

EST. USER														
DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST DEP	SIGN	INS	GMF BAL
02/14/2022		A	8	8	8	9:00 am	Lun. Mon 2/14	24	Saint Andrew Christian Church Pastor Chris Wilson Bus: 913-764-5888	42264	\$217.00	Y	Y	N
02/14/2022						3:00 pm	Lun. Mon 2/14				\$217.00			

Comments:

2/3 Sent UA SH
 2/4 - Email to Shannon to follow up on Mon. -BE
 2/7 Nothing has been received yet. Emailed Chris. SH
 2/7 Revised UA to reflect 10 for lunch and 8 for day use. SH
 2/8 Rec'd signed UA, COI & Tax Exempt Form SH
 2/8 He mailed check on 2/7 to us. Did not want to pay thru Pay Pal. SH
 2/10 - Email to Julie (cc Shannon & James) to ask if when she gets check she emails me. -BE
 2/10 - Julie replied, no check in today's mail. -BE
 2/14 Check as arrived per Julie. James was copied on the email. SH
 2/16 - Above mentioned check applied as a "deposit". -BE

Day Use 1

02/22/2022	A	24	24	24	9:00 am	Lun. Tue 2/22	24	Country Club Christian Church Tulley Beard Cell: 816-381-9241	42135	\$1,611.20	Y	Y	Y	Y
02/23/2022					12:00 pm	Bre. Wed 2/23				\$1,611.20				

Comments:

Invoice beyond deposit. SH
 11/17 UA sent. SH
 12/6 Tax Exempt Form on file. SH
 1/5 Revised changed changed arrival time to 9am, meals are 8 breakfast, 24 lunch and 8 dinner all approved by James. SH
 1/5 Revised UA sent. SH
 1/6 Rec'd signed UA SH
 1/25/22 - GMF paid per Julie. -BE
 1/28/22 - Em'd re. COI. -BE
 2/4/22 - COI's received. -BE
 Life Long Learning
 Life Long Learning

MONTHLY TOTALS - GUARANTEED MINIMUM FEE: **\$1,828.20**ESTIMATED TOTAL FEE: **\$1,828.20**DEPOSIT PAID TOTAL **\$1,828.20**

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL	
03/04/2022		Y	120	42	60	5:00 pm	Din. Fri 3/4	24	Christian Church (Disciples of Christ) of Greater Kansas City Shandra Yost Cell: 913-433-6672	42234	\$5,376.00	Y	Y	Y	N	
03/06/2022						11:00 am	Bre. Sun 3/6				\$7,680.00					
Early Staff Arrival: Friday 3/4/2022 at 3:00PM															Total Paid	\$1,881.60

Comments:

1/31 UA sent SH

2/17 - Em'd James, cc'd Tina & Shannon saying nothing yet received. -BE

2/22 Rec'd signed UA. SH

3/1 Emailed Tina, Bob & James re: no deposit rec'd. SH

3/1 Sent email to Shandra asking for the status of the deposit. SH

3/2 Shandra said check was mailed, I asked to which address was it sent? It has not arrived here yet. SH

3/3/22 - Dep received per Julie. I emailed Shandra, cc'd Shannon & James, that the check for \$1,881.60 arrived yesterday. -BE

Life Long Learning

Koinonia Cottage

03/11/2022	A	36	24	36	3:30 pm	Din. Fri 3/11	24	** (DO NOT USE) **	42322	\$1,963.20	Y	Y	Y	N		
03/12/2022					5:00 pm	Lun. Sat 3/12		Greater KC DOC Jan Brooks Cell: 816-304-3128		\$3,199.80						
Early Staff Arrival: Friday 3/11/2022 at 1:00PM															Total Paid	\$500.00

Comments:

2/23 UA sent SH

3/2 Rec'd signed UA SH

3/2 Transfer \$500 from #41397/2021. SH

Life Long Learning

Koinonia Cottage

Campbell Cottage

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
03/12/2022		Y	15	10	15	3:00 pm	Own. Sat 3/12	0	Boy Scouts of America	42226	\$100.00	Y	Y	Y	Y
03/13/2022						10:00 am	Own. Sun 3/13		Troop #487		\$150.00				
									John Arthur						
									Cell: 913-735-3299						
										Total Paid					
											\$100.00				

Comments:

1/25 UA sent SH
 2/15 Email sent re: all paperwork. SH
 2/17 Revised to min 10 est 15 SH
 2/22 John said he is processing paperwork now. Check will be mailed today. SH
 2/28/22 - GMF paid per Julie. -BE
 3/1 Rec'd signed UA, Tax Exempt Form, COI was wrong, sent link to sample. SH
 3/8 I called John re: COI. Said he will send me an email tomorrow re: status of COI. SH
 3/10 Still working on COI from higher ups. Told him to email it to Bob. SH
 3/10 Tina approved COI received from John. -BE

Tent Camping

03/19/2022	Y	55	32	55	9:00 am	Lun. Sat 3/19	0	Camp Encourage	42161	\$1,184.00	Y	Y	Y	Y
03/19/2022					8:30 pm	Din. Sat 3/19		Aimee Gorrow		\$2,035.00				
								Bus: 816-830-7171						
								Cell: 816-419-7196						
									Total Paid					
										\$1,184.00				
Early Staff Arrival: Friday 3/18/2022 at12:00PM														
Late Staff Departure: Sunday 3/20/2022 at11:00AM														
Comments:														
Tax Exempt Form on file SH														
COI on file-good thru 6/22/22 SH														
12/9 UA sent SH														
1/4 Plz let Kelly know when deposit check arrives. SH														
1/5/22 - Signed UA & dep paid per Julie. -BE														
3/3/22 - GMF bal paid per Julie. -BE														
Sojourner Cottage														
Koinonia Cottage														
Shalom Cottage														
Delaware Cottage														
Milagro Cottage														
Life Long Learning														

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
03/25/2022		Y	12	12	12	6:00 pm	Din. Fri 3/25	0	Trinity Lutheran	42095	\$897.00	Y	Y	Y	Y
03/26/2022						12:00 pm	Bre. Sat 3/26		Leavenworth		\$897.00				
									Denise Sprengeler						
									Cell: 913-682-7474						
										Total Paid					
											\$1,271.50				

Comments:

Transfer \$1,271.50 from #41909 2021 We are not keeping the \$30 per Tina SH

11/2 UA sent SH

2/9 Will send COI & signed UA asap. SH

2/15 Rec'd signed UA, COI and Tax Exempt Form. SH

Koinonia Cottage

03/25/2022	Y	25	18	25	5:00 pm	Lun. Sat 3/26	0	Plymouth	42093	\$1,138.50	Y	Y	Y	N
03/26/2022					4:00 pm	Lun. Sat 3/26		Congregational Church		\$1,581.25				
								Caroline Dean						
								Bus: 785-843-3220 ext.						
								2	Total Paid					
										\$1,021.03				

Comments:

Transfer \$1,021.03 from #41841 2021 SH

11/2 UA sent SH

3/22-Caroline had left a voice mail. I called her and asked to email her questions. I sent an email that we need signed UA, remaining deposit, COI, and State of Kansas tax exemption certificate. paw

3/10 Emailed re: UA, GMF bal, COI and Tax form. SH

3/16 Emailed again re COI and GMF bal. SH

3/21 Left voicemail to call me asap re: bal, COI, signed UA, tax exempt form. SH

3/22 Pat gave me a signed UA from group via email. SH

3/22 Left voicemail that I rec'd her voicemail that she will be sending over tax form & COI today. I said she can pay on PP and add a 3.5% service fee if she wants to pay that quick way. SH

3/23/22 Tax Exempt Form has been rec'd. SH

3/23/22 Check was mailed on 3/21/22 per Caroline and COI was sent in wrong. Sent sample form. SH

3/24/22 Still no insurance cert from group. Emailed today & told her to email cert to Bob or reservations. SH

3/24/22 - In response to an email from Nikki Richardson, I replied all and re-sent the TOC ins ex, plus explained it in my reply to her. -BE

3/25/22 - COI's received just in the nick of time. -BE

Delaware Cottage

MONTHLY TOTALS - GUARANTEED MINIMUM FEE: \$10,658.70

ESTIMATED TOTAL FEE: \$15,543.05

USER DAYS MONTH TOTAL: 263

DEPOSIT PAID TOTAL: \$5,958.13

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
03/27/2022		A	160	32	32	12:00 pm	Own. Sun 3/27	0	First Responders Support Network Angie Jones Cell: 785-207-4763	42069	\$8,830.00	Y	Y	Y	Y
04/01/2022						7:00 am	Own. Fri 4/1				\$8,830.00				
										Total Paid	\$8,830.00				

Comments:

Not Tax Exempt SH

10/20 UA sent. SH

12/1/21 - Sent COI change needed to Danielle Roberts (George Petersen is the producer on First Responder's cert) -BE

12/1/21 - Danielle responded, "Hi Bob. I have asked our cert team to correct that for you." -BE

12/1/21 - Revised COI received. -BE

12/6 Rec'd signed UA but they are changing their date to the following week. I will be revising UA within a day or two. SH

12/7 Revised UA sent SH

12/7/21 - Dep paid per Julie. -BE

1/19 COI blanket cert for 2022 calandar year on file. SH

3/1 Sent email re: GMF bal and signed UA. SH

3/2 Rec'd signed UA & GMF bal coming soon. SH

3/10/22 - GMF bal paid per Julie. -BE

Life Long Learning

Milagro Cottage

04/01/2022	A	48	24	24	8:00 am	Lun. Fri 4/1	0	Santa Fe Trail Embroidery Chapter Beth Gahm Cell: 816-313-5065	42082	\$4,248.00	Y	Y	Y	Y
04/03/2022					11:00 am	Bre. Sun 4/3				\$4,248.00				
									Total Paid	\$4,248.00				

Comments:

Transfer \$1,000.00 from #41400 SH

10/27 UA sent SH

11/17/21 - Signed UA received by Julie. -BE

2/16 COI sent wrong. SH

2/28 Rec'd corrected COI SH

3/7/22 - GMF bal paid per Julie. -BE

Life Long Learning

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
04/30/2022		A	50	50	50	5:00 pm	Own. Sat 4/30	0	Rockhurst Alpha Delta	42235	\$700.00	Y	Y	Y	Y
04/30/2022						9:00 pm	Own. Sat 4/30		Gamma		\$700.00				
									Carl Schmittgens						
									Cell: 314-737-2425						
										Total Paid					
											\$700.00				

Comments:

Transfer \$668.00 from #41392/2020 SH

1/31/22 UA sent SH

2/1/22 Revised UA sent with new date of 4/30 SH

3/8/22 Rec'd UA. SH

3/21/22 - GMF bal paid per Julie. -BE

4/13/22 Email sent re: COI. SH

4/13/22 Carl will send COI asap. SH

4/18/22 Sent COI wrong, sent him a sample form today. SH

4/25/22 COI received. SH

Day Use 1

MONTHLY TOTALS - GUARANTEED MINIMUM FEE: **\$13,778.00**

ESTIMATED TOTAL FEE: **\$13,778.00**

DEPOSIT PAID TOTAL **\$13,778.00**

USER DAYS MONTH TOTAL: **258**

EST. USER

Life Long Learning

Early Staff Arrival: Wednesday 5/4/2022 at 7:30AM

Comments:
*** Not Tax Exempt ***
2/8 UA sent SH
2/15 Requested an estimated billing statement for 29 people. SH
2/25/22 - Shannon asked that I get back to Saasha Huston in reply to Saasha's email asking about the UA & estimated billing statement. I added tax on lodging and included a revised est billing statment. -BE
2/25/22 - COI received from Saasha by email. -BE
2/28 Rec'd signed UA. SH
3/3/22 - Dep paid per Julie. -BE
4/19/22 - GMF bal plus more per Julie. -BE
4/25/22 - We received another \$2,983.53 check today. I emailed Saasha that she double-paid that amount. -BE

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
05/12/2022		Y	190	75	190	10:15 am	Lun. Thu 5/12	0	Bishop Miege High School Bill Creach Bus: 913-262-2706 Cell: 913-387-7441	42229	\$2,775.00	Y	Y	Y	N
05/12/2022						10:30 pm	Din. Thu 5/12				\$7,030.00				
Early Staff Arrival: Thursday 5/12/2022 at 9:00AM															
Comments:															
*** THIS GROUP IS TAX-EXEMPT (James emailed their exemption form on 5/19/22 post-event). ***															
1/26/22 UA sent SH															
3/7/22 - Signed UA & dep paid per Julie. -BE															
4/6/22 Rec'd COI, approved by Tina SH															
5/4/22 Sent email re: Bal of GMF. SH															
5/5/22 Gave options to Pay Pay Pal(add \$63.14 to total) or EFT. He mentioned if it is ok to put check in mail. Told him mail is too slow. SH															
5/9/22 Emailed he is going to pay on our website. Reminded him to pay \$1,866.89 which includes the service fee. SH															
5/9/22 He did not pay the 3.5% service fee. I told him we will carry over the balance of that fee to his final bill at the end of his stay. SH															
Life Long Learning															
Koinonia Cottage															
Milagro Cottage															
Day Use 1															
05/14/2022		A	48	24	24	9:00 am	Lun. Sat 5/14	0	Miami County Quilting Guild Karen Ulanski Home: 913-548-1542 Cell: 913-731-3289	42208	\$4,500.00	Y	Y	Y	Y
05/16/2022						3:00 pm	Lun. Mon 5/16				\$4,500.00				
Comments:															
Not Tax Exempt per Karen															
Transfer \$50.00 from #41409 SH															
1/12/22 UA sent SH															
2/10/22 Rec'd signed UA. SH															
5/3/22 Rec'd COI, asked Tax exempt? SH															
2/18/22 James sent photo of their Check # 1098 for \$500. I emailed Shannon for her to ask why this odd amount, and to remind that \$3,950 remaining bal of GMF is due 4/30. -BE															
2/22/22 Sent email asking why \$500 sent? SH															
4/18/22 GMF and COI coming soon per email. SH															
4/25/22 - GMF bal paid per Julie. -BE															
4/26/22 COI rec'd wrong. Sent sample form. Also asked if she is tax exempt. if so, email us form asap. SH															
5/3/22 NOT Tax Exempt. SH															
Life Long Learning															

Life Long Learning

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
05/20/2022		A	10	8	10	12:00 pm	Din. Fri 5/20	0	Victory Bible Church Richard Njokoge Cell: 785-760-2754	42550	\$598.00	Y	Y	Y	Y
05/21/2022						10:00 am	Bre. Sat 5/21				\$747.50				
Total Paid															
Comments:															
Tax Exempt Form on file SH															
4/26/22 UA sent. SH															
4/28/22 Revised UA to 1 night only with 2 meals. ESA Thursday 3-4 ppl. Bill them at the end of stay. SH															
4/28/22 Revised UA sent. SH															
5/6/22-resent UA to Richard. paw															
5/9/22 Left voicemail for Richard to call me. Pat told me to call him today. SH															
5/10/22 Per Julie, we did receive a check for \$598, COI & signed UA. SH															
5/10/22 - Signed UA & dep per Julie. COI included, but has Oct. 2021 dates included. Em'd Shannon to follow up on COI. -BE															
5/10/22 COI sent wrong. Sent sample form. SH															
5/11/22 Rec'd COI SH															
Milagro Cottage															
05/26/2022		A	60	5	15	8:00 am	Own. Thu 5/26	0	Kansas City Pipe Circle Kara Lee Hawkins Cell: 816-509-7984	42237	\$180.00	Y	Y	Y	Y
05/29/2022						12:00 pm	Own. Sun 5/29				\$540.00				
Total Paid															
Comments:															
NOT Tax Exempt															
Transfer \$800.00 from #41404/2021 SH															
4/20/22 NOT Tax Exempt- SH															
1/31/22 UA sent SH															
3/10/22 Voicemail from kara looking for UA. I left voicemail that I sent it on 1/31/22. I resent it today and told her to let me know if she does NOT get it. SH															
3/16/22 Rec'd signed UA. SH															
5/4/22 Sent email re: COI. SH															
5/4/22 Rec'd COI SH															
Delaware Cottage															
Tent Camping															
Mitakuye Oyasin															
Day Use 1															

Comments:

NOT Tax Exempt

Transfer \$800.00 from #41404/2021 SH

4/20/22 NOT Tax Exempt- SH

1/31/22 UA sent SH

3/10/22 Voicemail from kara looking for UA. I left voicemail that I sent it on 1/31/22. I resent it today and told her to let me know if she does NOT get it. SH

3/16/22 Rec'd signed UA. SH

5/4/22 Sent email re: COI. SH

5/4/22 Rec'd COI SH

Delaware Cottage

Tent Camping

Mitakuye Oyasin

Day Use 1

EST. USER

EST. USER

Comments:

***Tax Exempt - James forwarded the form on 6/6/22 -BE ***
4/27/22 UA sent SH
5/3/22 Revised-Removed lunch. Group will bring own sack lunch. SH
5/4/22 Tina approved invoicing group for anything beyond the GMF. SH
5/4/22 NOT Tax Exempt SH. They are in MO.
5/5/22 Will pay thru Pay Pal next week. SH
5/5/22 - GMF + 3.5% PP fee paid. -BE
5/16/22 Email sent re: COI & signed UA. SH
5/27/22 - James found & then forwarded to me all signed UA's including
5/27/22 - COI received. -BF

Day Use 1

Comments:

***Tax Exempt - James forwarded the form on 6/6/22 -BE ***
4/27/22 UA sent SH
5/3/22 Revised, removed lunch. Group will bring in own sack lunch. SH
5/4/22 Tina approved invoicing group for anything beyond the GMF . SH
5/5/22 Will pay thru Pay Pal next week. SH
5/5/22 - GMF + 3.5% PP fee paid. -BE
5/16/22 Email sent re: COI & signed UA. SH
5/27/22 - James found & then forwarded to me all signed UA's including this one for Pembroke. -BE
5/27/22 COI received. -BE

Day Use 1

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
06/09/2022		Y	180	30	60	10:00 am	Bre. Thu 6/9	0	Neuromuscular Access Initiative (NAI) Jessica Hermanson Cell: 913-660-6219	42321	\$6,517.50	Y	Y	Y	Y
06/12/2022						3:00 pm	Bre. Sun 6/12				\$13,035.00				
Early Staff Arrival: Wednesday 6/8/2022 at 9:00AM															
Comments:															
NOT Tax Exempt-No Kansas Tax Exempt Form to give to us per Jess															
Transfer \$8,302.25 from #41944/2021 SH															
2/23/22 UA sent SH															
2/24/22 Revised arrival date & # of meals.SH															
5/18/22 Sent email re: COI and signed UA and Tax Exempt Form. SH															
5/18/22 jess asked for me to resend the UA. SH															
5/19/22 Changed esa time from 2pm to 9am. Resent UA. SH															
5/19/22 Jess sent in a tax exempt letter from the Feds to us. Tina said we need the Kansas State Tax Form instead. I let Jess know. SH															
5/19/22 NOT tax exempt, no Tax Exempt Form to give to us. Will send UA & COI to res inbox soon. Told me her insurance company closed. Having to switch companies. Told her she can get event insurance from our website if she needs. She will think about it. SH															
5/19/22 Rec'd signed UA. SH															
6/1/22 Sent email re: COI SH															
6/1/22 She needs our COI first. She was waiting for James to send it to her. I just sent it to her. Now her agent can work on her COI for us. SH															
6/6/22 Sent email re: COI. SH															
6/7/22 Emailed Jess to email COI to Bob if it is after 3:30pm today. SH															
6/7/22 - I spoke with both Jessica & Alex. Alex tried their ins agent & the underwriter. They are closed for the day. So, Alex purchased Special Event Insurance from Event Helper. -BE															
Sojourner Cottage															
Koinonia Cottage															
Campbell Cottage															
Life Long Learning															
Shalom Cottage															
Delaware Cottage															
Milagro Cottage															
06/11/2022		F	40	15	20	3:00 pm	Din. Sat 6/11	24	Christian Church (Disciples of Christ) of Greater Kansas City Shandra Yost Cell: 913-433-6672	42444	\$2,077.50	Y	Y	Y	N
06/13/2022						1:00 pm	Lun. Mon 6/13				\$2,770.00				
Total Paid															
\$727.12															

Comments:

3/16/22 UA sent SH

4/11/22 Rec'd signed UA SH

4/21/22 - Dep paid per Julie. -BE

Share Camp

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
06/15/2022		Y	150	50	50	8:00 am	Bre. Wed 6/15	0	Camp Encourage Aimee Gorrow Bus: 816-830-7171 Cell: 816-419-7196	42328	\$10,862.50	Y	Y	Y	Y
06/18/2022						12:00 pm	Bre. Sat 6/18				\$10,862.50				
Early Staff Arrival: Tuesday 6/14/2022 at 11:00AM															
Late Staff Departure: Saturday 6/18/2022 at 3:00PM															
Comments:															
COI on file. Good thru 6/22/22 SH															
Tax Exempt Form on file SH															
2/24 UA sent SH															
3/7/22 - Signed UA & dep paid per Julie. -BE															
5/18/22 Email sent re: GMF Bal. SH															
5/18/22 Check will be mailed tomorrow 5/19 per Kelly. SH															
5/31/22 - GMF bal paid per Julie. -BE															
Milagro Cottage															
Life Long Learning															
Sojourner Cottage															
Koinonia Cottage															
Campbell Cottage															
Shalom Cottage															
Delaware Cottage															

06/21/2022	Y	250	15	50	4:00 pm	Din. Tue 6/21	24	Christian Church (Disciples of Christ) of Greater Kansas City Shandra Yost Cell: 913-433-6672	42445	\$5,193.75	Y	Y	Y	N
06/26/2022					2:00 pm	Lun. Sun 6/26				\$17,312.50				
Early Staff Arrival: Monday 6/20/2022 at 7:00PM														

Comments:															
3/16/22 UA sent SH															
4/11/22 Rec'd signed UA SH															
4/21/22 - Dep paid per Julie. -BE															
6/9/22 Sent email to Lara to confirm her departure time is still 4pm on Sunday. SH															
Life Long Learning															
Campbell Cottage															
Milagro Cottage															

MONTHLY TOTALS - GUARANTEED MINIMUM FEE:	\$26,093.25
ESTIMATED TOTAL FEE:	\$47,060.00
DEPOSIT PAID TOTAL	\$22,990.89

USER DAYS MONTH TOTAL: **810**

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
06/26/2022		Y	875	50	175	3:00 pm	Din. Sun 6/26	0	American Diabetes Association Alicia Harper Bus: 800-676-4065 ext. 3410	42326	\$17,312.50	N	Y	Y	N
07/01/2022						4:00 pm	Lun. Fri 7/1				\$60,593.75				

Comments:

Tax Exempt Form on file*

2/24 UA sent SH

5/12/22 Email sent re: signed UA & dep. SH

6/9/22 Rec'd COI SH

5/12/22 Alicia said she will get the UA & dep out soon to us. SH

6/1/22 Sent email re: UA, GMF & COI. SH

6/1/22 Alicia will get all items out very soon. SH

6/1/22 Rec'd signed UA. SH

6/6/22 Email sent again re: GMF and COI. SH

6/7/22 Will email me the COI cert today. Said they mailed check already. She will find out when and get back to me. SH

6/7/22 Rec'd COI wrong, and in her email said she is working on the payment to us. SH

6/9/22 Alicia wants to know if campers can come in on Sun rather than Mon. Sent email to James to answer me or Alicia. SH

6/13/22 Cang date to 6/26-7/1. Will send out on 6/14/22. Will need UA signed and still need GMF.SH

6/14/22 Sent revised UA. Asked for signed UA, Tax Exempt Form and full GMF by 6/17/22. SH

6/16/22 Rec'd signed UA. Said check was mailed 6/14. Told her that it has not arrived yet. SH

6/16/22 Plz let Alicia know when her check arrives. SH

6/23/22 Emailed Julie asking if check arrived. SH

6/23/22 Per Julie, no check from them in mail today. I asked Bob to check with Julie tomorrow. if it does not arrive, plz let James know. SH

6/23/22 Julie does not work on Fridays. Sent email to James to let him know check did not arrive on time. SH

6/30/22 Emailed James to let Leader know that we still have not received a check from the group. SH

Shalom Cottage

Delaware Cottage

Milagro Cottage

Life Long Learning

Sojourner Cottage

Koinonia Cottage

Campbell Cottage

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
07/10/2022		A	20	1	20	12:00 pm	Own. Sun 7/10	0	Kansas City Pipe Circle Kara Lee Hawkins Cell: 816-509-7984	42544	\$5.00	Y	Y	Y	Y
07/10/2022						3:00 pm	Own. Sun 7/10				\$100.00				
										Total Paid					\$0.00

Comments:

NOT Tax Exempt-SH

No deposit due. Pays at site-SH

4/20/22 UA sent SH

6/6/22 COI on file. SH

6/6/22 Email sent re: signed UA. SH

6/8/22 - I spoke with Kara. She never got the digital-sign version of UA. She was on her way to buy a USB cable for her printer. Her plan is to print, sign, scan and email the UA to Shannon. -BE

6/8/22 Let Bob know when we receive signed UA. SH

6/13/22 - Signed UA from Julie. -BE

Mitakuye Oyasin

07/08/2022	Y	120	15	20	4:00 pm	Din. Fri 7/8	24	Christian Church (Disciples of Christ) of Greater Kansas City Shandra Yost Cell: 913-433-6672	42446	\$6,075.00	Y	Y	Y	N
07/14/2022					10:00 am	Bre. Thu 7/14				\$8,100.00				
Early Staff Arrival: Thursday 7/7/2022 at 7:00PM														

Comments:

3/16/22 UA sent SH

4/11/22 Rec'd signed UA SH

4/21/22 - Dep paid per Julie. -BE

Life Long Learning

Koinonia Cottage

07/11/2022	Y	45	15	15	9:00 am	Lun. Mon 7/11	24	Christian Church (Disciples of Christ) of Greater Kansas City Shandra Yost Cell: 913-433-6672	42447	\$3,273.75	Y	Y	Y	N
07/14/2022					2:00 pm	Lun. Thu 7/14				\$3,273.75				
Early Staff Arrival: Sunday 7/10/2022 at 7:00PM														

Comments:

3/16/22 UA sent SH

4/11/22 Rec'd signed UA SH

4/21/22 - Dep paid per Julie. -BE

Shalom Cottage

Delaware Cottage

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
07/15/2022		F	40	15	20	3:00 pm	Din. Fri 7/15	24	Christian Church (Disciples of Christ) of Greater Kansas City Shandra Yost Cell: 913-433-6672	42448	\$2,077.50	Y	Y	Y	N
07/17/2022						1:00 pm	Lun. Sun 7/17				\$2,770.00				

Comments:

3/16/22 UA sent SH

4/11/22 Rec'd signed UA SH

4/21/22 - Dep paid per Julie. -BE

Life Long Learning

Milagro Cottage

07/20/2022

Y

150

50

50

8:00 am

Bre. Wed 7/20

12:00 pm

Bre. Sat 7/23

0

Camp Encourage
Kelly Lee
Bus: 816-729-7873

42434

\$10,862.50
\$10,862.50Y
Y
N

Y

07/23/2022

Early Staff Arrival: Tuesday 7/19/2022 at11:00AM

Late Staff Departure: Saturday 7/23/2022 at 3:00PM

Comments:

Kansas State Tax Exempt Form is on file. SH

3/14 UA sent SH

3/22 Revised to campers at 3 nights/10 meals per Aimee. Resent UA SH

4/1/22 - Signed UA & dep paid per Julie. -BE

4/21/22 - GMF balance paid per Julie. -BE

6/22/22 Email sent re: COI. SH

6/22/22 COI was just renewed per Kelly. She will send it soon. SH

Sojourner Cottage

Koinonia Cottage

Campbell Cottage

Shalom Cottage

Delaware Cottage

Milagro Cottage

Life Long Learning

EST. USER

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
07/30/2022		Y	8	1	8	9:00 am	Own. Sat 7/30	0	Plymouth Congregational Church Caroline Dean Bus: 785-843-3220 ext. 2	42656	\$0.01	Y	Y	Y	N
07/30/2022						2:30 pm	Own. Sat 7/30				\$0.08				
												Total Paid			\$0.00

Comments:

No Charge Event SH

Tax Exempt

6/1/22 UA sent SH

7/6/22 Email sent re: COI, UA SH

7/7/22 Rec'd signed UA. SH

7/11/22 Rec'd COI only showing Owner as additional insured. Need one saying UCCR as additional insured too. Sent sample form. SH

7/12/22 Rec'd COI showing UCCR as additional insured. SH

Day Use 1

MONTHLY TOTALS - GUARANTEED MINIMUM FEE: **\$46,241.26**ESTIMATED TOTAL FEE: **\$93,720.08**USER DAYS MONTH TOTAL: **1378**DEPOSIT PAID TOTAL **\$17,183.93**

EST. USER										M.FEE/EST	DEP	SIGN	INS	GMF BAL
DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT					
08/18/2022		A	26	8	13	4:00 pm	Din. Thu 8/18	0	Clay Center UMC Reuben Langat Cell: 601-259-1125	42714	\$1,280.00	Y	Y	Y
08/20/2022						12:00 pm	Bre. Sat 8/20				\$2,080.00			
										Total Paid				\$1,270.00

Comments:

*** TAX EXEMPT ***

6/29/22 UA sent SH

7/27/22 Email sent re: GMF, signed UA, COI and Tax Exempt Form. SH

8/1/22 Rec'd Tax Exempt Form, Rec'd COI wrong. Sent sample form again. SH

8/2/22 Rec'd COI SH

8/15/22 Said he did not know he had to return a signed UA and check. I just sent him the link to the UA and asked him to scan or take photo and email it to me. Told him I would also give him the info on EFT. SH

8/15/22 Spoke to James, he said he can bring a check to camp if he is unable to do EFT. We do need signed UA before arrival though! SH

8/15/22 Rec'd signed UA. SH

8/15/22 - Wire transfer of \$1,280 (net \$1,270 due to fee charged to UCCR). Tina ok'd discounting the \$10 fee (see in actual fees). -BE

Milagro Cottage

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
08/26/2022		Y	170	60	85	8:30 am	Lun. Fri 8/26	0	Shawnee Mission School	42503	\$8,400.00	N	Y	Y	N
08/28/2022						12:30 pm	Bre. Sun 8/28		Susan Massey Bus: 913-993-7259 Cell: 913-226-0918		\$11,900.00				
Comments:															
Tax Exempt															
Transfer \$7,235.00 from #41406/2021 SH															
4/4/22 UA sent SH															
6/22/22 Need tax exempt form if they are exempt. SH															
7/5/22 Rec'd COI, no name of school. I emailed this group asking if it is for them. SH															
7/7/22 Per James, resend UA to Susan. SH															
7/20/22 Sent email re: signed UA, GMF bal and COI and Tax Exempt form. SH															
7/20/22 Susan will be back in the office on 7/25/22 and get working on all the outstanding items. SH															
8/1/22 Tax Exempt Form rec'd. SH															
8/1/22 I let them know that we still need to COI, UA and GMF bal. SH															
8/2/22 Rec'd signed UA, COI coming soon. SH															
8/8/22 COI rec'd wrong. Sent sample form. Said GMF bal will be to us in about 2 weeks. SH															
8/10/22 COI rec'd wrong again. SH															
8/10/22 Rec'd COI. SH															
8/25/22 Called asking when GMF Bal check was mailed. She will check into and email me the answer today. Then I will let James know. SH															
8/25/22 Email sent to Julie to see if check has arrived from this group. SH															
8/25/22 Sent email to James & Bob to let them know still outstanding GMF balance. SH															
8/30/22 Rec'd email from Susan showing her sent check information, forwarded it to Nick & Bob. SH															
An original transfer of \$7,235.00 from 41406 that Shannon put in was later discovered to be money that the group did not pay to the GKDOC. I removed that amount today. See emails on 9/12/22 about this. -BE															
Life Long Learning															
Sojourner Cottage															
Koinonia Cottage															
Campbell Cottage															
Shalom Cottage															
Delaware Cottage															
Milagro Cottage															
Budd Park Room															
												MONTHLY TOTALS - GUARANTEED MINIMUM FEE: \$29,930.00			
												ESTIMATED TOTAL FEE: \$70,680.00			
USER DAYS MONTH TOTAL: 1036												DEPOSIT PAID TOTAL \$21,520.00			

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
09/03/2022		A	12	12	12	9:00 am	Lun. Sat 9/3	0	Camp Encourage Aimee Gorrow Bus: 816-830-7171 Cell: 816-419-7196	42625	\$294.00	Y	Y	Y	Y
09/03/2022						5:00 pm	Lun. Sat 9/3				\$294.00				
										Total Paid	\$294.00				

Comments:

Tax Exempt Form on File

5/17/22 UA sent SH

6/22/22 COI rec'd. SH

7/27/22 - Signed UA & GMF in full paid per Julie. -BE

Koinonia Cottage

Day Use 1

09/03/2022	A	120	24	24	3:00 pm	Din. Sat 9/3	0	Integrative Intentions International Susie Roman	42560	\$10,620.00	Y	Y	Y	Y
09/09/2022					9:00 am	Lun. Thu 9/8				\$10,620.00				
									Total Paid	\$11,046.25				

Comments:

NOT Tax Exempt

4/28/22 UA sent SH

6/16/22 Maia is putting a check and signed UA in mail today. SH

6/27/22 - Signed UA & dep paid per Julie. -BE

8/10/22 Wants to remove Milagro. Low number of ppl. I need her estimated number first then I can revise the UA. SH

8/10/22 Revise to min 25, est 25 drop Milagro. SH

8/15/55 Revise again, remove Sojourner and now we have 5 LSD overnight on Sept 8, leaving on Sept 9th. Will send out UA either today or tomorrow. SH

8/15/22 revised UA sent SH

8/16/22 GMF coming soon. Rec'd COI wrong. Sent sample form. SH

8/19/22 - GMF bal + more paid per Julie. -BE

8/22/22 Rec'd signed UA. SH

8/24/22 Emailed re: COI. SH

8/29/22 Rec'd COI wrong. Sent sample form. SH

8/30/22 Sent email re: COI. SH

8/30/22 Rec'd COI. SH

Life Long Learning

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
09/09/2022		A	40	24	40	3:30 pm	Din. Fri 9/9	24	Christian Church (Disciples of Christ) of Greater Kansas City Jan Brooks Cell: 816-304-3128	42521	\$2,263.20	Y	Y	Y	N
09/10/2022						7:30 pm	Din. Sat 9/10				\$3,877.00				
Early Staff Arrival: Friday 9/9/2022 at 1:00PM															
										Total Paid	\$500.00				

Comments:

Tax Exempt

4/11/22 UA sent SH

5/2/22 Rec'd signed UA. Check coming soon. SH

6/6/22 - Per Julie, received \$500. That is amount Tina agreed will suffice as deposit. -BE

6/28/22 Revised. Wants everyone to leave after dinner on Saturday. SH

6/29/22 Revised UA sent. SH

6/29/22 Rec'd signed UA. SH

Life Long Learning

Koinonia Cottage

Campbell Cottage

09/13/2022	Y	48	24	24	8:00 am	Lun. Tue 9/13	0	Kansas Recreation & Parks Association Erika Devore Cell: 785-218-6983	42632	\$3,443.00	Y	Y	Y	Y
09/15/2022					2:00 pm	Lun. Thu 9/15				\$4,500.00				
									Total Paid	\$3,443.00				

Comments:

Not Tax Exempt

5/18/22 UA sent SH

8/24/22 Email sent re: UA, GMF & COI SH

8/24/22 Per James ok to revise UA and change min of meals to 10. She will then email signed UA tomorrow and put check in the mail tomorrow. SH

8/24/22 Rec'd COI expired dates. SH

8/24/22 Will send COI once she gets the renewed version with current expiration dates. SH

8/24/22 Rec'd page 1 of COI showing UCCR as additional insured. SH

8/24/22 Rec'd COI Page 2 SH

8/25/22 Rec'd signed UA, check is in mail today. SH

9/7/22 - GMF in full paid per Julie. -BE

Life Long Learning

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
09/16/2022		Y	14	8	14	7:00 pm	Bre. Sat 9/17	24	Christian Church (Disciples of Christ) of Greater Kansas City Jenna Engelken	42778	\$454.00	N	Y	Y	N
09/17/2022						12:00 pm	Bre. Sat 9/17				\$794.50				
										Total Paid	\$0.00				

Comments:

Tax Exempt

No COI needed-Owner Group SH

7/25/22 UA sent SH

8/24/22 Email sent re UA & GMF SH

9/6/22 Rec'd signed UA, check is in mail on 9/1/22. SH

9/14/22 Sent email to James that no money has been rec'd from this group. SH

Milagro Cottage

09/17/2022	Y	12	9	12	5:00 pm	Lun. Sun 9/18	0	Colonial Church in Prairie Village Heather Winker Bus: 913-362-7735	42103	\$569.25	Y	Y	Y	Y
09/18/2022					4:00 pm	Lun. Sun 9/18				\$759.00				
									Total Paid	\$569.25				

Comments:

Tax Exempt Form on file

11/4 UA sent SH

12/23 Deposit check coming soon. SH

1/5/22 - Signed UA from Julie. She had to return their check, because it was unsigned. -BE

1/18/22 - Dep paid per Julie. -BE

3/21/22 Sent COI wrong. Only 1 cert showing UCCR additional insured. Need owner cert next. SH

3/23/22 Rec'd COI. SH

3/24/22 Per James, group may want to change date to June 4-5. James will let me know if they do want to change. SH

4/12/22 Sent email re: GMF Bal due. SH

4/13/22 Per James, group wants to reschedule. Will give a new date soon. Cancel in RTS if no date given by end of April per Bob. SH

4/13/22 Changed date from April 23-24, 2022 to June 4-5, 2022. Need new UA signed and new COI. SH

5/2/22 Rec'd COI and Tax Exempt Form SH

5/9/22 Per Pat, Pastor had a death in the family. Need to reschedule. They will call me today. SH

5/10/22 Rescheduling to Sept 17-18, 2022 SH

5/10/22 Revised UA sent SH

5/31/22 Rec'd COI. SH

8/24/22 Email sent re: signed UA & GMF bal. SH

8/24/22 Rec'd signed UA SH

8/24/22 Will let me know final headcount for an Estimated Billing Statement. SH

8/29/22 They asked for an Estimated Billing Statement for 12 people. I sent it today. SH

8/30/22 - GMF bal paid per Julie. -BE

9/1/22 Sent an estimated billing statement for 12 people and told them to bring a check to camp to pay for anything beyond 9 people. SH

Shalom Cottage

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
09/18/2022		A	160	32	32	12:00 pm	Din. Sun 9/18	0	First Responders Support Network Angie Jones Bus: 816-206-7566	42665	\$14,030.00	Y	Y	Y	N
09/23/2022						12:00 pm	Lun. Fri 9/23				\$14,030.00				
										Total Paid	\$7,015.00				

Comments:

Not Tax Exempt

COI on File

6/8 UA sent SH

6/27/22 - Dep paid per Julie. -BE

6/29/22 Email sent reminding them to send UA. SH

6/29/22 Rec'd signed UA. SH

6/30/22 Let Molly know when GMF Balance check arrives. SH

9/15/22 Email sent re: GMF balance. SH

9/15/22 GMF bal check is in the mail per Molly. I let James know that it may arrive after they arrive to camp. SH

Life Long Learning

Milagro Cottage

09/24/2022	A	40	40	40	10:00 am	Own. Sat 9/24	0	All Nations Breakthrough Church Daniel Kimani Bus: 913-850-4698	42833	\$560.00	Y	Y	Y	Y
09/24/2022					7:00 pm	Own. Sat 9/24				\$560.00				
									Total Paid	\$560.00				

Comments:

Tax Exempt

9/1/22 UA sent SH

9/13/22 Tax Exempt Form and signed UA rec'd. Sent EFT info and COI coming soon. SH

9/13/22 He sent a pic of his check and it is mail today. SH

9/19/22 Rec'd COI only showing UCCR as additional insured. Sent sample form. SH

9/20/22 Emailed, when will we receive corrected COI? SH

9/20/22 - Another copy of signed UA & GMF in full paid per Julie. -BE

9/20/22 Rec'd COI SH

Day Use 1

MONTHLY TOTALS - GUARANTEED MINIMUM FEE:

\$32,233.45

ESTIMATED TOTAL FEE:

\$35,434.50

DEPOSIT PAID TOTAL

\$23,427.50

USER DAYS MONTH TOTAL: 446

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL		
10/08/2022		F	50	25	50	5:00 pm	Own. Sat 10/8	0	Pembroke Hill School Karen Boyle Bus: 816-936-1301	42798	\$250.00	Y	Y	Y	Y		
10/09/2022						10:00 am	Own. Sun 10/9				\$500.00						
Early Staff Arrival: Friday 10/7/2022 at 5:00PM													Total Paid	\$250.00			

Comments:

Tax Exempt

8/9/22 UA sent SH

8/2222 Revised UA to one night with ESA on Fri night for 5 ppl. SH

8/24/22 Rec'd signed UA & COI sent wrong. Sent sample form. SH

8/25/22 She is working with her COI agent to have a new cert sent to us. SH

8/25/22 Rec'd COI SH

9/26/22 Email sent re: GMF SH

9/26/22 Sending check soon. SH

10/5/22 - GMF paid in full per Julie. -BE

Tent Camping

10/06/2022	A	24	8	8	6:00 pm	Bre. Fri 10/7	24	Christian Church (Disciples of Christ) of Greater Kansas City Lisa Engelken Bus: 913-634-5602 Cell: cc: lisa4women@gmail.co m	42705	\$1,730.00	N	Y	Y	N			
10/09/2022					11:00 am	Bre. Sun 10/9				\$1,730.00							
													Total Paid	\$0.00			

Comments:

Tax Exempt Form on file

6/27/22 UA sent SH

7/5/22 Revised today. Lowered the min to 24 approved by Tina. SH

7/20/22 Email sent re: dep and signed UA. SH

7/25/22 Revised to Milagro only with min of 8. SH

7/25/22 Revised UA sent SH

7/27/22 Rec'd signed UA. SH

8/1/22 - Rescheduled for October 6-9. tsh

9/26/22 Email sent re: deposit. SH

9/27/22 Lisa will look into the deposit for me and let me know soon. SH

10/4/22 - Cancelling due to Covid. Reschedule? Tina emailed her to ask. tsh

Milagro Cottage

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
10/08/2022		A	32	16	16	9:00 am	Lun. Sat 10/8	0	Miami County Quilting Guild	42653	\$3,000.00	Y	Y	Y	Y
10/10/2022						3:00 pm	Lun. Mon 10/10		Karen Ulanski Home: 913-548-1542 Cell: 913-731-3289		\$3,000.00				
										Total Paid	\$3,050.00				

Comments:

Not Tax Exempt

6/1/22 UA sent SH

6/1/22 Rec'd signed UA. SH

8/8/22 May not have the min of 24. Wants maybe 2 cotts or may have to wait until 9/1 to send deposit. Sent questions to James to answer. SH

8/9/22 May need to lower min. Karen will let us know. This was per James. SH

8/9/22 Karen wanted a quote for a min of 16 ppl. It is \$3,000.00 GMF with both deposits of \$1,500.00. SH

8/15/22 Revised to min of 16 per James. SH

8/15/22 Revised UA sent SH

8/22/22 Rec'd COI SH

8/23/22 - Dep paid per Julie. -BE

9/26/22 Email sent re: signed UA & GMF bal. SH

9/27/22 Check & UA will be mailed on 9/27/22 SH

9/27/22 Rec'd signed UA SH

10/4/22 - GMF bal paid per Julie. -BE

Life Long Learning

10/15/2022	Y	65	40	65	9:00 am	Lun. Sat 10/15	0	Camp Encourage	42719	\$3,190.00	Y	Y	Y	Y
10/16/2022					4:00 pm	Lun. Sun 10/16		Aimee Gorrow Bus: 816-830-7171 Cell: 816-419-7196		\$5,183.75				

Early Staff Arrival: Friday 10/14/2022 at 12:00PM

Late Staff Departure: Sunday 10/16/2022 at 5:00PM

Comments:

Tax Exempt

6/30/22 COI on file. SH

6/30/22 UA sent SH

7/18/22 - Signed UA & GMF in full paid per Julie. -BE

Life Long Learning

Koinonia Cottage

Shalom Cottage

Delaware Cottage

Milagro Cottage

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
10/21/2022		A	240	68	120	4:00 pm	Din. Fri 10/21	0	Order of the Arrow - Boy Scouts of America Spencer Long Bus: 517-763-5349	42813	\$10,186.00	Y	Y	Y	Y
10/23/2022						10:00 am	Bre. Sun 10/23				\$18,012.00				
Early Staff Arrival: Friday 10/21/2022 at 1:00PM													Total Paid	\$10,186.00	

Comments:

Tax Exempt

8/16/22 UA sent SH

10/10/22 Email sent re: UA, COI & GMF SH

10/11/22 Rec'd COI wrong. Sent sample. SH

10/12/22 Rec'd COI and asked for the check. SH

10/18/22 Sent email to Rebecca asking about the GMF balance. SH

10/18/22 Rebecca is on vacation until 10/21 per her email reply. I am going to call Spencer now. SH

10/18/22 I got Spencer's voicemail, I told him to call me back asap re: GMF balance. SH

10/18/22 Tried to leave a msg for Rebecca too and her answering machine will not let me leave a msg . It hangs up. SH

10/18/22 Travis will talk to his accounting dept and get back to me today . SH

10/18/22 Debbie Dyson will overnight the check for the GMF today. Tracking #7702 3566 0567. Bob gave me the address. SH

10/20/22 No payment as of today at 9:30am. I will email James and alert him. Hopefully it arrives today. SH

10/20/22 - I emailed Julie, cc'd Shannon & James, since it appears that the FedEx package was delivered to the Petaluma post office yesterday at 1:11 pm. -BE

10/20/22 - Check was in PO box, GMF in full paid per Julie. -BE

Life Long Learning

Koinonia Cottage

Campbell Cottage

Shalom Cottage

Milagro Cottage

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
10/29/2022		A	32	32	32	8:30 am	Lun. Sat 10/29	0	JCCC International Department	42730	\$2,806.00	Y	Y	Y	N
10/30/2022						12:30 pm	Bre. Sun 10/30		Janette Jasperson		\$2,806.00				

Comments:

Transfer \$1,427.38 from #41478/2021 SH

Tax Exempt Form on File

7/7/22 UA sent SH

8/2/22 Rec'd signed UA. SH

8/1/22 Requested to add in Special Info: 24 people need linens in LLC only-Not part of the GMF-Will be billed at the end of stay for this. SHV

8/22/22 Rec'd COi cert. Tina had me ask for them to put TOC in the Description Box & also send us the Letter of Self Insurance. SH

8/22/22 Rec'd COI approved by Tina. SH

10/18/22 Email sent re: GMF balance. SH

10/24/22 Left voicemail to call me back with info on the GMF balance. SH

10/26/22 Sent email to James that Janette is not getting back to me re: GMF balance. SH

Life Long Learning

Milagro Cottage

MONTHLY TOTALS - GUARANTEED MINIMUM FEE: **\$26,070.90**

ESTIMATED TOTAL FEE: **\$38,518.75**

DEPOSIT PAID TOTAL \$19 262 71

USER DAYS MONTH TOTAL: 539

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
11/05/2022		A	40	20	40	9:00 am	Lun. Sat 11/5	0	St. Thomas Episcopal Church Kelly Demo Bus: 913-904-8273	42824	\$490.00	Y	Y	N	N
11/05/2022						4:00 pm	Lun. Sat 11/5				\$980.00				
Early Staff Arrival: Saturday 11/5/2022 at 8:00AM															
												Total Paid			\$490.00

Comments:

Tax Exempt

8/18/22 UA sent SH

9/12/22 - Signed UA & dep paid per Julie. -BE

10/24/22 Email sent re: COI and tax exempt form. SH

10/26/22 Rec'd COI, I also reminded them to also send COI. SH

Day Use 1

Budd Park Room

11/04/2022	A	48	24	48	4:00 pm	Own. Fri 11/4	0	YOUNIK Committee of the Korean Ministers Association of Kansas City Emily Yu Cell: 913-991-6849	42843	\$1,344.00	Y	Y	Y	Y
11/05/2022					4:00 pm	Own. Sat 11/5				\$2,688.00				
											Total Paid			\$1,344.00

Comments:

9/8/22 UA sent SH

9/20/22 Revised UA with new arrival time of 4pm and departing time to 4pm. SH

9/26/22 Rec'd signed UA. SH

9/28/22 Rec'd COI. SH

9/28/22 Rec'd tax exempt letter, not certificate. I emailed her the sample form that Bob created. SH

10/10/22 - GMF in full paid per Julie. -BE

10/24/22 Emailed re: Tax Exempt certificate needed in order to be tax exempt. SH

10/25/22 Said her Tax Exempt Form is still pending per her lawyer. We will have it by end of this week. SH

Life Long Learning

Milagro Cottage

11/04/2022	A	25	25	25	5:00 pm	Din. Fri 11/4	0	The House Kansas Dwayne Roberts Cell: 720-725-8163	42903	\$2,443.75	Y	Y	Y	Y
11/05/2022					9:00 pm	Din. Sat 11/5				\$2,443.75				
											Total Paid			\$2,443.75

Comments:

Not Tax Exempt

10/10/22 Rec'd COI SH

10/11/22 UA sent SH

10/19/22 - Signed UA & GMF in full paid per Julie. -BE

Koinonia Cottage

Campbell Cottage

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
11/06/2022		A	15	1	15	8:00 am	Own. Sun 11/6	0	Kansas City Pipe Circle	42878	\$5.00	Y	N	Y	N
11/06/2022						8:30 pm	Own. Sun 11/6		Kara Lee Hawkins		\$75.00				
Cell: 816-509-7984															
Early Staff Arrival: Saturday 11/5/2022 at 2:00PM															
Total Paid															
\$0.00															
Comments:															
Not Tax Exempt															
Pays @ site SH															
9/20/22 UA sent SH															
9/27/22 Email sent re: signed UA SH															
9/28/22 Rec'd signed UA. SH															
10/10/22 Left voicemail, cancel this UA or reschedule it? if so, plz call with new date. SH															
10/10/22 Reschedule to Nov 6, 2022. SH															
10/11/22 Revised UA sent SH															
10/26/22 Email sent re: signed UA. SH															
10/26/22 She will email me the UA on Fri 10/28/22. SH															
Mitakuye Oyasin															

11/11/2022	Y	25	18	25	5:00 pm	Lun. Sat 11/12	0	Plymouth	42763	\$1,138.50	Y	Y	N	N
11/12/2022					4:00 pm	Lun. Sat 11/12		Congregational Church		\$1,581.25				
Caroline Dean														
Bus: 785-843-3220 ext. 2														
Total Paid														
\$569.25														

Comments:
Tax Exempt
7/19/22 UA sent SH
8/1/22 - Signed UA & dep paid per Julie. -BE
10/26/22 Email sent re: GMF bal and COI. SH
10/26/22 She will work on them today per her email. SH
Delaware Cottage

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL	
11/17/2022		A	13	13	13	8:00 am	Lun. Thu 11/17	0	Citywide Prayer	42762	\$1,287.00	Y	Y	Y	Y	
11/18/2022						3:00 pm	Lun. Fri 11/18		Gary Schmitz		\$1,287.00					
									Bus: 816-217-5679							
											Total Paid				\$1,287.00	
Comments:																
Tax Exempt																
7/19/22 Bethel House of Prayers sponsors the COI. SH																
7/19/22 UA sent SH																
9/1/22 Gary has only 13 people. Wants LLC & meals still. Talked to James. James will call him and email me what he wants changed to the UA. SH																
10/10/22 Revise to 13 ppl for LLC & meals. Approved by James. SH																
10/17/22 Signed UA & check for only \$500 in mail on 10/14/22 per Gary. I sent response: when are you sending balance of \$787.00? SH.																
10/20/22 - Signed UA & the \$500 check Shannon mentioned just above were received per Julie. -BE																
10/20/22 I emailed asking for the GMF balance & the COI. He answered that he will send out today. SH																
10/25/22 Rec'd COI. SH																
10/25/22 GMF bal was mailed 10/20/22 per Gary. SH																
10/25/22 - GMF bal paid per Julie. -BE																
Life Long Learning																
													MONTHLY TOTALS - GUARANTEED MINIMUM FEE:			\$6,708.25
													ESTIMATED TOTAL FEE:			\$9,055.00
USER DAYS MONTH TOTAL:					166								DEPOSIT PAID TOTAL			\$6,134.00

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
12/26/2022		Y	200	42	50	3:00 pm	Din. Mon 12/26	0	Diocese of Chicago and Mid-America (ROCOR)	42770	\$12,303.00	Y	Y	N	N
12/30/2022						11:00 am	Bre. Fri 12/30		Youth Committee		\$14,587.00				
Early Staff Arrival: Monday 12/26/2022 at 2:00PM															
Late Staff Departure: Friday 12/30/2022 at 12:00PM															

Comments:

7/21/22 UA sent SH

9/12/22 Resent UA. SH

9/20/22 Rec'd signed UA. SH

9/26/22 - Dep paid per Julie. -BE

Life Long Learning

Koinonia Cottage

MONTHLY TOTALS - GUARANTEED MINIMUM FEE: **\$12,303.00**ESTIMATED TOTAL FEE: **\$14,587.00**DEPOSIT PAID TOTAL **\$6,151.50**USER DAYS MONTH TOTAL: **200**

EST. USER

DATE	BUILDING	AGE	DAYS	GM	EST	ARV/DEP	MEALS	Mem#	GROUP/CONTACT	U/A	M.FEE/EST	DEP	SIGN	INS	GMF BAL
											GRAND TOTALS - GUARANTEED MINIMUM FEE:				\$221,640.01
											ESTIMATED TOTAL FEE:				\$361,769.08
											DEPOSIT PAID TOTAL				\$158,509.36
											USER DAYS TOTAL:	5592			