



CONNECT > SUPPORT > CELEBRATE
Christian Church (Disciples of Christ) of Greater Kansas City

Application for Candidacy to Become or Be Recognized as an Ordained Minister in the Christian Church (Disciples of Christ)

Thank you for your interest in ordination or recognition of your ordination in another denomination. You are taking an important step in discerning in a very detailed way the depth, breadth, and drivers of your unique calling within the Body of Christ.

For Disciples of Christ, ordination (and recognition of ordination) declares to the Church universal that you are well prepared and capable of serving and leading anywhere and in any expression of the Church that matches your combination of gifts, skills, work styles, etc. It is also an affirmation of your character and spiritual formation. We take this very seriously for your sake and for the sake of the Church.

Standing (which something different) declares that the Christian Church (Disciples of Christ) is in covenant relationship with you as a colleague—with all the support and healthy accountability that entails. Standing is renewable from year to year and is a privilege rather than a right. All of us in ministry earn that privilege by adhering to our Ministerial Code of Ethics, continuing our education, supporting the work of the larger Church and other activities which advance the cause of Christ.

While the processes for candidacy and recognition are different, they start out the same way, by collecting some basic information and educating you about the process.

NOTE: Before you begin filling out the Application Form:

- Read all the way through the document and gather whatever information you need first
- Fill in the blanks. If you do not already have a digital signature simply "sign" in CAPITAL LETTERS
- Print (choose "Save as PDF" option), Save, and send to: office@kcdisciples.org

Let's get started!

William B. Rose-Heim

William B. Rose-Heim
Regional Minister and President

www.kcdisciples.org

Discernment Process Checklist

(date received by Regional Office)

Forms

- [OS10] Application for Candidacy _____
- [OS11] Disclosure and Release Form _____
- [OS12-x] Post-secondary Education Transcripts _____
- _____
- _____

Assessments

- [OS2-x] Personal Report on 16 Activities of Ministry _____
- _____
- [OS20] Top Five Themes from *StrengthsFinder 2.0* _____
- [OS21] Spiritual Gift Inventory _____
- [OS21a] Spiritual Gift Inventory – Supervisor _____
- [OS21b] Spiritual Gift Inventory – Peer _____
- [OS21c] Spiritual Gift Inventory – Person Served _____
- [OS22-x] Reports from Congregational Ordination Council _____
- _____
- _____

- [OS23] Psychological Evaluation _____

Experiential Learning

- [OS31] Sermon 1 _____
- [OS32] Sermon 2 _____
- [OS33] Paper Describing Field Experience 1 _____
- [OS34] Report from Field Experience 1 Supervisor _____
- [OS35] Paper Describing Field Experience 2 _____
- [OS36] Report from Field Experience 2 Supervisor _____

Reflection Papers

- [OS40] Paper on Personal History _____
- [OS41] Paper on Call to Ministry _____
- [OS42] Paper on Emerging Concept of Ministry _____
- [OS43] Paper on Christian Faith, Church, and Ordained Ministry _____

Denominational Learning

- [OS50] Paper on Disciples History and Polity _____
- [OS51] Boundaries Training Report _____
- [OS52] Pro-reconciliation/Anti-racism Report _____
- [OS52] General/Regional Gathering Report _____

Professional Items

- [OS60] Signed Copy of Ministerial Code of Ethics _____
- [OS61] Modified Version of the Ministerial Profile _____



APPLICATION FORM

CONFIDENTIAL INFORMATION

NOT BE SHARED OUTSIDE OF THE ORDINATION AND STANDING COMMISSION

FULL LEGAL NAME

HOW DO YOU PREFER TO BE ADDRESSED IN CONVERSATION?

RESIDENTIAL STREET ADDRESS

CITY

STATE

ZIP CODE

CELL PHONE

EMAIL

HOME PHONE

EMERGENCY CONTACT

RELATIONSHIP

CONTACT INFORMATION IF DIFFERENT FROM ABOVE

BIRTHDATE

CITY OF BIRTH

CURRENT MARITAL STATUS

NAMES AND AGES OF ANY CHILDREN

ANY SIGNIFICANT CHANGES IN YOUR FAMILY SYSTEM CURRENTLY OR ANTICIPATED IN THE NEXT 12 MONTHS?

CLARIFY YOUR PRESENT THINKING CONCERNING A CHURCH VOCATION:

☐ Giving it serious thought along with other vocations.

☐ Definitely interested but have not made a final decision.

☐ Definitely committed myself to a church vocation, but do not know what form of ministry.

☐ Giving serious thought to one or more of the following forms of ministry or church vocation:

<input type="checkbox"/> Pastoral Ministry	<input type="checkbox"/> Christian Education	<input type="checkbox"/> Youth
<input type="checkbox"/> Chaplaincy	<input type="checkbox"/> Campus Ministry	<input type="checkbox"/> Other
<input type="checkbox"/> Counseling	<input type="checkbox"/> Seminary/College Teaching	
<input type="checkbox"/> Community Ministry	<input type="checkbox"/> Music	

☐ Definitely discerned a call to the following specific field of ministry:

EDUCATION

COLLEGE	MONTH/YEAR OF GRADUATION	DEGREE/MAJOR
GRADUATE SCHOOL MAJOR AND/OR SEMINAR	MONTH/YEAR OF GRADUATION	DEGREE/MAJOR
GRADUATE SCHOOL MAJOR AND/OR SEMINAR	MONTH/YEAR OF GRADUATION	DEGREE/MAJOR
POST GRADUATE SCHOOL	MONTH/YEAR	DEGREE/CERTIFICATE

SPECIAL PROFESSIONAL TRAINING

TYPE	MONTH/YEAR	CERTIFICATION OR LICENSE
------	------------	--------------------------

SPIRITUAL DISCIPLINES

(PERFORMED AT LEAST . . .) A = ANNUALLY M = MONTHLY W = WEEKLY D = DAILY

PRAYER	BIBLE READING	MEDITATION	CONTEMPLATION
PERSONAL RETREAT	GROUP RETREAT	PEER GROUP	PERSONAL MISSIONAL ACTIVITY
DAY(S) OFF	VACATION	HOBBIES	SABBATICAL
			PHYSICAL EXERCISE
SPIRITUAL DIRECTION	MEETING WITH MENTOR	OTHER:	

CHURCH EXPERIENCE

LOCAL DISCIPLES CONGREGATION WHERE YOU ARE A MEMBER

CONGREGATION ADDRESS

CITY

STATE

ZIPCODE

DATE JOINED

NAME AND CONTACT INFORMATION FOR THE CONGREGATION'S MINISTER

NANE AND CONTACT INFORMATION FOR THE MODERATOR OR CHAIRPERSON

OFFICES AND LEADERSHIP ROLES YOU HAVE PERFORMED IN CONGREGATIONS

ROLE

CONGREGATION

DATES (YY—YY)

PRIOR LICENSING, COMMISSIONING, AND/OR ORDINATION IN ANOTHER DENOMINATION

WORK EXPERIENCE IN WIDER CHURCH MINISTRIES (DISCIPLES OR ECUMENICAL)

SUMMER CAMP/CONFERENCE EXPERIENCE

SPECIFIC SKILLS AND INTERESTS

(IF APPLICABLE)

CONGREGATION IN WHICH ORDINATION MAY BE HELD

CONGREGATION SERVING AS ORDINATION COUNCIL

ADDITIONAL INFORMATION

ETHNIC CODE

☐ AFRICAN-AMERICAN ☐ ASIAN ☐ EUROPEAN DESCENT ☐ HISPANIC ☐ HAITIAN ☐ MIDDLE EASTERN
☐ NATIVE AMERICAN ☐ PACIFIC ISLANDER ☐ OTHER

ANYTHING ELSE YOU WOULD LIKE US TO KNOW ABOUT YOU?

☐ I HAVE READ THROUGH THE THEOLOGICAL FOUNDATIONS AND POLICIES AND CRITERIA FOR THE ORDERING OF MINISTRY OF THE CHRISTIAN CHURCH (DISCIPLES OF CHRIST)

☐ I HAVE REVIEWED THE PROCESS FOR:

☐ CANDIDACY FOR ORDINATION

☐ RECOGNITION OF ORDINATION IN ANOTHER DENOMINATION

☐ I AM INCLUDING AN AUTOBIOGRAPHICAL STATEMENT (MINIMUM 2 PAGES) OUTLINING MY SPIRITUAL AND MINISTERIAL FORMATION TO DATE AS WELL AS MY CURRENT CONTEXT FOR MINISTRY

☐ I AM INCLUDING A SIGNED COPY OF THE LETTER FROM MY SPONSORING CONGREGATION ATTESTING TO THEIR SPONSORSHIP AND TO THE ACCURACY OF THIS APPLICATION

AS AN APPLICANT FOR

☐ CANDIDACY FOR ORDINATION IN THE CHRISTIAN CHURCH (DISCIPLES OF CHRIST)

☐ RECOGNITION OF ORDINATION FOR SERVICE IN THE CHRISTIAN CHURCH (DISCIPLES OF CHRIST)

I HEREBY ATTEST THAT THE INFORMATION GIVEN ABOVE IS ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE

CANDIDATE SIGNATURE

DATE

REMEMBER:

- **PRINT (CHOOSE "SAVE AS PDF" OPTION, SAVE, AND SEND WITH ACCOMPANYING DOCUMENTS TO Office@kcdisciples.org**
-

OFFICE USE

RECEIVED

FORWARDED TO ORDINATION AND STANDING COMMISSION

**SAMPLE LETTER FROM THE SPONSORING CONGREGATION
(ON CHURCH LETTERHEAD)**

Commission on Ordination and Standing
Christian Church (Disciples of Christ) of Greater Kansas City

I hereby attest the Official Board of (Name of Congregation) of (City/State) recommends (Candidate)

For entrance into candidacy for ordination

Or

For recognition of previous ordination

through the Christian Church of Greater Kansas City, according to action taken by said Official Board on the date of (MM/DD/YYYY). I also attest that I have read the application by the candidate and declare that, to the best of my knowledge, the information contained therein is accurate and true.

Moderator/Chairperson's Signature (required)

Christian Church (Disciples of Christ) of Greater K. C. Disclosure and Release Form

In order for you to enter the Ordination & Standing process of the Christian Church (Disciples of Christ), this form must be completed and returned along with a check in the amount of \$12.00, made payable to: CCGKC for an initial background check to the **Christian Church (DOC) of Greater KC, 9401 Johnson Drive-Merriam Kansas 66203**. This completed form and the background check will be included in the packet of your file for ordained ministry.

Name: _____

Address: _____

Phone Number: (____) _____

Email Address: _____

Have you ever been the subject of an official disciplinary review for ministerial misconduct conducted by a Regional Commission on Ministry or the General Commission on Ministry in the Christian Church (Disciples of Christ) that resulted in any of the following?

Censure ____ Yes ____ No

Suspension of Standing ____ Yes ____ No

Termination of Standing ____ Yes ____ No

Voluntary Release of Standing ____ Yes ____ No

Are any official disciplinary reviews within the Christian Church (Disciples of Christ) pending against you at this time?

____ Yes ____ No

Have you ever been the subject of official disciplinary proceedings by another denomination, professional association, credentialing body or guild that resulted in disciplinary action?

____ Yes ____ N

Have you ever relinquished your ministerial Standing for any reason? If so, on the back of this page, please explain and provide date(s) Standing was relinquished and date(s) Standing was restored.

Yes ___ No ___

Have you ever resigned from employment, been asked to resign by official action, had your ministerial or secular employment terminated, whether paid or volunteer, or had legal or ecclesiastical action taken against you based in whole or in part on allegations of any of the following?

Sexual harassment ___ Yes ___ No

Sexual misconduct ___ Yes ___ No

Physical abuse ___ Yes ___ No

Child abuse ___ Yes ___ No

Financial misconduct ___ Yes ___ No

Alcohol/substance abuse ___ Yes ___ No

Violation of Ministerial Code of Ethic ___ Yes ___ No

If you answered yes to any of the above, please provide details on an attached sheet. Thank you.

By my signature, I certify that the above is true and accurate and in my judgment there are no other facts or circumstances involving me or any background related to my being entrusted with the responsibilities of ministry in the Christian Church (Disciples of Christ). I acknowledge that the information contained in this Disclosure and Release Form is true and complete and that any misrepresentation and/or omission may be grounds for rejection of consideration for a ministry position or for termination of a ministry position or of my standing as a minister in the Christian Church (Disciples of Christ). I authorize those persons who receive my Ordination Forms and this Disclosure and Release Form and /or their agents to make inquiries regarding me and all statements contained in these forms. I also authorize all persons, entities, former employers, courts, law enforcement and other public agencies to respond to inquiries concerning me, to supply verification of the information provided in this form, and to comment and state opinions regarding my background and character. I hereby release all such entities and individuals from all liability and responsibility arising from their doing so. I authorize the persons and/or their agents who receive my Ordination Forms, including this Disclosure and Release Form, to circulate, distribute and otherwise share information collected in connection with these forms with others as they in their sole discretion see fit. Furthermore, I recognize my responsibility to update this personal disclosure form in a timely manner should there be a change in status in any of the issues named above.

Signature _____

Date _____