HUDSON VALLEY GATEWAY
CHAMBER OF COMMERCE PRESENTS

HUDSON VALLEY EXPOSITION
08.03.2019

VENDOR APPLICATION

SATURDAY, AUGUST 3, 2019, 1:00PM – 10:00PM, RIVERFRONT GREEN PEEKSKILL (RAIN OR SHINE)

Please select the type of application you are applying for (this application must accompany payment to be fully confirmed):

❑ Artist/Artisans/Non-Profit Vendor

Early bird rate: $100 for Chamber members/$150 non-members.
After 6/14/19: $150 for Chamber members/$200 non-members.
Space is set at 10 ft. X 10 ft. ❑ Double Space additional $175

What are you showcasing?

_____

❑ Beer Vendor

Early bird rate: $350 Chamber members/$400 non-members. After 6/14/19: $400 Chamber members/$500 non-members. Space is set at 10 ft. x 10 ft. Please check box below if you require extra space. Please note soft drink and/or water is fixed price of $2.

❑ I will supply my own generator, because I need power. ❑ Double Space additional $175

❑ Food Vendor

Early bird rate: $250 Chamber members/$300 non-members. After 6/14/19: $300 for Chamber members/ $400 non-members. Space is set at 10 ft. X 10 ft. Please check box below if you require extra space. Please note soft drink and/or water is fixed price of $2.

❑ I will supply my own generator, because I need power. ❑ Double Space additional $175

We strive to avoid duplicates. Please provide the 3 main entrees you will be serving.
(Based on first come first serve basis):

_____

❑ General Vendor

Early bird rate: $250 Chamber members/$300 non-members. After 6/14/19, $300 Chamber members/ $400 non-members. Space is set at 10 ft. X 10 ft.

❑ I will supply my own generator, because I need power. ❑ Double Space additional $175

What are you showcasing?

_____

CONTACT NAME _____ COMPANY NAME _____

BUSINESS PHONE _____ CELL PHONE _____

EMAIL _____ WEBSITE _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

(Continued on next page)

Please return this form via fax: (914) 737-0541 or via e-mail: LBrady@hvgatewaychamber.com with subject line: "Vendor Application" or via mail: HVGCC 1 S Division Street, Peekskill, NY 10566.

1. Participation in the Exposition is open to ALL businesses and organizations in the Hudson Valley Gateway Region. HVGCC members in good standing will receive a discount on the vendor fees.
2. Spaces are approximately 10 feet in length and 10 feet wide. **Vendors must bring their own tables, chairs, equipment and (10X10) tents.**
3. Exposition opens at 1:00pm with activities planned through dark. Music ends at 9:30pm followed by fireworks. Set-up begins at 10:30am. **All vendors must be set up and ready to go by 12pm**. All vendors must stay until 6:00pm or the official end time of 10:00pm. Please note t hat vendors are prohibited from bringing cars onto the green after set-up.
4. Beer Sales: D. Bertoline and Sons has partnered with us as our official Beverage Sponsor. They will follow up with you after your application has been submitted.
5. All liquor vendors must have the appropriate liquor license and temporary permits, visit www.sla.ny.gov/online-permit-applications.com for more information. This is not the resposibilty of the Chamber of Commerce.
6. It is the responsibility of all food vendors to obtain the appropriate Board of Health permits. This is not the responsibilty of the Chamber of Commerce.
7. All Vendors MUST provide a PROOF OF INSURANCE WITH MINIMUM LIABILITY COVERAGE OF $1,000,000 naming the Hudson Valley Gateway Chamber of Commerce and the City of Peekskill as additional insured or sign a waiver provided by the HVGCC.
8. All Vendors will receive (2) "Vendor Passes" to distribute. PASSES MUST BE SURRENDERED AT THE GATE.
9. All Vendors are responsible for collection & payment of any sales tax applicable to New York State and/or Westchester County.
10. Each Vendor is responsible for maintaining and cleaning debris from their spot. Recycling in accordance with Westchester County Regulations must be adhered to. All food vendors must bring extra garbage bags.
11. NO SMOKING OR VAPING on the green!
12. I agree to indemnify and hold the Hudson Valley Gateway Chamber of Commerce, Events To Remember and the City of Peekskill, along with their staff harmless from any liability, loss, claim or damage of any nature whatsoever as a result of participating in the event, and hereby consent to the enforcement of all rules and regulations of the show. I have read and agree to abide by all terms and conditions for booth space as stated in this application.
13. **The Hudson Valley Exposition due to its size and scope is a Rain or Shine Event. There will be no refunds after July 8, 2019. In the unlikely event The City of Peekskill deems Riverfront Green Park unusable due to an unusual weather phenomena or unknown disaster the Chamber will refund vendors 50% of their application fee.**

❑ **BY CHECKING THIS BOX YOU AGREE TO ALL TERMS ABOVE.**

SIGNATURE _____ DATE _____

BUSINESS NAME _____

❑ Artist/Artisans/Non-Profit Vendor ❑ Beer Vendor ❑ Food Vendor ❑ General Vendor

Please select your method of payment (this application must accompany payment to be fully confirmed):

❑ Cash

Please deliver to Chamber office, 1 S. Division Street, Peekskill, NY 10566

❑ Check

Payable to Hudson Valley Gateway Chamber of Commerce, 1 S. Division Street, Peekskill, NY 10566

❑ Please charge my credit card $_____.

❑ Mastercard ❑ Visa ❑ Discover ❑ Amex

CARD NUMBER _____

NAME AS IT APPEARS ON CARD _____

BILLING ADDRESS _____

CITY _____ STATE _____ ZIP _____

EXP. DATE _____ CRV _____ EMAIL _____