

1 **Christian Church (Disciples of Christ) of Greater Kansas City**
2 **Rules of Procedure**

3
4 **Adopted February 25, 2019**

5
6 Rules of Procedure of the Christian Church (Disciples of Christ) of Greater Kansas
7 City, hereinafter referred to as the Region.

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9 **ARTICLE I.**
10 **PRINCIPLES OF OPERATION**

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12 Diversity in representation is an important value of the Christian Church (Disciples of
13 Christ) in the U. S. and Canada. We acknowledge that within any population there are
14 individuals who have a high capacity and calling to faithfully and effectively accomplish
15 the mission and ministry of our Region. Commitment to diversity in membership and
16 leadership is reflective of our Disciples affirmation of the priesthood of all believers and
17 is necessary for the healthy and faithful evolution of this “movement for wholeness in a
18 fragmented world.”

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20 The diversity of the Greater Kansas City metropolitan area is reflected in data available
21 from a variety of reputable agencies including MissionInsite: FaithConnect's
22 "ExecutiveInsite Report". It is the intention of our Region to meet or exceed reported
23 percentages of populations (age, gender, ethnicity, etc.) in the makeup of our Board
24 and standing commissions, committees, ministries, and cabinets. To that end, we ask
25 that the Regional Minister and President make available to the Regional Board/Council
26 a current report of population makeup to the Nominating Committee at its first regularly
27 scheduled meeting.

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29 **A. Inclusive Representation**

30 In the election of its officers, and in the appointment of members to the Regional
31 Board, its committees, the calling of Regional Staff, and in filling other elected and
32 appointed positions; the Region shall choose candidates with appropriate expertise
33 and willingness to serve, and shall consider representation by members of the
34 various constituencies of the Region, including but not limited to:

- 35
36 1. Regional LBGTQ+ Alliance
37 2. MOKAN Fellowship of the National Convocation
38 3. Kansas City Convencion of the Obra Hispana Nacional
39 4. National Association of Pacific Asian Disciples (NAPAD)
40 5. Disciples Woman's Mission
41 6. Regional Youth Cabinet

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43 **B. Open Meetings**

44 All meetings of the Regional Assembly and Regional Board, including all
45 committees thereof, shall be open to any member of the Region, (without vote)
46 except as noted in these Bylaws.

47 C. Limited Terms

48 All persons serving on the Regional Board serve two year terms, except in the
49 Moderator and Moderator-Elect sequence. A member of the Regional Board
50 may not serve more than two (2) consecutive terms. After a two (2) year
51 sabbatical from the Regional Board, a person will be eligible to serve as a
52 member of the Regional Board.

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54 **ARTICLE II.**
55 **REGIONAL ASSEMBLY**
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57 A. Participation

58 All members of the congregations, institutions and ministries that are Members of
59 the Christian Church (Disciples of Christ) of Greater Kansas City shall be
60 encouraged to participate in the Regional Assembly.

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62 B. Voting Members

63 All ministers with standing and two (2) lay delegates from each recognized
64 congregation shall be eligible to vote on business items of the Regional Assembly.

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66 C. The Regional Assembly shall:

- 67
- 68 1. Elect the Officers of the Region, and seven (7) lay members-at-large for the
69 Regional Board.
 - 70 2. Call the Regional Minister and President upon the recommendation of the
71 Regional Board when a vacancy occurs

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73 D. Notification

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- 75 1. Biennial meeting time of the Regional Assembly will be announced at the
76 preceding Regional Assembly.
 - 77 2. A special Regional Assembly may be called by the Regional Board and
78 notification shall be given to each congregation by mail, email, or other verifiable
79 electronic transmission and placing the notification on the Region's website at
80 least thirty-five (35) days before the date of the meeting.

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82 E. Quorum

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- 84 1. A Quorum shall exist when at least one (1) delegate from twenty five (25)
85 percent of the Region's congregations are present at the Assembly, either in
86 person or in contact through an electronic media authorized by the Regional
87 Board.
 - 88 2. A vote will carry with a simple majority of those present and voting unless
89 otherwise stated in the Bylaws and Rules of Procedure.
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93 F. Business Items

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- 95 1. Business items shall be determined by the Regional Board.
- 96 2. Items for business may be submitted to the Office of Regional Minister and
- 97 President for consideration by the Regional Board at least ninety (90) days in
- 98 advance of the Regional Assembly.
- 99 3. Items of business which require discussion and/or action of the Assembly shall
- 100 be circulated to the congregations by email, mail, or other electronic
- 101 transmissions and placement on the Region's website, at least thirty-five (35)
- 102 days before the date of the meeting.
- 103 4. Any item of business may be considered an emergency if its content is of such
- 104 nature that it could not have been regularly filed ninety (90) days prior to the
- 105 Regional Assembly and needs immediate attention. Such items of business
- 106 may be filed when submitted by ten (10) or more voting delegates from not less
- 107 than five (5) member congregations to the Moderator- Elect of the Region who,
- 108 with the advice and consent of the Officers of the Region, shall make
- 109 appropriate recommendations to the Regional Assembly as to their disposition.
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111 **ARTICLE III.**

112 **REGIONAL BOARD**

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- 114 A. The membership of the Regional Board shall be as set forth in the Bylaws.
- 115 Members of the Regional Board shall serve two (2) year terms. No member of the
- 116 Regional Board shall serve more than two (2) consecutive terms. The officers of the
- 117 Region as elected by the Regional Assembly, namely, Moderator, Moderator-Elect,
- 118 Secretary, Treasurer, Immediate Past Moderator, and the Regional Minister and
- 119 President shall serve as the officers of the Regional Board.
- 120
- 121 B. The Regional Board shall conduct business and provide management and
- 122 oversight on behalf of the Region, and shall have all necessary powers to do on
- 123 behalf of the Region everything which nonprofit corporations can do under the laws
- 124 of the State of Missouri. The Regional Board may establish committees,
- 125 commissions, and task forces to carry out the ministries and the business of the
- 126 Region and may dissolve such committees, commissions, and task forces when
- 127 assigned tasks have been completed. These committees, commissions, and task
- 128 forces shall be responsible to and work under the direction of the Regional Board
- 129 and shall report to the Regional Board as directed.
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- 131 C. In carrying out its duties and responsibilities under the Bylaws and these Rules of
- 132 Procedure, the Regional Board shall on behalf of the Region:
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- 134 1. establish policies and programs for the Region and shall give direction and
- 135 authorization to the Executive Committee to implement such policies and
- 136 programs;
- 137 2. adopt, amend, and repeal Rules of Procedure consistent with the Region's
- 138 Bylaws; amend or restate the Articles of Incorporation;

- 139 3. adopt and implement an annual budget for the Region based on the
140 recommendation of the Executive Committee;
- 141 4. recommend the calling of the Regional Minister and President to the Regional
142 Assembly;
- 143 5. call Associate Regional Ministers after recommendation from the Executive
144 Committee;
- 145 6. call an Interim Regional Minister;
- 146 7. dismiss the Regional Minister and President, Interim Regional Minister, or
147 Associate Regional Minister(s) requiring a two-thirds (2/3) majority vote to pass;
- 148 8. authorize signing or co-signing any mortgages or notes requiring a two- thirds
149 (2/3) majority vote to pass;
- 150 9. call special meetings of the Regional Assembly;
- 151 10. fill vacancies for the remainder of the unexpired terms which arise because of
152 the ineligibility or incapacity of any Officer of the Region; appoint or remove any
153 Officer of the Region;
- 154 11. have the authority to take the actions reserved for the Regional Board and not
155 to be exercised by the Executive Committee;
- 156 12. adopt a plan of merger or adopt a plan of consolidation with another corporation
157 or other entity requiring a two-thirds (2/3) majority vote to pass;
- 158 13. authorize the sale, lease, exchange, or mortgage of all or substantially all of the
159 property and assets of the Region requiring a two-thirds (2/3) majority vote to
160 pass;
- 161 14. authorize the voluntary dissolution of the corporation or revoking proceedings
162 thereof, adopt a plan for the distribution of all assets of the Region that shall be
163 carried out by the Regional Board requiring a two-thirds (2/3) majority vote to
164 pass; amend, alter, or repeal any resolution of the Regional Board which by its
165 terms provides that it shall not be amended, altered, or repealed by the
166 Executive Committee.

167 168 D. Meetings and Notification

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170 1. The Regional Board shall meet no less than four (4) times per calendar year.
171 The place, day, and hour of regularly scheduled meetings of the Regional Board
172 shall be determined and announced no less than one (1) year in advance.
173 Special meetings of the Regional Board may be called upon written notice to all
174 members of the Regional Board mailed no less than fifteen (15) days before the
175 meeting.
- 176 2. Special meetings of the Regional Board may be held upon the call of the
177 Moderator of the Region or upon written request of ten (10) members of the
178 Regional Board.
- 179 3. All meetings of the Regional Board are open except when addressing
180 confidential issues in executive session. The agenda of the Regional Board will
181 indicate when meeting or portions of meetings are closed due to the confidential
182 nature of issues being discussed. The content of confidential meetings will not
183 be disclosed in the minutes and/or reports of such meetings but decisions that

184 are forthcoming from such discussions will be disclosed to the necessary
185 individuals or groups of the Region.
186 4. Meetings that are not open shall include, but not limited to, the following:
187 a. Meetings to consider information regarding the recommendation of a
188 minister, granting or removal of ministerial standing in the Region;
189 b. Meetings to discuss pending, probable, or imminent legal action against
190 or on behalf of the Region or involving congregations or ministers;
191 c. Meetings to consider information regarding appointment, employment,
192 reprimand, or dismissal of an employee;
193 d. Meetings to consider information regarding the purchase or sale of
194 property of the Region, provided that any vote on these matters shall be
195 taken at a meeting, or portion of a meeting, open to any member of the
196 Region.

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198 E. Quorum

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200 1. A quorum for the Regional Board will be a majority of current elected and
201 appointed members present, either in person or in contact through an electronic
202 media authorized by the Regional Board.
203 2. A vote will carry with a simple majority of those present and voting unless
204 otherwise stated in the Bylaws and Rules of Procedure.
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206 **ARTICLE IV.**
207 **OFFICERS OF THE REGION**

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209 A. The Moderator:

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211 1. shall preside over all business sessions of the Regional Assembly, the Regional
212 Board, and the Executive Committee of the Regional Board;
213 2. shall appoint committee chairs and committees as outlined in these Bylaws in
214 consultation with the Regional Minister and President;
215 3. may be authorized by the Regional Board or the Executive Committee to be
216 legal representative and/or signatory as outlined in these Bylaws;
217 4. shall confer regularly with the Regional Minister and President;
218 5. shall serve as ex-officio member, without vote, of all committees operating
219 within the Regional Board;
220 6. shall call meetings of the Regional Board, and send notice and agenda to the
221 members of the Regional Board;
222 7. shall help to prepare the Moderator-Elect to assume the Moderator's position;
223 8. shall represent the Region at sessions of the Regional Ministers and
224 Moderators of the Christian Church (Disciples of Christ) or its successor groups;
225 and
226 9. shall appoint a Regional Minister Search Committee in consultation with the
227 General Minister and President and Office of Search and Call of the Christian
228 Church (Disciples of Christ) utilizing the current Executive Search Model.
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B. The Moderator-Elect:

1. shall, in the absence of the Moderator, preside over all business sessions of the Regional Assembly;
2. shall, in the absence of the Moderator, or the request of the Moderator, preside over business session of the Regional Board or the Executive Committee;
3. shall, under normal circumstances, become the next Moderator;
4. shall assist the Moderator in conducting the business session of the Regional Assembly, the Regional Board, and the Executive Committee of the Regional Board;
5. shall receive and implement the handling of emergency resolutions, as defined in these Bylaws, during the sessions of the Regional Assembly.

C. The Treasurer:

1. shall work closely with the Regional Minister and President on reporting the financial status of the Region;
2. shall serve as a member of the Finance Team and assist in the preparation of the budget; lead the Executive Committee in the preparation of budget;
3. shall oversee the preparation and distribution of a financial statement for the Regional Assembly when it is in regular session, and if requested by the Moderator, a report shall be prepared for any special or called meeting of the Regional Assembly;
4. shall engage the Region in thoughtful consideration of the implications of the decisions made regarding the use of available resources, leading the Region in its ongoing stewardship reflections;
5. shall perform all other functions of the office (for example, maintaining financial records) as may be required by the law;
6. shall conduct such special assignments as may be directed by the Moderator;
7. shall be bondable
8. shall be guided by the Handbook for Treasurers of Christian Church (DOC) Congregations and by IRS guidelines for nonprofit organizations.
9. review compliance with current guidelines annually

D. The Secretary:

1. shall have the authority to certify the Bylaws, resolutions of the members and Regional Board and committees thereof, and other documents of the corporation as true and correct copies thereof;
2. shall be one of the authorized signatories for legal documents to be executed on behalf of the Region; and
3. shall perform all other functions of the office as may be required by law.

E. The Immediate Past Moderator:

1. shall function as historian and consultant for the current officers, and

276 2. member of the Regional Board and Executive Committee.

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278 F. Terms of Office:

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- 280 1. Officers serve from the close of the Regional Assembly, in which elected,
281 through the close of the next Regional Assembly election.
- 282 2. The Moderator Elect will be elected for a four (4) year term, serving two (2)
283 years as Moderator Elect and the two (2) years as Moderator.
- 284 3. All other officers will serve two (2) year terms.
- 285 4. Officers may be elected to no more than two (2) consecutive terms of office.

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**ARTICLE V.
REGIONAL STAFF**

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290 A. The Regional Minister and President:

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- 292 1. shall be elected by a two-third (2/3) majority of Members voting at a Regional
293 Assembly;
- 294 2. shall provide primary administrative oversight, pastoral care, and spirit nurture in
295 Region;
- 296 3. shall direct coordination and implementation of the Region's programs;
- 297 4. shall serve as an ex-officio, non-voting member of the Regional Board, the
298 Executive Committee of the Board, and all committees of the Board;
- 299 5. shall be authorized to sign legal documents on behalf of the Region;
- 300 6. shall be the primary interpreter of the ministries of the whole church for the
301 Region and its congregations;
- 302 7. shall be the chief ecumenical representative of the Region;
- 303 8. shall participate in General Church activities as outlined for the position of
304 Regional Minister in the preamble of the Bylaws;
- 305 9. shall participate in General Ministries as outlined for the position of Regional
306 Minister in the preamble of the Bylaws;
- 307 10. shall, in consultation with the Personnel Committee, direct and supervise the
308 work of the staff as needed;
- 309 11. shall be compensated according to the procedures set forth in the personnel
310 policy; and
- 311 12. shall serve ex-officio as a member of the Tall Oaks Board.

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313 B. Associate Regional Minister(s):

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- 315 1. shall perform their assignments described by the Regional Board, and shall
316 work under the supervision of the Regional Minister; and
- 317 2. shall be compensated according to procedures set forth in the personnel policy.

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319 C. Interim Regional Minister and President:

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1. The Interim Regional Minister and President shall perform duties of the Regional Minister and President at times of transition.
2. An interim Regional Minister and President will be called by the Regional Board. The Executive Committee is not authorized to act for the Regional Board in this instance.

D. Other Staff:

1. The Regional Minister and President may hire for specific time periods and for specific areas of work (such as interims or special projects) such persons as he/she, upon approval of the Region's Personnel Committee, deems necessary.
2. The Regional Minister and President will transmit to the Regional Board a copy of any hiring terms or contracts for staff.
3. Staff shall be supervised by the Regional Minister and President.

E. Dismissal of any staff will be according to procedures set forth in the Region's Personnel Policy.

**ARTICLE VI.
COMMITTEES**

A. EXECUTIVE COMMITTEE

1. The Executive Committee of the Region shall consist of the individuals serving in the following positions:
 - a. Regional Minister and President as ex-officio, non-voting member
 - b. Moderator
 - c. Moderator-Elect
 - d. Secretary
 - e. Treasurer
 - f. Immediate Past Moderator
2. No member of the Executive Committee shall serve more than two (2) consecutive terms in the same position
3. The Executive Committee shall:
 - a. exercise the authority granted to it by the Regional Board in relation to the management and operation of the affairs of the Region between meetings of the Regional Board;
 - b. report to the Regional Board;
 - c. recommend a biennial budget to the Regional Board;
 - d. be responsible for oversight of the day-to-day operations of the Region;
 - e. have authority to authorize financial transactions pertaining to investments, designated funds, and operating funds based within the confines of the approved budget;

- 364 f. recommend to the Regional Board the calling of or dismissal of Associate
365 Regional Minister(s).
366 4. The Executive Committee shall not exercise the powers reserved to the
367 Regional Board.
368 5. The delegation of authority to the Executive Committee shall not operate to
369 relieve the Regional Board, or any individual officer or member of the Regional
370 Board, of any responsibility imposed upon it or him/ her under the law.
371 6. All meetings of the Executive Committee are open except when addressing
372 confidential issues. The agenda of the Executive Committee will indicate when
373 meeting or portions of meetings are closed due to the confidential nature of
374 issues being discussed. The content of confidential meetings will not be
375 disclosed in the minutes and/or reports of such meetings but decisions that are
376 forthcoming from such discussions will be disclosed to the necessary individuals
377 or groups of the Region.
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379 B. NOMINATING COMMITTEE

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- 381 1. A Nominating Committee of seven (7) members will be appointed by the
382 Regional Moderator in consultation with the Regional Minister and President
383 and approved by the Executive committee. The Nominating Committee shall be
384 representative of the Region as a whole.
385 2. The Nominating Committee will recruit and nominate a slate of the following
386 officers of the Region: Moderator, Moderator-Elect, Secretary, Treasurer, and
387 an Immediate past Moderator of the Region.
388 3. The Nominating Committee will recruit and nominate seven (7) laypersons as
389 members-at-large on the Regional Board. The individuals recruited shall be
390 representative of the Region as a whole with respect to gender, age,
391 race/ethnicity, and geographic areas of the Region. These individuals will serve
392 two (2) year terms and may serve no more than two (2) consecutive terms.
393

394 C. REGIONAL ASSEMBLY COMMITTEE

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396 The Regional Board shall have a Regional Assembly Committee. Regional Assembly
397 Committee chairs are nominated by the Regional Nominating Committee.
398

- 399 1. Program subcommittee
400 a. Purpose is to plan and administer the program of the Regional Assembly.
401 b. Membership
402 1) Six (6) to eight (8) persons broadly representative of the members of the
403 Region.
404 2) Appointed by the Moderator and the Program Committee chair, and
405 approved by the Regional Board.
406 c. Duties
407 1) To establish a local arrangements committee and outline the Committee's
408 responsibilities.

- 409 2) To make arrangements for the hosting of the Assembly and its
410 participants.
411 3) To be responsible for the Assembly program and business meeting.
412 4) To be responsible for the Worship Services.
413 5) To prepare a budget.
- 414 2. Resolutions subcommittee
- 415 a. The purpose is to administer the process of properly receiving and handling
416 all resolutions to be presented to the Regional Assembly.
417 b. Resolutions will be considered properly presented only when they come from
418 any of the following sources:
419 1) A congregation of the Region.
420 2) The Regional Board, Regional Commissions, or any auxiliary organization
421 recognized by the Regional Board.
422 3) General Ministries or auxiliary organizations clearly identified with the
423 Region.
424 c. Resolutions must be received by the Moderator not fewer than one hundred
425 twenty (120) days prior to the opening of the Regional Assembly.
426 d. Resolutions shall be submitted to all members of the Regional Board prior to
427 the meeting(s) of the Board and made available to delegates at least forty
428 (40) days prior to the opening of the Regional Assembly.
429 e. Resolutions shall include an estimate of the cost implications of the resolution
430 and the resolution must be reviewed by the Finance Committee prior to the
431 Assembly.
432 f. Resources - In carrying out its duties, this proponent and Regional Board are
433 encouraged to refer to all recent resolutions of the General Assembly of the
434 Christian Church (Disciples of Christ) and other ecumenical bodies.
- 435 3. Credentials committee
- 436 a. Membership – Five (5) persons.
437 b. Nomination and Election – Nominated by the Moderator and the Credentials
438 Committee Chair, and approved by the Regional Board. The Committee is
439 to be appointed at least sixty (60) days prior to the Regional Assembly and
440 shall serve for that Assembly.
441 c. Meetings - No meeting prior to the Regional Assembly would normally be
442 necessary. The Committee would need to be available during entire
443 Assembly for any questions or problems that might arise related to voting
444 status, requirements, regulations, etc.
445 d. Duties - To verify delegate status for persons registered for the Regional
446 Assembly in a process approved and supervised by the Regional Board.
- 447
- 448 D. STANDING COMMITTEES, COMMISSIONS, MINISTRIES AND CABINETS
449 Greater Kansas City will have twelve (12) standing commissions, committees,
450 ministries, and cabinets:
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- 452 1. Commission on the Order of the Ministry consisting of a chairperson and
453 representatives of:
454 a. Committee on Ordination and Standing

- 455 b. Committee on Commissioned Ministry
456 c. Disciples Ministers” Association
457 1) This Commission would meet at least once a year for planning and
458 recommending budgets and
459 2) to plan two (2) meetings each year when the Committee on Ordination
460 and Standing, Committee on Commissioned Ministry, and the Disciples
461 Ministers’ Association Task Force would gather together for updates from
462 the General Commission on the Ministry
463 3) any other purposes as determined by the Commission on the Order of
464 the Ministry, including any disciplinary issues.
465 2. Women’s Ministry Cabinet
466 3. MOKAN Fellowship Cabinet
467 4. Kansas City Convencion (Hispanic Disciples)
468 5. Ministry with Young Disciples consisting of a chairperson and representatives of:
469 a. Camp and Conference Committee
470 b. Regional Youth Cabinet
471 c. Chi Rho Task Force
472 d. Children’s Ministry
473 e. Other ministries as needs arise
474 f. The Ministry with Young Disciples shall meet at least once a year for
475 planning, recommending budgets and other issues vital to the mission of this
476 ministry.
477 6. New and Transforming Church Commission
478 7. Ministry of Community Engagement
479 Serving and supporting Regional initiatives with: Interfaith and Ecumenical
480 relations, Global Ministries, Week of Compassion, Disciples Volunteering,
481 Missions, etc.
482 8. Stewardship and Development Commission
483 9. Budget and Finance Committee
484 10. Property Task Force
485 11. Personnel Committee
486 13. Pro-Reconciliation/Anti-Racism Commission
487 a. The Regional Board shall have a Pro-Reconciliation/ Anti-Racism
488 Commission comprised of at least five (5) and no more than eight (8)
489 members including two (2) racially diverse co-chairs.
490 b. The membership of the Pro-reconciliation/ Anti-racism Committee will be
491 comprised of representatives of the constituency groups in the Region.
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493 E. Each of the aforementioned commissions, committees, ministries, and cabinets will
494 have an operating manual received and approved annually by the Regional Board.
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496 F. AD HOC COMMITTEES
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498 1. The Region shall have the right to establish committees and task forces
499 necessary for the planning and implementation of the ministries of the Region.

- 500 2. Search Committees formed for the purpose of calling a Regional Associate, or
501 Interim Regional Minister shall follow the DOC Executive Search process as
502 provided by the General Board.

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504 **ARTICLE VII.**
505 **CONTRACTS, CHECKS, DEPOSITS, FUNDS AND GIFTS**
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507 A. Contracts.

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509 1. The Regional Board may itself approve, or may authorize the Executive
510 Committee to approve, the execution and delivery of any contract by the
511 Region.
512 2. Any authority granted to the Executive Committee regarding contract approval
513 and execution may be general or confined to specific instances. Once the
514 execution of a contract by the Region has been approved by the Regional
515 Board, or by the Executive Committee upon authorization having been given to
516 the Executive Committee by the Regional Board, the Regional Minister and
517 President or any officer or officers of the Region shall execute and deliver such
518 contracts in the name of and on behalf of the Region.
519 3. Contracts executed by officers of the Region must have two (2) authorizing
520 signatures.

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522 B. Checks, Drafts, etc. All checks, drafts or orders for the payment of money shall be
523 signed by such officer or officers of the Region, and in such manner, as shall from
524 time to time be determined by resolution of the Regional Board. Any signing or co-
525 signing of any note, mortgage, or similar evidences of indebtedness by the Region
526 must be specifically authorized by the Regional Board which shall then designate
527 the specific officer or officers or agents to sign such documents on behalf of the
528 Region.

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530 C. Deposits. All funds of the Region shall be deposited in a timely manner to the credit
531 of the Region in such banks, trust companies, or financial services companies or
532 other depositories as the Regional Board may select from time to time.

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534 D. Gifts. The Regional Board may accept or reject on behalf of the Region any
535 contribution, gift, bequest or devise for the general purposes, or for any designated
536 specific purpose, of the Region.

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538 **ARTICLE VIII.**
539 **BOOKS AND RECORDS**
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541 The Region shall keep correct and complete books and records of account as well as
542 minutes of proceedings of the Regional Assembly, Regional Board, Executive
543 Committee, Ministry Leadership Team, standing committees and other committees
544 authorized from time to time by the Regional Board. Such books, records and minutes
545 shall be kept at the registered office of the Region. The Region shall also keep at the

546 registered office of the Region a record of the names and addresses of all members of
547 the Region entitled to vote. The books and records of the Region may be inspected by
548 any member of the Region entitled to vote for any proper purpose at any reasonable
549 time.

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**ARTICLE IX.
FISCAL YEAR**

554 The fiscal year of the Region shall begin on the first day of January and end on the last
555 day of December in each year.

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**ARTICLE X.
AMENDMENTS**

560 These Rules of Procedure may be altered, amended or repealed or new Rules may be
561 adopted by a two-thirds (2/3) vote of the voting members of the Regional Board at any
562 regular meeting or specially called meeting, provided that at least thirty-five (35) days
563 written notice has been given to the voting members of the proposed alteration,
564 amendment, or repeal of these Rules or the proposed new Rules. These Rules shall
565 be reviewed every five (5) years.

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Adopted by the Regional Board on February 25, 2019
This document is inclusive of lines 1-568, known as RP:1-568

Signed 2/27/2019 - Marylou Kessler, Moderator
2-27-19 Mark Wilks, Board Secretary
2/27/19 William B. Rae-Heim, Regional Minister and President