

LETTER OF CALL FOR SABBATICAL REGIONAL MINISTER / PRESIDENT

The Christian Church of Greater Kansas City (CCGKC) Region, after careful consideration, is calling the Rev. XXXXXXXXXXXXX to serve with us as the Sabbatical Regional Minister and President from September 1, 2021 thru November 30, 2021. The duties and responsibilities will be as outlined in the same Position Description used in the search process, and in accordance with the Constitution, By-Laws, and Rules of Procedure of the Region.

Scope of Work:

The Sabbatical Regional Minister shall be a Disciples minister in good standing with experience in interim and/or long-term Regional Ministry, available and able to serve remotely approximately fifteen to twenty hours per week during the time that the Regional Minister and President is away for a Sabbatical leave. An external hard drive with all administrative, congregational, and clergy records would be provided, along with use of a laptop capable of running those programs.

The scope of work would include those basic tasks that only a Regional Minister can perform and assistance with a Regional Board that will have just come off a planning retreat at the end of July. The person called would oversee that normal administration and limited pastoral care is carried out (**Holding the Center**), while also having an opportunity to assist members of our Regional Board to build on the missional momentum developing within our Region (**Discerning a Better Future**).

“HOLDING THE CENTER”: How our Regional Operations would be supported during the Sabbatical time.

- Provide oversight of the most essential services:
 - Support and oversee work of the Regional staff
 - They demonstrate initiative, collaboration, and commitment to mission.
 - Support the Executive Committee, and Regional Board
 - The Executive Team of six includes four officers, a past-moderator, and the RMP who have met monthly online for nearly two years (1st Mondays 11:30-1:00 pm)

- The Regional Board of 23 members meets quarterly (and will meet at 7:00 pm on September 27th).
- Assure that functioning Commissions, Committees, and Constituency groups have the administrative support necessary to continue their work.
 - Each of the Commissions, Committees and Constituency groups run their own meetings (currently online and/or in hybrid form) and may or may not need advice and counsel from the Sabbatical Regional Minister
- Support KC Disciples congregations and clergy in Search and Call
 - There are now several transitions occurring during the Sabbatical leave. The Regional Minister anticipates completing the Search and Call process for most of them before beginning sabbatical leave.
 - The Office Administrator is knowledgeable about using CDM+ for Search and Call, transfer of standing, and addition of those with new standing
- Participate in online meetings of the College of Regional Ministers and the Tri-Regional Partnership
 - The College of Regional Ministers currently meets online every two weeks
 - The Tri-Regional Partnership meets online monthly, and the Sabbatical Regional Minister would be invited to share counsel as the Partnership exploration would enter the next phase of its facilitated work.

Note: As the dangers of the current pandemic subside to a level where it is safe to gather physically, some Regional meetings and functions will take place at the Merriam Christian Church which offers free use of space and internet. Should groups wishing assistance from the Sabbatical Regional Minister meet in person there is hardware to make virtual participation accessible. Prior to the pandemic our Region was already using the hybrid meeting option with Disciples Treasury Services and other meeting participants.

DISCERNING A BETTER FUTURE: How the Sabbatical Regional Minister could help our Region become a better covenant partner with congregations, their lay leaders, and clergy.

- Assist with refining discernment processes already underway
 - Covenant Education materials will have been available and some groups in our Region will have begun conversations around that material from the Governance Committee of the General Board
 - Outcomes from the Regional Board retreat
 - The retreat on July 31 will offer a fresh opportunity to revisit the Region's Future Story considering changes and congregational needs identified during COVID
 - The fresh perspective and counsel of the Sabbatical Regional Minister would be appreciated.

COMPENSATION:

Total Compensation Package: \$ 15,000. This will be divided into Salary, Housing Allowance, Health Insurance, Pension Dues, and Business Expenses not identified below, including Continuing Education.

Pension: 14% of total selected Salary and Housing Allowance **This is new territory for us, The Sabbatical Regional Minister may opt to put all of the salary into their pension plan.**

Health Insurance: We do not currently offer group health insurance

Reimbursements : A Regional staff travel budget is already in place and would be sufficient to cover any needed travel.

PAID TIME OFF:

The Regional Board approved Personnel Policies shall be in effect and will address issues such as sick leave, vacation time, continuing education leave, sabbatical leave, personal days off and holidays. The current policies for our region include:

