

These are not minutes but notes sent from the Tall Oaks Inc. Board president Bill Drake, M.D.

Forwarded message -----

From: **Bill Drake** <wm.b.drake@gmail.com>

Date: Sat, Mar 7, 2020 at 2:04 PM

Subject: Board Wrap up from my notes

This is not meant to be a comprehensive review, but hits (I hope) most of the high points. Hopefully also will remind those of us who volunteered to do specific action items that we did volunteer...

1. Infrastructure:

Jeff Hon will review 1:1 with Steve what infrastructure upkeep is needed. Jeff will then reach out to Bill R-H, Dan, Marshall Hollingsworth and Bill D to find a time (April. 3rd?) where they can meet with Jeff and Steve at Tall Oaks (probably a Friday) and brainstorm ideas to meet those more immediate infrastructure needs. The goal will be to generate a "To Do" List that will help set both maintenance priorities as well as understanding money needs and timing. Understand the Bill R-H may not be available if it's on a Friday. Possible work resources include Church Men's Groups and The United Methodist Group scheduled to be a TO on 7/17 from 9 am-4-5 pm.

Mr. Hank Riffe and others brought up the need for a longer range "big ticket item" approach to anticipate and improve camp infrastructure. Please start thinking (if you haven't already!) about what kinds of improvements would add value to the camp and it's mission (Paved roads, meeting facility) as well as substantial upgrades needed to modernize (new modern swimming facility, cabin insulation/heating/AC, roofing, challenge course).

2. UCCR transition

Key dates:

- March 10, 2010 (Tuesday) at Merriam Christian Church starting at 10:00 am. Regional Budget/Finance Committee meeting. *The good part, where they will be discussing TO transition to UCCR will start around noon.* Legal issues (insurance, liability) will be discussed as well as funding. Scheduled to have Mike Carr (UCCR) on phone @ 12:30. Also will have Jon Prange - our agent for Insurance Board on the call by video or by phone. Annette from the TO Board, Bill R-H and others from the Regional Budget/Finance Committee will attend. Bill Drake will Zoom-in when he is available.

All participants will be able to join the conference by computer or by phone. Video tutorials about using Zoom are here: <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials> Time: Mar 10, 2020 12:30 PM Central Time (US and Canada)

Join Zoom Meeting

<https://zoom.us/j/129815224>

Meeting ID: 129 815 224

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TO Executive Board members will (time permitting) have a brief meeting afterwards (stay on the line) to tie up loose ends. Specifically, will an Interim Director search need to happen (hopefully not), and what else do we (as TO Board) need to do to start the transition process?

- March 23, Monday. Regional Board Meeting. One of the items on the Regional Board agenda will be to vote on the UCCR issue. Presumably they will discuss using proceeds from recent church sale to support the UCCR initiative.

3. **Tax Exempt Status and attorney fees.** Bill Drake will contact Greg Lam at Copilevitz, Lam & Raney, P.C. regarding Tax Exempt status and what else (if anything) is needed, and what the recent \$600 bill from their firm covers.

4. Stacy Kearney let us know about the Carnival to be held at Tall Oaks Sunday, May 3rd in the afternoon. Churches, Church Groups and any other interested organization will be at Tall Oaks to raise funds. Contact Stacy (stacykearney@yahoo.com) for more info about how your group can be a part of the Carnival!

The Tall Oaks Gala is scheduled for November 6th, 2020 again at Arrowhead. The next Tall Oaks Fundraising Committee meeting will be on Monday, March 23rd at 6:30 pm at Countryside Christian Church.

5. **Equine Program Update.** Barb Deaver was present, and expressed to us that there is a short term need for about \$3000 worth of horse (i.e., 2 of them) to be able to adequately meet the needs of campers/customers of the equine program this year. I asked Barb to put together a document summarizing for the board what expected Equine program costs will be for 2020, as well as expected 2020 revenue. She will also summarize what additional streams the Equine program is working to implement. The Board needs to have an idea of costs/revenue and anticipated program growth from the Equine Program will be moving forward. Barb's passion and efforts were acknowledged.

6. **Need a Treasurer/Finance person.** We discussed that we have not had anyone doing the much needed work to oversee Tall Oaks cash flow since December 31, 2019. Bill Drake (along

with help from Annette Hollingsworth and Kelly Lee). Martha will send Bill, Kelly and Annette the ledgers from January-March.

Please take an active approach and ask folks you think might be interested and qualified to consider serving Tall Oaks in this capacity.

Next Board Meeting will be on May 9, 9:30-11:30 am.

Today's meeting was very productive, but that also means that there is much work to do. I am thankful for all of you, and grateful for your passion and love for Tall Oaks.

Please feel free to "Reply All" if I left off anything of major import. Pretty sure I forgot something, but if I could remember what it was, then...

Bill Drake