



# FEDERAL DEMONSTRATION PARTNERSHIP

Redefining the Government & University Research Partnership



## **Michelle Bulls**

Director, Office of Policy for Extramural Research Administration (OPERA)  
[michelle.bulls@nih.gov](mailto:michelle.bulls@nih.gov)

## **Patricia Valdez**

Chief Extramural Research Integrity Officer  
Office of Extramural Research Administration  
[patricia.valdez@nih.gov](mailto:patricia.valdez@nih.gov)

# Common Forms for Biographical Sketch and Current and Pending (Other) Support: NIH Implementation

- Planned NIH Implementation:
  - Effective for all applications and RPPRs submitted on or after **May 25, 2025**, Applicants/Recipients must use the Common Forms for both Biographical Sketch and Current and Pending (Other) Support.
  - Applicants/Recipients will be required to use Science Experts Network Curriculum Vitae ([SciENCv](#)) for completing and certifying the Common Forms.
  - SciENCv will generate a digitally certified PDF for use in application submission.
  - Applicants/Recipients will be required to obtain an ORCID ID and enter it in the Persistent Identifier (PID) section of the Common Forms. They must also link their ORCID ID to their eRA Commons Personal Profile.
  - NIH will have a separate supplement form to collect the three required agency specific data elements (i.e., Personal Statement, Contributions to Science and Honors) to adhere our Peer Review Regulations at 42 Code Federal Regulations Part 52.

Send inquiries to: [nihosbiosketch@nih.gov](mailto:nihosbiosketch@nih.gov)

# Common Forms for Biographical Sketch and Current and Pending (Other) Support: SciENCv Implementation

- OPERA is working with SciENCv to develop compatibility features [e.g., Application Programming Interface (API)] to assist entities with full implementation in May 2025.
- Reminder: Until the Common Forms are fully adopted, NIH requires applicants and recipients to use the current [NIH Biosketch and Other Support formats](#) for applications, Just-in-Time (JIT) Reports, and Research Performance Progress Reports (RPPRs).
  - Electronic signatures and supporting documentation are required.
  - Failure to follow the appropriate formats may cause NIH to withdraw applications from or delay consideration of funding.

Send inquiries to: [nihosbiosketch@nih.gov](mailto:nihosbiosketch@nih.gov)



# **WHAT TO EXPECT - TIMELINE**

# NIH Implementation Timeline

|             |  | Status |
|-------------|--|--------|
| Spring 2024 | • Published Guide notice announcing FORMS-I ( <a href="#">NOT-OD-24-086</a> ), including Common Forms update.  | ✓      |
|             | • Commence internal and external communications outreach.  | ✓      |
| May 2024    | • Submitted implementation plan to OSTP.   | ✓      |
|             | • Publish FORMS-I 60-day Federal Register Notice.  |        |
|             | • External outreach at May FDP meeting.  | ✓      |
| Summer 2024 | • Publish Guide notice on NIH's implementation of Common Forms, pending OSTP approval of implementation plan.  |        |
|             | • Collaborate with SciENCv on development of electronic NIH Common Forms and API.  |        |
|             | • Begin process of reviewing and updating internal and external NIH resources (e.g., webpages, How to Guide, FAQs, etc.) to align with Common Forms. |        |
| July 2024   | • Publish FORMS-I 30-day Federal Register Notice.  |        |
|             | • Submit PRA clearance packages for FORMS-I (0925-0001 and 0925-0002) to OMB/OIRA.   |        |
|             | • Submit RCF for Common Forms (3145-0279) to OMB/OIRA.   |        |

# NIH Implementation Timeline Cont.

|            |  | Status |
|------------|--|--------|
| Fall 2024  | <ul style="list-style-type: none"> <li>Publish new FORMS-I application guide by late October.</li> </ul>   |        |
|            | <ul style="list-style-type: none"> <li>Publish Guide Notice(s) with reminders and final implementation details for FORMS-I, Common Forms, and updates to NIH Hyperlinks Policy.</li> </ul>   |        |
|            | <ul style="list-style-type: none"> <li>Continued external communication to extramural community.</li> </ul>  |        |
| Early 2025 | <ul style="list-style-type: none"> <li>Work with SciENcv on user acceptance testing and rollout of API for external users.</li> </ul>  |        |
|            | <ul style="list-style-type: none"> <li>Publish Guide Notice on upcoming availability and of electronic NIH Common Forms in SciENcv and reminder of required use of ORCID ID and NIH Common Forms in SciENcv for May 25, 2025.</li> </ul> |        |
|            | <ul style="list-style-type: none"> <li>Enable launch of NIH Common Forms in SciENcv no later than 60-days prior to May 25, 2025 (i.e., March 25, 2025).</li> </ul>   |        |
|            | <ul style="list-style-type: none"> <li>External and internal trainings/webinars.</li> </ul>  |        |
| May 2025   | <ul style="list-style-type: none"> <li>Effective for due dates on/after May 25, 2025, applicants/recipients must use the Common Forms and will be required to use SciENcv.</li> </ul>  |        |
|            | <ul style="list-style-type: none"> <li>Applicants/Recipients will be required to enter the ORCID ID into SciENcv in the Persistent Identifier (PID) section of the Common Forms.</li> </ul>  |        |
|            | <ul style="list-style-type: none"> <li>NIH will require applicants/recipients to link their ORCID ID to their eRA Commons Personal Profile.</li> </ul>   |        |