

**MARBLEHEAD OLD NORTH CHURCH**  
**PRUDENTIAL MINISTRY BOARD MEETING MINUTES**  
**September 14, 2021**                      **7:00 PM**

**Present:**

Sally Sands, Chair  
Rev. Dennis Calhoun  
John Tatum  
David Bennet  
Blair Lord  
Betsy Halbert  
Mark Adams

**Absent:**

Scott Fillenworth

**Call to Order and Opening Prayer**

Sally Sands, Chair, called meeting to order at 7:04 PM. The meeting was opened with prayer from Dennis.

**Financial Review**

Blair gave the finance report. Through the end of August income was 72.4% and expenses were 64.2% of the annual budget leaving a surplus of \$106,231. However, \$104,448 of the surplus has come from the forgivable PPP loan plus the employee retention credits. Sally requested a proforma estimate for next year done without the PPP loan or employee retention credits.

**Update on Feasibility Study/Capital Campaign**

Dennis reported that we are working with a consultant and looking at starting the campaign in the first quarter of 2022. First step is to organize 20 interviews with a cross spectrum of church members to get their input on the goals of the campaign.

Betsy suggested that we apply for a grant from Peter Lynch's foundation for the funds needed to renovate/repair the ONC steeple.

**Re-opening of Church**

Dennis reported that about 45 members attended the inside service on September 12<sup>th</sup>. A new janitorial service has been contracted to clean up the church after Sunday church services.

**Property Projects**

David Bennet reported that the moisture mitigation work in the stone room (behind the stage in the PH) is under way. Bob Erbetta and Stow have located drain pipes that are damaged and not allowing water to drain properly. They anticipate a considerable savings to the church budget if they are able to complete this project themselves. Mike Kobiarka has been contracted to prune all trees and shrubs around the church building. This work should be completed within the next couple of days.

Thanks go to Stow, David and the faithful volunteer garden group for their work pulling weeds in the Memorial Garden and the front and sides of the church, in anticipation of our re-opening next Sunday.

It is anticipated that we will need to permanently remove some of the large trees/shrubs in front of the church before the steeple work, re-pointing of stone facade and Parish Hall clapboards and window trim is replaced. The trees and shrubs against the building have played a large role in the deterioration of the facade.

Sally Sands will work with the Garden Committee to get estimates for the tree/shrub removal next Spring.

The Board was informed that Ginny vonRueden is concerned about the amount of work required to keep the grounds weeded and pruned. The volunteers are getting older. Ginny was asked to submit a list of what needs to be done as well as a budget for the next year. Some of the work could possibly be done by Bob Erbetta.

### **Technology Service Contract**

The managed services contract with Techevolution was unanimously approved. The contract will cover the office server and 4 workstations under a Silver service level agreement. The cost is \$299 for one-time setup and a \$299 monthly recurring charge thereafter.

### **Amazon Smile Program**

Mark presented the details of the Amazon Smile program that earns donations for charitable organizations based on their members spending on goods in Amazon's online market. The committee unanimously approved ONC to sign up as a registered charitable organization on the Amazon Smile program and communicate this to our congregation.

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The meeting was closed at 8:11 PM

Next meeting will be held on Zoom on Tuesday, Oct 12<sup>th</sup> at 7:00PM.

Minutes Prepared by  
Mark Adams