



The First Christian Church of Louisburg
(Disciples of Christ)
Rev. Justin Schwartz 602 N. First St. PO Box 865 Louisburg, KS. 66053

A Letter of Understanding

This letter is to clarify and affirm a mutual understanding between First Christian Church, Louisburg, Kansas, and you concerning your call to the position of Children and Youth Activities Coordinator.

1. You will organize activities for children and youth starting with children who begin grade 4 in September of each year; some of these activities may be designed for all of the children and youth to participate in together while others may be designed for a specific age group.
2. The activities will be a mixture of social, recreational, spiritual, and service activities throughout the year.
3. You will spend approximately 12 hours per week or approximately 48 hours per month planning and conducting these activities.
4. Your compensation will be \$10,000 per year / \$769 a month / \$192 a week.
5. The Senior Minister will serve as your supervisor and advisor.

Please review these 5 items for accuracy.

Should you have a different understanding of any of them, make note of those understandings and we will discuss them.

If you agree with these 5 items, sign below.

Name

Date

Justin Schwartz

Date