/guardian(s) and students of Forge. *To God be all the glory!*

## About Forge Christian High School

### Background

Forge Christian High School was established on the legacy and foundation of 51 years of Christian education laid by Jesus Center School and Faith Christian Academy. Through the work of God alone, Jesus Center School opened in 1972 with grades K-8, and grades 9-12 were added in 1973. In 1988, the school moved to Arvada and became Faith Christian Academy. In 2023, the high school campus of Faith Christian Academy was sold to Grace Church of Arvada, and Forge Christian High School was launched in the fall of 2023. Forge desires for Jesus to be in the center of every aspect of this school and for the Holy Spirit to be free to direct each activity. The school's primary purpose is to glorify God within the school setting by:

- Providing opportunities for students to discover their God-given purposes and for their faith to be encouraged and strengthened by example, study, and experience.
- Training students in character and obedience.
- Providing a curriculum, which contains high standards, challenging all students to achieve their highest potential, as unto the Lord (Colossians 3:23).
- Providing avenues for students to excel in athletics, fine arts, and S.T.E.M.

Forge Christian High School deeply desires that all students have a personal relationship with Jesus Christ and are encouraged to grow in their relationship with Jesus as they serve others and love, no matter what.

### Mission

Our mission is to see young men and women forged into the image of Christ with a passionate pursuit of God's purposes as they develop a biblical worldview, while experiencing excellence in education, athletics, and the fine arts. We strive to create a culture where every student, teacher, and staff member can thrive by fulfilling Jesus' command of loving God and loving others. Forge Christian High School will work in unison with the Holy Spirit as well as every parent/guardian and church to nurture our students' intellectual, spiritual, social, emotional and physical growth to prepare them for the path God has already planned for them to follow.

## Vision

Find Jesus. Forge Purpose. Feel Loved.

## Culture

We are striving to cultivate a Christ-centered, biblically-based educational culture that develops each student holistically by engaging, encouraging, challenging, and calling each student to excel in mind, soul, body, and heart to fulfill God's purpose for their life.

## What We Believe

- We believe the Bible is the inspired Word of God and is without error on every matter that it touches.  
(2 Tim. 3:16; 2 Peter 1:20-21)
- We believe in one God, the Creator of the universe, the Sustainer of life and the Architect of mankind. He is one God, yet three persons. Although each is distinct in function, They are of the same essence. These Persons are the Father, the Son and the Holy Spirit. We call this union the Trinity. We accept by faith its truth because the concept is taught in Scripture.  
(Deut. 6:4; Matt. 3:16-17; John 10:28-30)
- We believe in Jesus Christ, the second Person of the Trinity, born of a virgin birth yet fully God and fully man. He died upon a literal cross, was buried, and physically rose from the dead three days later. He died to pay the penalty for sin, rose to prove that He is God, ascended to the right hand of God, and will return in power and glory.  
(John 20:31; Rom. 5:8; Isaiah 7:14; Matt. 1:23; Luke 1:35; Rev. 19:11; Mark 16:19)
- We believe all people are justified on the single ground of faith in the shed blood of Christ and that only by God's grace and through faith alone are we saved. We believe the Holy Spirit is the third Person of the Trinity and is fully God. The Holy Spirit convicts, regenerates, baptizes, indwells, enlightens, and empowers believers for godly living and imparts spiritual gifts for the edification of the body of Christ. The gifts of the Holy Spirit are available today.  
(Eph. 1:13-14, 2:8-10, 5:18; 1 Cor. 12:13; Gal. 5:22; John 3:16-19, 5:24; Rom. 3:23, 5:8-9; Titus 3:5)
- We believe in the resurrection of both the saved and the lost; they that are saved unto the resurrection of life, and they that are lost unto the resurrection of condemnation.  
(John 5:28-29)
- We believe Heaven and hell are a reality, and all people will spend eternity in one of these, based solely on their acceptance or rejection of Jesus.  
(Matt. 25:31-46; 2 Thess. 1:8-10)
- We believe in the spiritual unity of believers in our Lord Jesus Christ.  
(Rom. 8:9, 1 Cor. 12:12-13, Gal. 3:26-28)
- We believe in the present ministry of the Holy Spirit by Whose indwelling the Christian is enabled to live a godly life.  
(Rom. 8:13-14; 1 Cor. 3:16, 6:19-20; Eph. 4:30, 5:18)
- We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture.  
(Gen. 2:18-25)

- We believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. We believe that God's command is that there be no sexual intimacy outside of or apart from marriage between a man and a woman.  
(1 Cor. 6:18, 7:2-5; Heb. 13:4)
- We believe that God wonderfully foreordained and immutably created each person as either male or female in conformity with their biological sex. These two distinct yet complementary genders together reflect the image and nature of God.  
(Gen. 1:26-27)

### **Core Values:**

- Every believer is called to live the 5 purposes of God:
  - Worship, Fellowship, Discipleship, Ministry, Mission
- We believe salvation is by faith alone in Christ alone.
- We believe the gifts of the Holy Spirit are available today.
- We observe the practice of Christian baptism by immersion for believers and the Lord's Supper.
- Consistent participation in the local church is a vital component in the life of a vibrant and growing Christian. It is expected that our employees actively participate in a local church.

### **Philosophy and Purpose**

God has ordained three basic institutions – the home, the church, and the state (civil authority). In His plan, parents/guardians have the primary responsibility for training and educating their children, while the church/Christian school has an important supportive role. Forge Christian High School believes that the school is to be an extension of the home with authority delegated to it from the parents/guardians. In a Christian school, there must be unity of purpose between home and school. At Forge, all teaching is presented from a Biblical worldview, ever directing students' focus to Jesus Christ who alone is the source of life, wisdom, and eternal salvation. He alone can lead a student into the proper path (Psalm 25:4-5). A student's vital relationship with the Lord will greatly aid academic, social, intellectual, and physical development.

The entire Forge staff is committed to provide the full curriculum - body (physical), soul (intellectual), and spirit (spiritual). Forge Christian High School's goal is to support the biblical mandate given to parents/guardians for their children: "bring them up in the training and admonition of the Lord." (Ephesians 6:4) Young people need the continuity of ONE message – focusing upon a Biblical worldview about life, creation, and education. Forge desires that students will increasingly develop the character of Jesus Christ, "growing in wisdom, stature, and in favor with God and men." (Luke 2:52). Scripture strongly emphasizes that parents/guardians and teachers are called to "train up a child in the way he should go, and when he is old, he will not depart from it." (Proverbs 22:6)

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Forge stands firmly upon the historical truth and moral foundations of Christianity. These include, but are not limited to, the sanctity of life, the biblical definition of marriage, the attendant boundaries of sexuality and moral conduct, and the clear biblical teaching that gender is both sacred and established by God's design. Forge believes that every person is created in the image of God and any attempt to de-value a person on any basis is an affront to God Himself. Parents/guardians who choose to enroll their children at Forge Christian High School are agreeing to support these and other basic biblical values derived from historical Christianity and the relevant Christian positions embraced by Grace Church, under whose authority the high school rests. Parents/guardians understand and agree that Forge Christian High School will teach these principles and biblical values.

Additionally, the leadership of Forge Christian High School urges parents/guardians to recognize their scriptural responsibility to provide their children with a Christian education (Deuteronomy 6:1-9, Psalm 78:5 & 6, Proverbs 22:6) and to understand that the primary responsibility for this task rests with the parents/guardians (Ephesians 6:4). Forge was founded on and continues to operate upon biblical values and the commitment of Bible-believing Christian parents/guardians who enroll their children in an intentionally Christian environment.

Forge Christian High School will consider admission for students from all families who are willing to support Forge's philosophy and purpose, student conduct requirements, and the school's above-stated positions, as well as being willing to allow and support their children to be educated and influenced in an intentionally Christian environment. Continued enrollment at Forge is contingent upon this same understanding and support.

### **Accreditation**

Forge Christian High School presently holds full accreditation through the Association of Christian Schools International (ACSI). Forge is also accredited by Cognia, an accrediting agency for all public and private schools in our region.

### **STATEMENT OF NON-DISCRIMINATION**

Forge Christian High School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to its students. Forge does not discriminate on the basis of race, color, national and ethnic origin in administration of educational policies, admissions policies, scholarship and loan programs, athletics, and other school-administered programs.

## School Program

### School Calendar

Forge Christian High School schedules no fewer than 172 annual school days and follows a traditional school calendar with classes beginning in August. The following holidays will be observed: Labor Day, five school days for Thanksgiving, approximately 10 school days for Christmas/New Year's, Martin Luther King Jr. Day, Presidents' Day, five school days for Spring Break, and Good Friday (if Good Friday occurs during Spring Break, no extra day will be given).

### School Times

It is important for students to arrive on time and be prepared for class to begin at the appointed time. Students not supervised by an adult may not enter the school facilities until 7:30am and must exit all school facilities by 3:30pm.

### Class Hours

Please see the *Bell Schedule* for a complete list of class hours, including inclement weather delay schedules.

- Monday | 8:15am – 3:05pm
- Tuesday | 9:00am – 2:45pm \*
- Wednesday-Friday | 8:15am – 2:45pm \*

\*Athletic Team Period from 2:50pm – 3:30pm

### Emergency School Closing

In case of inclement weather, TV channels 4, 7, 9, and 31 will broadcast information regarding school closings. Beginning no later than 6:00am, announcements inform listeners if school is closed. School closure decisions are based on weather conditions for the school's immediate area. As weather conditions can vary greatly throughout our attendance area, parents/guardians are encouraged to use discretion in making travel plans both to and from school. We always want individual families to make choices on these days which prioritize safety.

### Online Instruction Protocol

In the event that Forge needs to make up a cancelled school day, an online instruction day will be scheduled. Any online days will be in place of a traditional school day. If the canceled school day is a block day, the next traditional school day will be utilized to make up the missed block day. Prior to the online day, teachers will have posted their assignments in FACTS. Learning activities will be constructed for each of the five subject areas: Bible, Science, Social Studies, Language Arts, and Math. A specific due date will be established based upon the school calendar. Typically, students will have multiple days in which to complete the online make-up school day assignments.

## Outreach and Missions

Loving others is a key component of our vision and has always been in the DNA of the school's history. Students are required to complete 24 hours of community service per school year (including the summer prior to the start of the year). Completion of the 24 service hours will factor into second semester Bible grades and will be reflected on transcripts. Oversight and approval of these hours is provided by Forge's Spiritual Life and Culture Coach.

Forge provides various opportunities each year for students to take part in short-term mission experiences, both locally and internationally. Some of these trips are designed for specific groups, such as certain athletic teams, while others are open to the entire student body. The Forge Spiritual Life and Culture Coach oversees these different opportunities.

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## Academic Program

### Full Time Enrollment Policy

Students seeking to earn a Forge diploma must be enrolled full time via the traditional student program, Career/Technical Education (CTE) program, online/hybrid program, or the international student program. Forge also has a non-diploma homeschool option.

### Graduation Requirements

Students must earn 24 credit hours to graduate from Forge Christian High School. Credit requirements per subject area are as follows:

American Government	0.5
Arts & Technology	1.5
Bible	4.0
Biology	1.0
Economics	0.5
Elective	1.5
English	4.0
Foreign Language	2.0
Math (Algebra I or above)	4.0
Physical Education	1.0
Science (in addition to Biology)	2.0
U.S. History	1.0
World History	1.0
<b>TOTAL</b>	<b>24.0</b>

## Diploma Tracks

Forge differentiates graduation requirements into two different diploma tracks:

1. Pre-Collegiate Diploma Track:
  - o Graduation requirements for the *Pre-Collegiate* track include all credit hours listed above in their totality.
2. Core Diploma Track
  - o A *Core* diploma will be issued if the graduate does not meet the *Pre-Collegiate* requirements of 4 Math courses (Algebra I or greater), or 2 years of Foreign Language.

Graduation track distinctions will be identified on diplomas. Students may only graduate with honors or high honors if they have met all of the *Pre-Collegiate* requirements.

## Course Offerings

Course offerings and brief course descriptions can be found in the course description document that is produced annually.

## Drop & Add Policy

Students may drop and add courses prior to the beginning of a semester, unless the course to be added is unable to accept additional students. There will also be a brief period of time after the beginning of the semester when courses can be dropped and added (with the same constraints stated earlier). At the conclusion of this time, typically one week into the semester, there will be no more course drop/adds, unless a change is necessary due to an incorrect placement based on ability. Students may drop and add courses for this reason until the Tuesday after Labor Day in the fall semester and the Tuesday after Martin Luther King Jr. Day in the spring semester. Adjustment of course level in the math curriculum is the only exception to this deadline. If this deadline is passed and the course is a graduation requirement, the only option is for a student to complete the required credit through an online course at the student's expense. Students are allowed to drop a course, with parent/guardian permission, any time up to the Friday after parent/teacher conferences. Students are only allowed one study hall and one Teacher Assistant position per semester.

## Withdrawals

If a student withdraws from a course after 4 weeks of the semester, the course will be shown on the transcript as a W. This policy will apply to all core courses (Bible, English, Foreign Language, Math, Science, and Social Studies).

## CCU Academy

Forge has a partnership with Colorado Christian University's CCU Academy whereby Forge students are able to earn an Associate of Arts Degree from CCU by the time they graduate. Students electing this option will have certain Dual Credit courses that must be completed in order to earn the degree.

## College Credit Conversion to High School Credit

Forge will grant high school credits for courses taken through a college program, provided the student acquires administrative approval prior to attempting the class.

Credit will be granted as follows:

- College course (2.0 - 4.0 credits) = 0.5 high school credits
- College course (5.0 or more credits) = 1.0 high school credits

Courses taken through the Forge Dual Credit option will be awarded 0.5 high school credits per semester taken.

## Honors Courses/Dual Credit

- Students who desire to enroll in an AP or Dual Credit courses may do so under the following conditions:
  - Obtain a signature on their course selection worksheet from their current teacher in the appropriate subject.
  - Students may be required to complete a placement test for the following disciplines: Math, Science, and English.
  - To retain eligibility to enroll in future courses within that same discipline, students must maintain a grade average of "C" or higher. Therefore, if a student earns a D or an F in an Honors/AP or Dual Credit course, they may be removed from that course at the beginning of the following semester.
- Students and parents/guardians are required to sign the *Dual Credit Course Agreement Form* each year. This includes acknowledging the following:
  - Dual courses are offered primarily through Colorado Christian University. These courses provide motivated high school students the opportunity to earn college credit and develop skills and study habits that are vital to success in college. A student's willingness to take these rigorous college-level courses is highly regarded by many colleges and universities and distinguishes them in the college admissions process.
  - Dual Credit courses are designed to provide a more in-depth and faster-paced approach to a subject, so students can expect a greater time commitment in terms of reading, writing, and analysis of class materials.
  - Students are encouraged to take into consideration their expected course load and extra-curricular activities for the next school year when choosing to enroll in Dual Credit classes. In our experience, students who are willing to work hard, are self-disciplined, have good organizational skills, and demonstrate ability in abstract reasoning are most successful in Dual Credit courses.
- Remediation will not be available to a student in an honors course.
- Students may enroll in these courses without enrolling for Dual Credit.
- All students in Dual Credit courses are required to take the final exams for these courses.

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- It will be at the discretion of the receiving post-secondary institution whether or not they will award college credits for these courses. It is strongly recommended that students and parents/guardians look into the transferability of these credits to any colleges they may consider attending.
- Students enrolled in Dual Credit classes must pass the course with at least a “C” in order to earn college credit.
- Students who wish to take the AP exams are able to do so. Forge will order and administer AP tests in the spring for those who chose this option (an additional fee is assessed for the exam).

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## Homework and Testing

Each student who attends Forge Christian High School must understand that consistent study and completing homework is essential to academic success. Homework encourages good study habits and is vital for optimum development of godly character qualities such as dependability and steadfastness. It should be expected that Forge students will have 1 - 2 hours of work outside of class time each day (Dual Credit and AP courses may add time to this maximum). If a student's homework load consistently exceeds this level, consult with the student's teacher(s) or guidance counselor.

### Late Homework

The general expectation is that late work will not receive any credit. Teachers, at their discretion, may give limited opportunities to turn in late work or reduced grades for late work. Any decision to excuse a particular assignment for a specific student must be approved by the Academic Chairperson or the Head of School.

### Make-Up Homework

Students are responsible for promptly rejoining class upon return from any absence. After returning to school, new assignments given shall be completed at the same time as the entire class. Work that was due on the first day of absence is due on their first day back. The number of days to turn in work missed equals to the number of days the student was gone (if one day, the work will be due the second day a student is back in school; if two days, the work will be due the third day the student is back in school; etc.). Homework due the day of a pre-scheduled absence should be turned in that day before the student leaves (unless gone for the entire day), and homework assigned during a pre-scheduled absence must be turned in the day the student returns to school. All long-term absences will be reviewed by the guidance counselor and/or an administrator to determine a feasible plan for make-up homework.

## Testing Guidelines

In an effort to distribute and not overload students with multiple core tests on a single day, Forge has assigned the following days of the week as testing days for core subjects:

- Social Studies and Language Arts
  - First block day of the week (Tu/W)
- Math and Science
  - Second block day of the week (Th/F)

As much as is possible, these departments will adhere to these testing days throughout the school year.

## Final Exams

Students will be required to take final exams. However, under certain conditions, students may be excused from some finals:

- All students must take at least two finals, one of which must be a Core Course final (English, Math, Science, Social Studies).
- Students who have three or fewer absences in all credit-earning classes for one semester will receive an “Attendance” voucher that will allow them to vouch out of one final (Note: 2 Tardies = 1 Absence).
- Students who have no codes for a semester will receive a “No Code” voucher that will allow them to vouch out of one final.
  - For more information on codes, see the “Disciplinary Action” section.
- In Dual Credit courses, final exams will be required (students may not vouch out).
- Finals may not be taken prior to scheduled final days.

## Academic Testing

Essential Student Outcome (ESO) assessments are administered to all students within every core subject. Teachers have created assessments to identify the degree to which Forge students have mastered the most essential skills of biblical integration, written communication, oral communication, collaboration, and problem solving within the context of each core subject. Assessment data is analyzed and evaluated to inform instruction and student progress.

Additional course-specific tools are also used throughout the year to formatively assess student progress. Some of those assessments are formal, while others may be informal or anecdotal.

Students are formally assessed as follows:

- 9<sup>th</sup> Grade | Pre-ACT & ESOs as described above
- 10<sup>th</sup> Grade | Pre-ACT & ESOs as described above
- 11<sup>th</sup> Grade | ACT & ESOs as described above
- 12<sup>th</sup> Grade | ESOs as described above (many will take additional ACT and/or SAT tests).

## Grading System

The grading scale at Forge is as follows:

- A | Outstanding; 90-100%
- B | Good; 80-89%
- C | Satisfactory; 70-79%
- D | Poor; needs improvement; 60-69%
- F | Failure; unsatisfactory: 60% and below

Within this framework, teachers may use their own grading guidelines to assign varying values to specific tasks.

## Weighted Grades

All Forge Dual Credit and AP courses will be weighted in GPA calculations. These courses will be weighted as follows toward the GPA: A=5 points, B=4 points, C=3 points, D=2 points, F=0 points. This system will be reflected on the permanent transcript. The only other courses (whether taken at another school or online) which will be weighted in GPA calculations are those with an AP designation in the course title.

## Gradebook Entries

Standardized gradebook entries will be utilized by all Forge teachers in an effort to clearly communicate with both students and parents/guardians in situations where a numeric grade has not been entered. The following are the possible entries and a brief explanation of each one:

- ‘P’ | Pending
  - Either the assignment is not yet due, or the assignment has been turned in but is not yet graded.
- ‘M’ | Missing
  - The assignment has not yet been turned in but still may be turned in for full or partial credit. Grades entered as missing will calculate as a ‘0’ in the gradebook calculation, thus indicating how the student’s grade will be impacted if this assignment is not submitted. If this designation impacts student eligibility (athletic, senior, etc.) and if the student is within an allotted make-up window (e.g. an excused absence), then the grade will be re-calculated without this zero for eligibility purposes.
- ‘0’ | Zero
  - A zero will be entered for any assignment which is missing and is not eligible to be submitted for any credit (a zero could also be entered if a submitted assignment received a grade of 0%).

## Grade Reporting and Parent/Teacher Conferences

Forge classes are organized on a semester system. Therefore, the school has two separate grade reporting periods and only semester grades are posted on the transcript. Once during each semester, Parent-Teacher conferences are held. All parents/guardians are urged to attend conferences. Grades may be accessed by the student or parent/guardian through FACTS at any time. Grades are updated weekly.

## Honors and Achievements

### Honor Students

During a semester, certain GPA achievements will qualify a student for honors:

- 3.8 - 4.0 GPA | High Honor Roll
- 3.3 - 3.79 GPA | Honor Roll
- All Pre-Collegiate Diploma Track students who achieve a 3.3 - 4.0 GPA will graduate with honors.

### Academic Letters

To earn an academic letter, a student must earn a GPA of 3.8 or above during each semester of the school year. Students will receive the following special awards for each year in which their GPA is 4.0:

- 1<sup>st</sup> year | Pin
- 2<sup>nd</sup> year | Bronze medallion
- 3<sup>rd</sup> year | Silver medallion
- 4<sup>th</sup> year | Gold medallion

### Class Rank and Valedictorian/Salutatorian Qualifications

Class rank will be determined individually, based upon each student's weighted GPA.

Valedictorian and Salutatorian determination will be computed using a weighted GPA. The Pre-Collegiate Diploma Track student who achieves the highest weighted GPA will be recognized as Valedictorian and the student who achieves the second highest weighted GPA will be recognized as Salutatorian. If any student has a weighted GPA that is lower than the highest weighted GPA but has earned an equal or greater number of weighted 5.0 grades with all other grades being 4.0, Co-Valedictorians will be named (Co-Valedictorian status, under these circumstances, does not guarantee equal class rank based on GPA). In fairness to all students, the Counseling department will not be able to counsel students regarding a specific path for achieving Valedictorian or Salutatorian status.

### National Honor Society Qualifications

At Forge, students who maintain a GPA of 3.5 or above and participate in a minimum of one extracurricular activity each year may be eligible for membership in the National Honor Society. Members must also demonstrate honorable character traits such as respect, responsibility, trustworthiness, fairness, caring, and citizenship. Members must demonstrate a commitment to service and leadership skills.

In addition, Honor Society members are expected to willingly participate in several Honor Society service projects throughout the year. Events include Back to School Night/new student orientation, the Youth for Christ College Fair, Forge fundraising, graduation reception, and school-wide service projects and/or other service opportunities that will periodically be made available. Members will be expected to attend a minimum of two Honor Society meetings per semester, generally held before school.

## Special Academic Circumstances

### Disenrollment

Any student who receives two “F” grades at the conclusion of a semester grading period will automatically be placed on Academic Probation. *Academic Probation* is a written agreement to be signed by the student, parents/guardians, and the Academic Director. Such students may not represent the school in extracurricular activities for nine weeks. This policy is not to be confused with the “Weekly Eligibility Policy.” Any student who fails more than two semester classes in a year will be unable to re-enroll at Forge for at least one full semester.

### Restoring Credit

Students may restore credit by retaking any failed courses. This may be done in the classroom or via the online program. In some cases, other online or credit recovery programs may be used, but only with prior approval from the Forge administration. In any situation (failed course or a low grade), when a student retakes a course, both grades are reflected on the transcript but only the highest grade factors into the GPA calculation. A student may retake a course as many times as they wish. No additional credit will be granted for the successful completion of a “retake” if credit was previously earned.

### Make-Up Courses

The Forge make-up policy is primarily designed to cover the following situations:

- A student failed a course that is required for graduation and is unable to make this course up in a classroom situation.
- A student is unable to take a required or desired course due to constraints imposed by the Forge master schedule.
- A student needs more credit to graduate than is possible to earn during their remaining high school career.

Any student who wishes to take make-up courses and have them included on their Forge transcript must contact the registrar in advance for approval.

### Students with Special Needs

Students who are identified with special needs through professional evaluation of academic and special testing shall be eligible for various accommodations. The Academic Director, in collaboration with classroom teachers, administration, and parents/guardians, will determine the eligibility of students as well as the appropriate accommodations. Based upon the degree of intervention and modification, the strategy may or may not constitute the need for a remedial grade to be given.

## Attendance

### Illness/Miscellaneous Absences

Illness, transportation issues, or other circumstances may cause an absence to occur.

Parents/guardians are allowed to determine when their student(s) are permitted to miss school.

- Parents/guardians are required to notify the Attendance Office when a student is not in school due to illness or when a student will arrive late.
- Parents/guardians are required to notify the Attendance Office at least one week in advance of any planned absences such as vacations or medical appointments.
  - Parents/guardians are strongly encouraged to schedule family trips and events so they do not conflict with the school schedule, as extended absences can have a detrimental impact on academic performance.
- Students must sign in or out in the Office when arriving to school late or leaving the building early during school hours.
- All students must have parent/guardian pre-approval before leaving the building at any time unless they are eligible for approved off-campus privilege, in which case they must follow the sign-out procedures outlined in their privilege agreement.
  - For pre-approval, the Attendance Office must receive a signed note or phone call from the parent/guardian before any student leaves the building.
  - Students will only be released from a class by a note sent from the office; do not text your student to leave class.
- Any time a student leaves the building without pre-approval from a parent/guardian, a code consequence will be given. In this instance, the absence must be cleared by a parent/guardian, but the code will remain.
  - For more information on codes, see the “Disciplinary Action” section.
- Excessive absences due to health issues may require a meeting with administration to determine if a move to online courses is needed.

### Unaccounted Absences

When any student receives an unexcused absence in any class, an unaccounted absence notice will be issued on the following day. Students are given two days to get the absence cleared. If the unexcused absence is not cleared within two days, a 3-point skip code notice will be issued. If the absence remains unaccounted for by the due date on the notice, the 3-point code will remain. For more information on codes, see the “Disciplinary Action” section.

### Class Absences and Academic Credit

Students will be permitted six absences within a semester. If any student accumulates more than six absences during a semester, no credit will be received for the class.

### Chapel Absences

Attendance will be taken at each chapel so absences occurring during chapel period will be counted toward the student's Attendance Voucher. Three or more chapel absences occurring during one semester will result in the loss of that semester's Attendance Voucher.

## Lunch Absences

Forge has a closed campus for students in grades 9-11. Seniors in 12<sup>th</sup> grade may receive off-campus lunch privileges with parent/guardian permission, as long as eligibility requirements are met. Students without off-campus lunch privileges may not leave for lunch without being signed out in the office by a parent/guardian or designee. If a student is to leave with someone other than their own parent/guardian, the school must receive written notice giving permission for the child to leave with another specified adult. Exceptions to this rule are pre-approved medical appointments for which a signed note or telephone call from the parent/guardian is sufficient permission.

## Absences not Affecting Finals or Class Credit

- Medical/illness absences (coded 'M' in FACTS) with a signed doctor's note will not count against students for final exams.
- Students are allowed up to three school days per semester for bereavement (coded 'B' in FACTS), and these excused absences will not count against the student for class credit or final exams.
- The only other types of excused absences that do not count towards finals are school activities ('SA' in FACTS), inclement weather ('I' in FACTS), and mission trips with administrator approval\*.

*\*In order for mission trips outside of those provided by Forge to be treated as a school activity, the name of the sponsoring organization, an itinerary, and contact information of the person supervising the trip should be submitted directly to the Head of School or Spiritual Life and Culture Coach before the trip occurs.*

## Parent/Guardian Notification of Absences

The school will notify a parent/guardian of all student absences. Notification occurs in two ways: 1) the Attendance Office will attempt to contact the student's parent/guardian by telephone; and 2) students' attendance information is available in FACTS.

## Tardy Policy

Parents/guardians should notify the Attendance Office when a student is going to be arriving at school late. Every student who arrives after the designated start time will be considered absent and must sign in at the Attendance Office. Students who arrive to any subsequent class throughout the school day after the bell has rung will be counted tardy during the first 5 minutes of the class and absent following the first 5 minutes. Two tardies will count as one absence in calculations for finals vouchers or loss of credit. Students who do not report, or are more than 5 minutes late to a class, will be counted absent unexcused and will be subject to a skip code. For more information on codes, see the "Disciplinary Action" section.

## Attendance Voucher for Final Exams

Students who have three or fewer absences in all credit-earning classes for one semester will receive an Attendance Voucher that will allow them to vouch out of one final. Each semester, students get 4 'free' absences which will be cleared and not counted toward the loss of a final voucher or a loss of academic credit for the course. Note: 2 Tardies = 1 Absence.

## Field Trips

Any absences due to a field trip is considered a school activity and will not count against vouchers for finals or loss of credit. Eligibility for participation in school/class related activities or field trips which will impact attendance in other classes is the same as athletic eligibility; students with 3 or more D's or any F's may not be eligible to participate in the activity/field trip.

## College Days

Students in grades 11-12 are allowed absences for college visits, per the guidelines below:

- Two college visitation days (coded 'CV' in FACTS) are allowed for every student in grades 11-12.
- A College Visitation Form must be pre-approved by the Guidance Office at least three days in advance of the absence to be considered a College Visit.
- College Visits may not be taken after May 1<sup>st</sup>.
- Any student requiring additional days for auditions or tryouts may be given up to three additional College Days. The total number of college visitation days may not exceed five.
- Students must obtain documentation from the college to validate each visit.

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## Senior Student Privileges

### Senior Campus Privileges

Academically eligible students in 12<sup>th</sup> grade (seniors) may leave campus during lunchtime and during study halls/open periods. Eligibility is updated weekly and it is the student's responsibility to check with the Office to determine eligibility. Seniors who leave the school for any period outside of those allowed by their privileges must provide parent/guardian pre-approval and must sign out at the Office.

Senior privileges are not available to students who:

- Do not have parent/guardian consent
- Have a "D" or "F" in any subject
- Abuse this privilege

Students who have had their privileges revoked but choose to leave the campus will receive a six-point code. For more information on codes, see the "Disciplinary Action" section.

## Senior Trip

- All senior trips will be planned in such a manner as to make the trip affordable for each class member.
- All senior trips will allow and encourage input from all class members, with the ultimate goal being 100% participation.
- Sponsors for the trip will be selected at the discretion of the school Administration.
- Forge Administration will approve all senior class trips.
- In the planning of all senior trip activities, the ultimate goal will be to maintain a godly testimony.

## Senior Trip Eligibility

Students will be excluded from the senior trip if one or more of the following circumstances exist:

- The student is placed on disciplinary probation in the second semester of their senior year.
- Violation of the Student Commitment to Excellence during their senior year.

Any online or homeschool student who has been disenrolled from Forge will not be allowed to participate.

## School Standards

### Chain of Command

Since parents/guardians delegate authority while their student(s) attend Forge Christian High School, it is vitally important that open communication be maintained between parents/guardians and staff members. General disciplinary action involving student behavior will be handled by the teachers. Situations in which student behavior becomes inappropriately chronic or flagrant will be referred to a school administrator.

Forge willingly receives constructive criticism or suggestions concerning ways in which the school might be improved or information concerning problems which may exist. It is the policy of the Forge Board of Education and the Grace Church Leadership Team that those problems, criticisms, or suggestions be taken up first with the school administration. Specifically, parents/guardians are directed to use the following line of communication: teacher, Administrative Director, and finally the Head of School; moving only to the next level if satisfactory progress has not been accomplished.

Forge Christian High School is a ministry of Grace Church, therefore, the Grace Church Elders, under God's direction, are the final authority for the school. The Grace Church Elders have delegated the responsibility of day-to-day operations to the Forge Head of School and their administrative team. Additionally, the Grace Church Elders have approved a Forge Board of Education, the members of which are professing Christians who state their support of the

Forge “What We Believe” section. The Grace Church Elders are responsible for hiring the Forge Head of School and for approving the annual Forge budget. Oversight of all other areas of school operation has been delegated to the Head of School and their administrative team. The Grace Church Financial Director and Forge Head of School make reports, as requested, by the Grace Church Elders regarding the wellbeing and direction of Forge Christian High School. The Grace Church Financial Director meets regularly with the Forge Head of School regarding financial oversight and periodic legal or policy implementation questions that arise.

The Forge Board of Education provides counsel to the Forge Head of School regarding the operation of the school. The Forge Board of Education assumes the following responsibilities and functions:

1. Members of the Forge Board of Education and the Grace Church Elders convene to hear appeals from students who have been recommended for disciplinary or academic disenrollment based upon Forge Student Commitment to Excellence and/or school policy violations. The Forge Board of Education has the authority to overturn an administrative disenrollment recommendation based upon the appeal of a student and/or family.
2. The Forge Head of School schedules a minimum of one annual meeting with the Forge Board of Education in addition to any appeal hearings that arise during the year. The Forge Board of Education is available to consult with the Forge Head of School and administrative team regarding school policy and procedures.

### **Code of Conduct**

Each Forge Christian High School student is expected to live in daily accordance with the principles of God’s Word and authority as they seek to love and respect God and others.

In order to acquire an excellent education and passionately represent Christ at Forge, all teachers must be able to teach, and all students must be able to learn. We will obey and respect God, parents/guardians, staff, and each other. We will responsibly work together to make Forge a safe and caring community.

### **Philosophy of Discipline**

Forge strives to cultivate a Christ-centered culture that supports the development of every student to excel in mind, soul, body, and heart in order to fulfill God’s purpose for their lives. As a result, the intention of Forge is to motivate all students to develop a sense of accountability and to discourage behavior that does not align with the desired culture.

### **Suspension or Dismissal of Students**

Attending Forge Christian High School is a privilege. Any student who impedes the development of the desired school culture or whose behavior is a significant detriment to other students fulfilling God’s purpose for their lives will forfeit this privilege. The Head of School has the authority to suspend any student from school or from specific school activities. Usually, suspension ranges from one to three days. Students who are suspended will lose the opportunity to vouch out of any finals at the conclusion of that semester.

The Head of School also has the authority to recommend disenrollment for any student. The Forge Board of Education and Grace Church Elders will make the final decision regarding appeals to any dismissal of a student.

To be eligible for an appeal before the Forge Board of Education and Grace Church Elders when a student is disenrolled from Forge, there must be extenuating circumstances and an agreement to hear the appeal by the majority of the Forge Board of Education and Grace Church Elders. Based on these criteria, the student may or may not be allowed to appeal the administrative decision. If the Forge Board of Education upholds the recommendation for disenrollment, the student may not be considered for re-enrollment for at least one full semester.

### **Disciplinary Action**

Code violations are given when any student violates the behavioral rules in effect at Forge. Code violations have an assigned point value ranging from 0-6. Minor infractions result in 0 or 1-point codes; more serious or repeated infractions result in a 3-point code; most serious infractions, including violations of the Student Commitment to Excellence result in a 6-point code. Most codes result in a lunch detention.

The accumulation of 6 points or more during any nine-week period of time mandates a change in disciplinary status as well as a suspension as detailed below. Any suspension results in the student losing the opportunity to vouch out of any finals at the conclusion of that semester.

<b>Disciplinary Warning</b>	Assigned for <b>6 points</b> within a 9-week period. <ul style="list-style-type: none"> <li>• Lasts for 45 school days</li> <li>• Suspension: 1 day</li> <li>• Parent/guardian contact</li> </ul>
<b>Disciplinary Probation</b>	Assigned for <b>9 points</b> within a 9-week period or 3 points while on Disciplinary Warning. <ul style="list-style-type: none"> <li>• Lasts for 45 school days</li> <li>• Suspension: 1-3 days</li> <li>• Interview required: Student, accompanied by parent(s)/guardian(s), meet with Dean of Students to develop a collaborative and redemptive plan of action.</li> <li>• Seniors only: Loss of senior privileges for a 4-week period and loss of senior trip eligibility if suspension occurs in 2<sup>nd</sup> semester.</li> </ul>
<b>Recommendation for Disenrollment</b>	Assigned for <b>12 points</b> within a 9-week period or 3 points while on Disciplinary Probation.

## **Student Commitment of Excellence Violations**

*(The Student Commitment of Excellence is attachment "C" on the Forge Christian High School Enrollment Contract. A copy of this agreement can also be found at the end of this handbook).*

Forge Christian High School desires that each student would strive to honor Christ in their actions, words, and activities at all times, whether in their public or private lives. Violations of the Forge Student Commitment to Excellence will result in specified consequences. Consequences will be reviewed and differentiated based upon the nature and impact of each individual offense. Throughout the disciplinary process, it is always Forge's desire to administer reconciliation and restoration to whatever extent is possible.

By way of example and without limitation, the following behaviors may result in a recommendation to the Forge Board of Education and Grace Church Elders for immediate disenrollment:

- Public practice of any sexual immorality, which includes, but is not limited to: indecent exposure (directly or through media), requesting inappropriate sexual pictures from others, inappropriate sexual touching or harassment, etc.
- Possession or use of illegal substances, drug paraphernalia, alcohol, tobacco, or vaping materials at school or a school event.
- Providing illegal substances, drug paraphernalia, alcohol, tobacco, or vaping materials to other students.
- Possession of a weapon at school or at a school event.
- Having or coercing an abortion.
- A second violation of the Student Commitment to Excellence (any time while attending Forge).
- Violation of the Student Commitment to Excellence deemed to be sufficiently egregious.

By way of example, and without limitation, the following violations will place a student on Student Commitment to Excellence Probation, combined with all of its accompanying consequences.

- Sexual immorality.
- Electronically sending, receiving, or posting sexually explicit pictures or sexually graphic verbiage (any form of "sexting").
  - Any student receiving an unsolicited, inappropriate electronic communication is required to notify a staff member who can confirm deletion of the communication and initiate appropriate follow-up action.
- Use of any illegal substance, alcohol, tobacco, or vape pen (regardless of the contents).
- Stealing or vandalism on campus.
- Cheating (third violation).
- Repeated instances of hazing, threatening words or behavior, bullying, sexual harassment, or racist behavior.

- Any word or behavior, due to their severity, deemed to violate the Student Commitment to Excellence.
- Proven criminal offenses.

A student who violates the Forge Student Commitment to Excellence will receive the following consequences:

- A 6-point code
- A minimum one-day suspension.
  - All suspensions remove the opportunity to vouch out of finals at the end of the semester, thus any student suspended from school will take all finals at the conclusion of that semester.

Upon a violation of the Forge Student Commitment to Excellence, the affected student, their parent(s)/guardian(s), and the Dean of Students will develop and follow a collaborative and redemptive plan of corrective action. This plan of action may include, but is not limited to, temporary loss of extracurricular privileges, community service, counseling, educational classes, mentorship, etc. *Failure to complete an assigned process within the allotted timeframe may result in a forfeiture of re-enrollment for the following school year.*

If a student is completely honest and cooperative throughout the process, the Dean of Students may reinstate the ability to utilize their Attendance Voucher if they earn it.

If a student voluntarily reaches out to ask for help or accountability in any area related to the Forge Student Commitment to Excellence, the Dean of Students may elect to have the collaborative and redemptive plan of corrective action be the only step taken. In these instances, the plan will be focused on supportive actions and not punitive ones.

A second violation of the Forge Student Commitment to Excellence Academy will result in the administration making a recommendation for disenrollment. The student may accept the recommendation and disenroll or may choose to appeal the recommendation to the Forge Board of Education and Grace Church Elders, who alone have the authority to reinstate.

## Cheating

Cheating is defined as using information, work, or ideas not allowed or belonging to someone else on a quiz, test, paper, or any assignment in which the teacher specifically directs students to work alone or without resources. This includes the use of AI in place of your own work.

- The first cheating offense will result in a 3-point code violation being issued.
- A second cheating offense will result in a 6-point code being issued combined with an administrator, parent/guardian, student, and teacher conference.
- A third violation will be a violation of the Student Commitment to Excellence and will result in the accompanying consequences.

## Bullying/Racist Behavior/Harassment Policy

Forge Christian High School is committed to maintaining an academic environment in which all individuals treat each other with dignity and respect and is free from all forms of intimidation, bullying, cyber bullying, racist behavior, exploitation, and harassment in any form (including sexual harassment). Forge will take any appropriate action to prevent and correct violations of this policy. Whoever violates this policy will be subject to discipline, up to and including expulsion and referral to civil authorities. The level of discipline will be based upon the circumstances of the infraction. This includes interactions between and among students and/or employees, whether on or off school grounds.

The following definitions will apply for the purposes of enforcing this policy:

- “Bullying” is inappropriate aggressive, harassing, or abusive behavior. Cyber bullying is any use of social media as a platform for such behavior (this includes ‘liking’ or sharing a post that is bullying). Bullying, including cyber bullying, could include, without limitation, actions such as making threats, spreading rumors, attacking someone physically or verbally (whether directly or indirectly), or intentionally excluding someone from a group for an improper purpose.
- “Racist behavior” is actions or words, verbal or nonverbal, that demonstrate prejudice, discrimination, or antagonism based on race. This includes, without limitation, any racial slur, symbol, gesture, etc.
- “Sexual harassment” includes, without limitation, unwelcome advances, requests for sexual favors, and other verbal, nonverbal, or physical conduct of a sexual nature.

Students who believe they have been subjected to conduct in violation of this policy are encouraged to promptly report the matter to a school official (faculty, staff, coach, etc.). Students who witness violations of this policy are also expected to report the matter to a school official. All reports to a school official must be reported to the school administration.

All complaints will be investigated promptly and thoroughly. Every effort will be made to protect the privacy of the parties involved in any complaint. Forge reserves the right to fully investigate every complaint and to notify a student’s parent(s)/guardian(s) and the appropriate civil authorities as individual circumstances warrant. When a Forge staff member receives a complaint, the school administration will be informed immediately and an investigation will begin. If the investigation confirms the allegations, prompt corrective actions shall be taken.

## Student & Staff Grievance Procedure

Whenever a staff member or Forge student communicates a grievance toward another Forge staff member or student, which involves any type of alleged physical or verbal threat, sexual misconduct, racist behavior, criminal conduct, or Student Commitment to Excellence violation, the following procedure must be implemented immediately:

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1. Upon receiving the grievance verbally or in writing, the staff member will communicate with the Dean of Students and the Head of School.
2. Each person involved in the incident is to submit a written summary of their concerns to the Dean of Students. In the event that the grievance is directed toward Dean of Students, the individual may submit a written grievance directly to the Head of School.
3. In addition to the grievance summary, the Dean of Students, depending upon the nature of the grievance, may request that all parties involved provide responses to additional clarifying questions regarding the incident.
4. After all statements have been collected, the Dean of Students will interview each person involved in the situation along with as many witnesses who are pertinent to the situation. With each interview, the Dean of Students will record detailed notes of the verbal interview.
5. After all of the information is gathered, the Dean of Students will consult with the Head of School and communicate all of the testimony, before a final decision is communicated to the individuals involved.
6. It will be the responsibility of the Head of School to determine whether the student or staff member shall be suspended or placed upon paid administrative leave during the investigation.

Copies of all written statements and administrative notes shall be kept on file in the Head of School's office following resolution of the incident.

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## Dress Code

Forge is a new beginning, and with this new beginning we have set one standard for clothing where you may dress for comfort, but not be unkept. This standard must be modest, respectful of others, and Christ-honoring. The Bible makes it clear that men should dress like men and women like women. We will involve student leaders in discussions regarding the standard of dress and allow them to speak into what comfort and excellence looks like.

Throughout the year there will be certain chapels and events where the student body will dress up in order to learn how to function in a world where certain jobs and careers require dressing nicely. At the end of each semester, Forge administration will evaluate the effectiveness of the dress code. If consistent abuse of these freedoms has occurred, more stringent standards and policies will be put in place.

The Dress Code Standards of Forge Christian High School have been designed to clarify the expectations of what appropriate daily dress at Forge embodies. In alignment with the values of Forge Christian High School, students are expected to present themselves in a manner that is respectful and honoring to God and to others. The Dress Code Standards have been shaped in a way that emphasizes modesty, while at the same time promotes a comfortable and positive learning environment that is free of distraction.

Our goal is to draw attention to God and not ourselves. “For you have been called to live in freedom, my brothers and sisters. But don’t use your freedom to satisfy your sinful nature. Instead, use your freedom to serve one another in love.” Galatians 5:13 NLT

Parents/guardians are encouraged to discuss the Dress Code Standards and accompanying scriptures with students to help shed light on the importance of how we present ourselves through our appearance and how we can bring honor to God in the process (1 Corinthians 6:19-20; Romans 12:1-2). If a student or parent/guardian has questions regarding the suitability of a specific item, please bring it to the Dean of Students for clarification prior to wearing it to school. The Dress Code Standards below apply to both male and female students, unless otherwise stated. These Standards govern attendance at school and/or school-sponsored events.

## General

- See-through materials are not acceptable if worn over other clothing items not in dress code (i.e. yoga pants, tops, shirts, etc.).
- Jeans/pants with designed frays, tears, or holes that are mid-thigh or below is allowed. Other items of clothing with frays, tears, or holes are not acceptable.
- Undergarments should not be seen at any time.
- Footwear must be worn at all times. Slippers and shoes with wheels are not acceptable.
- Hats are not allowed to be worn in the building during the school day.
- Hoods may not be worn up/over the head at any time during the school day.
- Hair must be of a modest style, well-kept, neatly groomed, and must be a natural hair color.
- Students may have earrings in the ear and one small stud or hoop in the nose.
- Extremely tight clothing should be avoided and will be deemed unacceptable.
- Messages, symbols, or designs that go against biblical principles or communicate an offensive or inappropriate message are not acceptable. Positive logos, brands, designs, words, and messages are permitted.
- No clothing items are allowed that promote something contrary to Scripture.
- Always ask the Dean of Students before wearing something to school you are unsure about.

## Shirts/Tops

- Shirts/tops must be in good shape without holes, tears, or frays.
- Any color or pattern sized to fit is acceptable.
- Shirts that are modest, cover the torso, and are not low-cut are acceptable. Students may wear sleeveless shirts, provided that the shoulder blade is covered (no tanks, racer-backs, or spaghetti straps).
- Shirts may not fully cover shorts.

## **Pants/Shorts/Skirts**

- Any color or pattern sized to fit is acceptable.
- Shorts inseam must be at least 3 inches.
- Hemlines on dresses or skirts (including any slit) must be within 3 inches of the top of the knee.
- Athletic sweatpants with the Forge logo are allowed.
- Dress joggers are acceptable.

## **Hat Days**

The first scheduled Friday of each month from September – May will be a hat day. Students can choose to pay \$1 to wear a hat. All money raised will go to mission efforts.

## **Dress Guidelines for Extracurricular & Sporting Events**

Regular school dress code applies while attending extracurricular, sporting, and school-sponsored events. Dress expectations for Homecoming and Spring Formal will be communicated.

Attire should not dishonor the school and must be safe and appropriate for the activity. Forge reserves the right to request a student to change into appropriate attire if necessary and/or leave any school-sponsored event.

Students engaged in travel or official Forge functions, including athletics, fine arts, speech and debate, mission trips, outreach events, field trips, other sanctioned Forge activities, or any activity in which the student is representing Forge, may have these policies modified by the leader of the activity as appropriate.

## **Accountability and Non-Compliance**

Students who violate the Dress Code Standards will be given a dress code referral and must correct the problem immediately. If they are unable to correct the violation, the Dean's office will be notified for follow up. It will be at the discretion of the Dean of Students, or another school administrator, to identify an appropriate solution to correct the dress code violation. Most dress code incidents will be addressed by a staff member of the same gender as the student. Any student found to have willfully violated the Dress Code Standards in the opinion of the Dean's office will be sent home for the day.

Students are allowed two referrals per semester without any additional consequence. The third referral and any subsequent referral will result in a lunch detention. The fifth referral and any subsequent referral will result in a 1-point code and a lunch detention.

Forge reserves the right to apply reasonable discretion under the circumstances on a case-by-case basis in enforcing the Dress Code Standards, including enforcing the spirit of the Dress Code Standards, even if a student's presentation or attire does not specifically violate the Standards.

## Technology Use

### General Use

All computer systems and technology resources at Forge are the property of Forge Christian High School and are for school use only. Technology resources include, but are not limited to: computer systems, hardware and parts, printers, power supplies, files, internet access, software, applications, furniture, and all related equipment. Users have no explicit or implicit expectation of privacy.

The following activities with any Forge-owned computer asset is prohibited: downloading programs, pictures, games, music, etc.; looking at, or attempting to look at, inappropriate web sites; going to music sites (Christian or secular); going to game sites of any kind; going to social media sites; bringing programs from home and putting them onto Forge computers; manipulating, or attempting to manipulate, the network or computer programming in any way.

Any use of the technology resources considered to be inappropriate or failure to comply with the Technology Use Policy will result in disciplinary action. The consequences will be differentiated based upon the nature and impact of specific offenses and will be considered at the sole discretion of the I.T. Director and school administrators.

Logoff is mandatory for all Forge computers after each use.

### Security and Incident Response

Sharing of passwords and usernames is prohibited.

Risks involved in sharing passwords include:

- Unauthorized modifications or deletion of network documents, including student records
- Violations of email or internet activity that could result in the user being held liable for the activity
- Intellectual or academic property theft
- Identification theft
- Defamation of faculty, teachers, students, Forge, or Grace Church

A network user that suspects their account has been compromised is directed to contact the I.T. Department immediately. Delay in notifying I.T. may result in that user being held liable for damages.

### Email Use

Network users that are granted an email address shall use their email address for Forge official business **ONLY**. Using a Forge email address for non-school-related functions may result in the loss of email and/or network privileges. Non-school-related functions include, but are not limited to; enrolling in email newsletters of unrelated matter, prize drawings, forwarding of chain mail, enrolling in online services unrelated to the school, and unapproved software registration. If you question whether your use of email is authorized, check with the I.T. Director or Head of School.

## Internet Use

Internet access on the Forge network is a privilege and no right nor expectation of privacy is implied. Use of social media, gaming sites, instant messaging, etc. are not authorized without express written consent of the I.T. Director. Additionally, profane, abusive or impolite language, text, images, or web sites containing this type of data is prohibited when browsing the Internet from all school computer systems.

Although the Internet is filtered, not everything is blocked from viewing; however, *ALL* Internet activity is recorded. Should Forge students access such material by accident, they should report it to the Head of School immediately. In doing so, this will protect students from being held liable for such material being introduced to the Forge network.

## Social Media Policy | Students

Social media technologies provide access to an endless flow of information. They also provide students the ability to create, share, and collaborate on content. This is an avenue for relationships and can assist in the development of critical skills for students today.

The following outlines Forge's Social Media Policy and expectations. Social media refers to online tools and services that allow any internet user to create, share, or publish content. Popular social media tools include TikTok, Snapchat, Instagram, Twitter, Facebook, YouTube, blogging/vlogging sites, LinkedIn, Flickr, etc.

To maintain a safe and productive living and learning environment, Forge requires all students who access or create social networking sites through Forge networks or other wireless/internet provider to know and abide by the following:

- You are responsible and will be held accountable for the content of your communication(s) posted on social media.
- Think before you click; Please take the necessary amount of time to consider the short, long, and far-reaching consequences and effects before communicating online. You are responsible for what you like, comment, post/tweet, share, subscribe to, download, view, etc.
- Do not cyberbully others online. Cyberbullying is considered an act of harassment and is unacceptable.
  - Students are prohibited from using any electronic device to transmit material that is threatening, obscene, disruptive, sexually explicit, and/or can be construed as harassment or disparagement of others based upon their race, color, national origin, sex, gender, disability, age, religion, culture, ancestry, or political beliefs.
- Students are prohibited from engaging in "sexting" – e.g. sending, receiving, sharing, viewing, or possessing pictures, text messages, emails, or other materials of a sexual nature in electronic or any other form.

- Students are prohibited from using any electronic device to capture, record, and/or transmit tests, quizzes, exams, or other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Additionally, students are prohibited from using electronic devices to receive such information.
  - If a student should receive such information, they should immediately report it to the Dean of Students.
- Do not violate privacy, confidentiality, or legal guidelines. Do not publish, post, or release information that is considered confidential or private.
- Ask permission before posting pictures, audio, or videos of others.

Violations of these prohibitions shall result in disciplinary action.

### **Social Media Policy | Community and Parents/Guardians**

Forge maintains several social media sites to allow parents/ guardians, staff, and community members to interact in a positive and friendly manner. Forge reserves the right to remove anything deemed inappropriate or offensive. Persons who post offensive or inappropriate comments or material on Forge social media sites may be blocked from future participation.

The following items are examples of prohibited posts on Forge social media:

- Abusive or personal attacks
- Material that is unlawful, defamatory, hateful, threatening, harassing, or embarrassing
- Personally-identifiable information
- Confidential information
- Third-party advertising
- Anything contradictory to the mission and vision of Forge
- Chain letters or spam
- Any creation of a 'school' website or 'school' social media group without approval of Forge administration

Parents/guardians are expected to utilize social media in a manner that builds relationship and promotes growth in the body of Christ. If a parental concern arises concerning Forge policies or personnel, that concern must be brought to that person or Forge leadership. Any airing of grievances on social media is divisive, does not adhere to Biblical principles, and indicates there is not a desire to partner with Forge Christian High School. In this instance, a meeting will be required to determine if Forge is the correct fit for the family.

### **Student Documents**

It is recommended that Forge Students store all data in their allocated network folder. Storing data on the local hard drive (C:\ drive) is at the user's risk, and I.T. is under no obligation to restore data from a local hard drive if the hard drive crashes. All student documents are removed from the network at the end of the academic year.

## Copyright

Forge provides resources for students and faculty to use in compliance with copyright law. When using a portion of a work by someone else, or when referring to ideas that were originated by another person, it is essential to cite that person as the originator. Plagiarism will not be tolerated at Forge, including the use of AI to create content. It is not acceptable to copy, retype, or use large portions of copyrighted material without the express written consent of the copyright holder. Copyright violations are prosecuted with extremely stiff financial penalties, which may be assessed against both organizations and individuals as a situation warrants. For example, illegally copied sheet music incurs a penalty of \$10,000 per copied page, and the person(s) who made or authorized the copies must pay this penalty. When in doubt concerning copyright law, contact a teacher or the Head of School.

## Cell Phones & Electronic Devices

Personal laptops and Chromebooks are strongly encouraged for use for schoolwork during school hours.

Electronic devices are not to be seen or heard in any class period or during lunch, unless directed by a teacher for an academic purpose only. They are, however, allowed on a trial basis during passing periods, before school and by seniors in the senior area only during a free period/lunch. This includes, but is not limited to; laptops, tablets, hand-held video games, smart watches, and cell phones.

Headphones/ear buds are never to be utilized on school grounds unless as a part of a learning plan. Exceptions will be made for necessary medical devices at the discretion of the Head of School. Portable audio devices are never to be used on school grounds unless authorized by a school administrator.

If a student needs to utilize their device at any time, they may ask a staff member for permission (e.g. a student needs to call a parent/guardian or check for a text from a parent/guardian).

Any student using a phone or other electronic device outside of an allowed time will have that device confiscated. Confiscated items will be returned at the end of the school day. The first two times this happens in a semester, the item will be returned without any additional consequence. The third incident and any subsequent incident will result in a lunch detention. The fifth incident and any subsequent incident will result in a 1-point code and a lunch detention.

## Athletics

Forge's intention is that school athletics, intramural, and interscholastic programs exist to glorify God, promote inter-personal relationships, build healthy bodies, and enable students to apply biblical principles. A listing of available athletic programs is available in the Athletic Handbook.

### **Eligibility for Sports**

Students who receive a minimum of three "D's" or one "F" in a weekly eligibility report will be ineligible for all sports during the following week. The student may practice during the week of ineligibility, but may not participate in games. If a student receives two or more "F's" at the completion of a semester, the student becomes ineligible for the first nine weeks of the next semester. Any student may choose to remediate up to two "F's" through Forge-approved courses and regain eligibility upon remediation of the failed courses. Make-up of failed courses may only occur during the summer.

Any student who moves from in-building learning to the online program due to disciplinary action is ineligible to participate in any intramural or interscholastic event competition for nine school weeks. Following the nine-week period, the student's conduct, attitude, and actions may be reviewed by administration, the Athletic Director, and coaching staff to determine if eligibility is to be reinstated.

### **School Attendance Requirement for Participation**

An athlete must be in school for a full day on a game day or a half day on a practice day in order to be eligible to participate in a game or practice that day. If a player misses school because of health or disciplinary reasons, that student may not practice that day. If an athlete misses school on a Friday, they may not play in a Friday game, but may play in a Saturday game. Students may miss school for prescheduled appointments and still practice or play that day. Exceptions may be granted by the school administration if it is deemed that the absence was caused by an emergency beyond the control of the student.

### **Colorado High School Activities Association**

Forge Christian High School believes that it is valuable to have quality competition with well-trained teams. Therefore, Forge has joined CHSAA (Colorado High School Activities Association) and has the opportunity to compete at the high school level in state tournaments for all sanctioned sports. In addition, Forge Christian High School is a member of the Metropolitan League and competes with public, charter, private, and Christian schools.

Forge believes that fellowship with Christian teams is helpful, but the opportunity to be a light to the world by being good examples to public schools is equally important. As a result, spectators, coaches, parents/guardians and players have an opportunity to represent Jesus and encourage all athletic opponents.

## Health Services

### School Nurse

Health Services are an important aspect at Forge. The School Nurse is a licensed RN who does not diagnose, but advocates for the student's health and safety within the educational environment. Forge desires that every child be healthy emotionally, physically and spiritually. By reducing health barriers to learning, we believe every child can reach their God-given potential. The School Nurse may delegate day-to-day health service responsibilities to trained staff members.

### Immunizations

The Colorado School Entrance Immunization Law requires that all students provide proof of immunizations or a signed exemption. Immunization records, for all students, must be presented by the first day of attendance. If the school does not have proof of immunization or a signed exemption card within 14 days of enrollment, attendance in school may be denied for any student according to the Colorado Statute 25-4-902.

#### Current Immunization Requirements:

- Hepatitis B Three shot series.
  - Forge requires proof that the series has begun.
- Measles, Mumps, Rubella (MMR)
  - Two doses
- Diphtheria, Tetanus, and Pertussis (DtaP/Td)
  - Required: 5 doses and Tdap booster shot
- Polio requirements may vary depending on age.
  - Required: 4 doses
- Chickenpox (Varicella)
  - If the student has had chicken pox and a licensed health care provider provides the date of the illness, a vaccine is not required.

### Medication Administration

Parents/guardians must complete forms before any over the counter medication may be administered to their student(s) at school. These forms are available on FACTS under Web Forms. Students should not possess any medications or medical equipment unless the proper forms have been signed. Students are permitted to manage their own medication, given the parent/guardian considers their student responsible enough to administer it themselves. If not, they need to contact the school nurse.

Office personnel will assist students in self-medicating and/or first aid as needed. Staff members who are designated to assist students with medication or first aid are under the supervision of the School Nurse.

### Medical Information Requests

The administration will return all medical information requests confidentially to the office of origin. Parents/guardians may request a copy of their student's immunization record.

## Medical Crisis

If a medical crisis arises during school hours or at a school activity, a call will be placed immediately to 911 and every effort will be made to reach the parents/guardians while the most qualified Forge staff member(s) attend to the student.

Staff members may also become aware of students dealing with self-harming behaviors (i.e. eating disorders, cutting, etc.); battling severe depression or suicidal thoughts; or reporting abusive situations. In any of these circumstances, the staff member will notify the Head of School and/or guidance counseling staff. Upon prompt follow-up and initial investigation, Forge protocol will be followed as warranted. This may include parent/guardian notification, requirement of medical or health assessment, reporting to law enforcement or social services, etc. Forge teachers, counselors, and support staff will always be available to listen and talk with students, however they are not trained or certified to give professional treatment or ongoing counseling. In many of these situations, families will need to seek additional care and counseling; Forge has a list of recommended counselors if desired.

## Health Care Plans

Forge students with any type of chronic health issue will be given an individual health care plan. These plans are developed with parents/guardians, the school nurse, and the student. Health care plans ensure that staff, administrators, and coaches follow physician orders and parent/guardian requests in regard to chronic health issues. It is important that parents/guardians clearly document health issues on the student's emergency information form to assist in care plan development at the beginning of the school year. Failure to disclose any health issue may result in incomplete or inappropriate treatment of students.

## Insurance

Forge does not provide school insurance for students.

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# Student Safety

## Emergency Procedures

Forge has a comprehensive crisis management plan in place. This plan is designed to accommodate any emergency circumstance. To ensure the safety of all students and staff, it is imperative that everyone understands and practices the basic procedures of fire and lockdown drills. The school will conduct monthly fire drills at different times throughout the day and one lockdown drill each semester.

In case of a severe storm warning or other unusual disturbance, teachers and school staff will escort students to a pre-determined safe location within the school building. In most cases, this will be a lower-level hallway. Such locations may be restricted, and students will be instructed to remain quiet and orderly.

## **Student Information for Forge Records**

Accurate contact information is necessary in case of emergencies. Parents/guardians are requested to call the Enrollment Office to submit information changes (address, phone number, email, etc.).

## **Fire Safety**

Forge is equipped with an automatic fire alarm system. When activated, an alarm sounds in the building and sends a signal to the Arvada Fire Department. Students are instructed in proper emergency exit habits, as fire drills are held throughout the school year and a fire drill exit chart is posted in each classroom. Once outside, teachers will check their class lists to ensure all students are accounted for.

## **Student Drug Testing Policy**

When deemed appropriate, Forge reserves the right to require drug testing for any student.

## **Smoking and Vaping**

Forge is a smoke-free campus. Any use of tobacco or vaping products is strictly prohibited, both inside and outside the facilities.

## **Search and Seizure Policy**

Forge reserves the right to interview any student and to search and inspect their person and/or personal effects including, but not limited to, student and/or school devices, lockers, bags, backpacks, electronic devices, and the vehicle of any student at any time. The right to interview and/or inspect and search may be based upon any claim, report, information, and/or document, whether or not substantiated or investigated, and whether or not such information relates in any way to the on-campus activities of the student. The right to interview may be exercised without prior notice to and outside the presence of the parent(s)/guardian(s) of the student. The right to inspect and search may be exercised without the knowledge of and outside the presence of the student and the student's parent(s)/guardian(s).

If materials are discovered at any time which violate Forge school policy, are illegal, improper, immoral, or which constitute a code, ordinance or statutory violation (school, local, state or federal government), the same shall be subject to immediate confiscation by Forge.

Confiscated items may be used as evidence in determining the discipline and/or legal actions to be administered or taken. Disciplinary action by Forge may include, but shall not be limited to, suspension or expulsion without review or appeal, at the sole and absolute discretion of Forge.

## At-Risk Students

At-risk students are those who may pose a threat to other students or to themselves. Any student identified as "at-risk" will be suspended until the following two processes can be completed:

- A risk assessment must be completed and may require a psychiatric assessment before returning.
  - Forge has resources for risk assessments.
- A safety plan must be developed, in conjunction with the Security Director, with steps that will be taken upon the student's return to school.

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## Student Relationships

### Romantic Relationships

Forge Christian High School believes God's plan is for young people to have activities and fellowship together, always holding the other in the highest respect, and functioning as sisters and brothers toward each other as members in the larger family of God. Students are expected to conduct themselves in a manner pleasing to God.

Practically applied, this means that public displays of affection at school or at school events are not appropriate. (1 Timothy 5:22, 2 Timothy 2:22, 1 Thessalonians 4:4-5, 1 Thessalonians 5:11, and Romans 13:14)

### Pregnancy

Any student, male or female, who is a part of a pregnancy while enrolled at Forge must communicate that information with the Head of School for the purpose of ensuring that counseling and support are provided. Forge administration will work with the family to determine the best educational path for the student during this time.

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## Transportation

### Bicycles

Students may ride bicycles to school, but may not use them during the day.

### Vehicles

Forge has parking spaces available for all students with no annual fee. Forge assumes no liability for fire, theft, damage to, or loss of the vehicle or any article therein. School administration reserves the right to inspect any vehicle driven onto school grounds.

Parking in the lot is an acknowledgement that the student is aware of all Forge parking regulations and agrees to abide by them.

### Parking Passes

If parking passes are provided, they must be displayed on all vehicles parked in the Forge parking lot to avoid towing at the student's/owner's expense.

## Parking Lot

Students are not allowed to sit in cars or loiter in the parking lot. A student may be given permission from the office to retrieve an item from their car during the school day, and students with off-campus privileges may leave campus during specified times, but students are not to congregate in or around cars during the school day.

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## Fees and Services

### Enrollment Fee

There is a non-refundable Enrollment Fee for new students and an Annual Commitment Fee for each returning student. These fees go toward the cost of admission to regular season athletic events and school-wide events such as Homecoming and the Spring Formal. These events are free of charge to traditional Forge students.

### Tuition

Tuition is an annual fee payable in ten or twelve installments. Unpaid tuition or fees may be cause for disenrollment. If a student disenrolls for any reason and wishes to re-enroll during the same school year, a processing fee will be assessed for each student. The processing fee and any outstanding account balance must be paid before any student may be admitted to class. A 3% reduction is granted for full tuition paid by June 1. The current tuition rates and fees are posted in FACTS as well as on the Forge website at [www.ForgeCHS.com](http://www.ForgeCHS.com).

Records, transcripts, immunization records, and diplomas will NOT be released until all tuition, fees, and fines are paid in full. If a student is not accepted at Forge, the Enrollment Fee is refundable. In all other instances, after the enrollment interview the Enrollment Fee is non-refundable. Testing fees may be refundable if testing has not occurred.

### Athletic Fees

Fees for participation in athletic or other extracurricular activities will be added to student accounts in accordance with the annual fee schedule.

### Miscellaneous Fees

The following is a list of other possible student fees:

- Book fines will be assessed for excessive wear or damage according to the book fine policy detailed below.
- Fees will be assessed for any unreturned school property.
- A senior fee will be assessed for senior breakfasts and graduation caps and gowns.
- A senior trip fee will be assessed for seniors participating in the senior trip.
- AP, PSAT, and testing fees are assessed to students who take each exam.
- Fees may be assessed for various trips.
- Some elective courses may be assessed special course fees to offset extra expenses incurred in those courses.

The Accounting Office has a complete list of fees.

## Responsibility for Payment

Forge will not get involved in domestic situations; therefore, it is necessary to stipulate who is responsible for payment of the tuition charges and miscellaneous fees. Only the student's parent/guardian, the individual who signs the tuition contract, will be billed for school fees and have access to the student's financial account records.

When there is joint custody of a student, the parent/guardian who signs the enrollment contract holds responsibility for the payment.

## Discounts

- Faculty and staff personnel may receive discounts for children.
- Pastors who lead a local church may receive a tuition discount.
- Families with 3 or more children enrolled at Forge may receive a discount.
- First responders and veterans may receive a tuition discount.
- Forge families may apply for tuition assistance based upon financial need.
- Based on income level, families may be eligible for consideration of an ACE scholarship.
- Families are directed to their local churches for scholarship assistance.

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## Other Policies and Information

### Locker and Usage Policy

Lockers are the property of Forge Christian High School and are subject to inspection at any time. Students are not to abuse or deface lockers in any way. Forge assumes no responsibility for lost or stolen items. Large amounts of money, expensive jewelry, or other valuable possessions should not be brought to school. At no time will the school assume responsibility for valuables.

Lockers are to be locked at all times. Students must use locks provided by Forge. Replacement locks will be sold for a price of \$10 each.

If a locker search is necessary, the Head of School or their designee may seize any illegal or unauthorized item(s). Any item seized by the Head of School or their designee shall be removed from the locker and held by school officials for evidence in disciplinary proceedings and/or turned over to law enforcement officials.

Students are encouraged to keep their lockers neat. Any locker found damaged and/or not cleaned to the satisfaction of the Head of School or their designee at the conclusion of the school year (or when the student leaves the school) will pay a \$50 fine for locker repair and cleaning. If the cost to repair the locker exceeds \$50, the actual repair charges will be assessed.

Failure to abide by these policies will lead to discipline action up to the loss of locker privileges.

## **Lost and Found**

Lost and found items can be located in labeled receptacles or at the school office. Please contact the school office for the location of the lost and found receptacle. Unclaimed items may be removed from the lost and found periodically and distributed to local charities.

Forge is not responsible for items left on the fields, in the locker rooms, or in any building overnight.

## **Book Rental Policy**

Textbooks may be rented during the summer for the full textbook purchase price, including shipping. This is a down payment until the book is returned. If the book is returned in good condition, the deposit is fully refunded less a \$10 usage fee that is retained by Forge. If the book is damaged, an additional portion of the deposit will be retained. If the book is not returned, the deposit will be retained.

## **Confidentiality Policy**

With respect to confidentiality issues pertaining to students, parent/guardian volunteers and paraprofessionals within Forge classrooms, the following procedures will be applied:

- Students may exchange and grade student work during a class period, but grades may never be spoken orally, rather they must be submitted in writing.
- Student assistants (aides) may grade student work under the supervision of a teacher, but the teacher must review all student-graded work.
- Only staff members may enter student grades into paper or electronic grade books.
- Teachers are encouraged to display positive student work examples, but may only display such work if no grade is visible.
- Positive student work may be cited or read before the entire class as long as no specific grade is referenced on the work.
- Administrators will regularly reiterate the importance of confidentiality regarding classroom issues to parent/guardian volunteers, students, and paraprofessionals.

## **Criticism Policy**

Forge encourages constructive criticism or suggestions concerning ways in which the school may be improved or information concerning problems which may not be evident. Problems and suggestions may be directed to the teacher or responsible staff member. If further clarification is required, parents/guardians should contact the Head of School.

## **Lunch**

Students may purchase food items from vending machines at school or they may bring a packed lunch. Food is to be eaten in designated areas. Lunches are to be kept in lockers or designated areas during the morning. No food is to be left at the school overnight.

## **Parent/School Communication**

There are a variety of ways parents can communicate with their student's teacher. Parents are always welcome to call a teacher's extension and leave a voicemail, email a teacher, or call the office to leave a message for a teacher or staff member. Teachers and staff should respond within 24 hours of receiving a call/email. If there is a desire to meet with a teacher or staff member in person, please contact them to schedule an appointment.

Parent-teacher conferences are held once each semester. During this time, parents/legal guardians are provided with the opportunity for a one-on-one meeting with their child's teacher to discuss progress, celebrations, and concerns.

Parent/Guardian & Administrator Coffees will be held once each semester. Typically, these meetings will consist of reviewing recent and upcoming events, reporting results from applicable tests or surveys, asking for input on items under consideration, and an opportunity for Q&A.

Other scheduled activities that promote fellowship, service, prayer, and volunteer opportunities will be scheduled throughout the school year. Notices and reminders for these events will be distributed periodically via email and will also be posted on FACTS.

## **Telephone Use**

Telephone calls to the school office may be made between 7:30am and 3:30pm. Students may use the school courtesy phone or their cell phones (with teacher or staff permission) to make urgent telephone calls.

## **Visitors**

Visitors are welcome on campus. While on campus, visitors should adhere to the dress code, avoid profanity, and conduct themselves in a professional and collaborative manner with Forge staff and students. Disruptive behavior will not be permitted. All other business interactions (email, letters, personal conversations, social media, etc.) will be conducted in a professional manner. Visitors that fail to meet these standards may be asked to leave the campus. Those who consistently interfere with the learning environment and culture may not be allowed on campus.

All visitors are required to check in upon arrival. Visitors may be required to complete a screening process and/or wear a name badge during the entirety of their visit. All visitors must check out when leaving the campus.

No student visitors will be allowed unless they are attending an approved Student Shadow Day, which may be set up through the Enrollment Office.

## Volunteers

In support of Forge's philosophy of partnering with parents/guardians for many activities and events at the campus throughout the year, volunteers are required to undergo a criminal background check prior to volunteering. All volunteers must adhere to the visitor policies when on campus during the school day.

## Photo and Video Release

All families will be asked to sign a photo and video release form for Forge to take photos and/or videos of Forge students. This includes, but is not limited to; individual pictures, group pictures, pictures for the school yearbook, videos made through the year, etc. Permission may be revoked at any time. If permission is revoked at a later date, the parent/guardian must sign a new form indicating that decision.

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## Closing Prayer

The desire of Forge Christian High School is that the loving presence of the Holy Spirit always abounds within our facilities. We pray that every student and family be ministered to and follow Jesus' leading. Lead us, Holy Spirit, into the paths of righteousness. Be Lord of our hearts that we may give glory to God with our thoughts, words, and deeds. We submit ourselves, our families, and this school to You. Use us to be a blessing to others and to lead people to Jesus. Thank You, Lord. AMEN.

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## References

### **The Student Commitment to Excellence**

*(Attachment "C" on the Forge Christian High School Enrollment Contract. This copy is for reference only.)*

Forge Christian High School was founded with the desire to lead every student to salvation through Jesus Christ so they can develop a personal relationship with Him, begin to live out God's purposes for their lives, and be forged into the image of Christ. Forge will work hard to cultivate a Christ-centered, biblically based educational culture that develops excellence in each student by encouraging, challenging, and engaging them in mind, body, and soul to excel in God's purpose for their life. I am choosing to be a part of this culture and to support it through my choices and behavior.

As a result, I, \_\_\_\_\_, commit myself to:

#### **1. Trust Jesus for direction and purpose in my life.**

*"And we know that God causes everything to work together for the good of those who love God and are called according to his purpose for them. For God knew his people in advance, and he chose them to become like his Son, so that his Son would be the firstborn among many brothers and sisters."*

Romans 8:28-29 NLT

*"I can do all things through Christ who strengthens me."*

Philippians 4:13

*"...not by might nor by power, but by My Spirit, says the Lord of hosts."*

Zechariah 4:6

#### **2. Wholeheartedly develop my God-given spiritual, intellectual, and physical gifts to honor and glorify God.**

*"Therefore, whether you eat or drink, or whatever you do, do all to the glory of God."*

I Corinthians 10:31

*"And we know that God causes everything to work together for the good of those who love God and are called according to his purpose for them. For God knew his people in advance, and he chose them to become like his Son, so that his Son would be the firstborn among many brothers and sisters."*

Romans 8:28-29 NLT

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**3. Cultivate positive relationships with others by speaking words of encouragement and love to one another.** (To speak truthful words that bless and do not curse, and to refrain from gossip.)

*“Don’t just pretend to love others. Really love them. Hate what is wrong. Hold tightly to what is good. Love each other with genuine affection, and take delight in honoring each other.”*

Romans 12:9-10 NLT

Furthermore, I understand that my commitment to support the desired culture of Forge Christian High School means that I will not engage in behaviors that are contrary to the rules and regulations listed in the Forge Student Handbook. The Student Commitment to Excellence violations in the handbook include, but are not limited to:

- Use of alcohol, tobacco, marijuana, any kind of vape pen, or any illegal substance
- Sexual immorality including heterosexual, homosexual, and transsexual behavior
- Viewing, requesting, or sending any sexually explicit material
- Cheating, stealing, or vandalism

I understand that behavior which impedes the culture that Forge Christian High School is striving to create and that also has a direct impact on other students may result in immediate disenrollment. Although not an exclusive list, examples of this kind of behavior include providing any of the substances listed above to other students, asking other students for sexually explicit pictures, or egregiously demeaning or degrading social media posts.

*My signature below indicates my desire to fulfill the Student Commitment to Excellence. I also understand that any violation of the Student Commitment to Excellence on or off campus occurring at any time during my enrollment at Forge Christian High School (including summers, weekends, evenings, holidays, etc.) will result in Student Commitment to Excellence Probation and may be grounds for immediate disenrollment from Forge Christian High School, at the School’s sole discretion.*