

**Tall Oaks Commission
December 19, 2018**

Present: Kristin Dow, Dale Herrick, Kirby Gould, Annette Hollingsworth, Suzi Goldt, Martha Pierce, Bill Rose-Heim and Jeff Hon.

Minutes approval: Two changes to the November meeting. Location was Tall Oaks. James Vertreese's name was misspelled. Approved as corrected.

Financial Report

Miller Management is going to Tall Oaks for a meeting on January 4 to see what our accounting systems currently are and to review our financial procedures. It was suggested that we have redundant services with Disciples Treasury Services for the three months prior to our financial transition. We will use them as a consultant as needed. The meeting in January will be Heather, Martha, Dale and Glen Miller Jr. from Miller Management.

Our financial situation is that we are \$123,326 under budget for the year at 9/30/18 and \$35,744 over in expenses. Tall Oaks Permanent Funds were discussed. The amount of income from CCF Permanent Funds year to date is \$66,112, which shows up as Tall Oaks Designated on page 2 of the current DTS financial statement. Kirby shared with us the Permanent Funds Distribution to Tall Oaks with the expectation for year-end distribution of funds. (

**Christian Church Foundation
Permanent Funds Distributing to Tall Oaks Conference Center
September 30, 2018**

<u>Account</u>	<u>2017</u>	<u>YTD 2018</u>
2957 Circle of Faith Christian Church Fund	531.21	
3325 John A. Barrett Memorial Endowment for Tall Oaks	97.37	92.60
3528 Mike and Sandy Allen Permanent Fund	106.90	
3775 Louise M. Jones Permanent Fund	112.33	104.23
3804 * Tall Oaks Conference Center Permanent Fund	1,734.53	6,943.41
3909 Frances Caldwell Ervin Fund	15,783.37	12,007.19
4129 ** Cherokee Christian Church, Prairie Village, Kansas Tall Oaks Fund	4,031.36	3,269.23
4216 Joe and Susan Walker Fund	49.09	
4432 Greater Kansas City Disciples Women Fund for Tall Oaks	93.03	88.31
		\$
	<u>24,556.19</u>	<u>24,522.97</u>

We discussed what will be done in transferring cash in

Gala Report

There is a progressive decline in the number of dinner reservations from year to year. Several people who have served on the committee are rotating off. New things might be tried in the future. Net proceeds were around \$27,000. One factor in the reduction of income was one large church that usually booked 3 tables was not in attendance; older people not attending; certain key deaths played a part. It was discussed that we should expand our Gala donor base beyond the church. Leadership of the Gala committee was discussed and ways we can blend seasoned and new volunteers. The new Tall Oaks Board will be discussing this as one of the first items of business.

Restructure of Tall Oaks Commission

The Board approved the new Tall Oaks Board. They also approved that the financial transition will not happen prior to September 1. The new board will meet at Tall Oaks on January 19. Greg Lam will be in attendance. Martha, Kristin and Suzi will be meeting after the next DMA meeting at Fairview Christian Church. We will consult Greg Lam regarding any conflict of interest between Bill and Donna Rose-Heim both serving on the board, although Bill is ex-officio.

Director's Report

Camp Brain has been purchased. (DOC camps will be using DTS.) Discussions are being held regarding procedures for registrations for DOC Camps. We had a long discussion about how to pay for the administrative person who will work for the Region to oversee camp registrations and camp operations under the oversight of Camp and Conference. Regional operations cannot currently fund this. We discussed asking churches with camp scholarship funds to perhaps donate to this cause. We discussed

Jeff Hon recommended that we take \$20,000 from the Empowerment Fund for a Regional Camp Facilitator for 2019. This recommendation will be taken to Budget and Finance today and ask them to find approximately \$15,000 to fund the entire position for the 2019 year.

The Oak and Saddle Committee (equine) meeting notes were distributed. They are investigating ways to make the equine program profitable.

Environmental Education is being implemented. Two schools have already said that they would come out in April to participate. Jan Isabel is assisting with this program. Martha anticipates great growth in this program.

Outstanding receivables should all be collected by the end of the year.

Jeff expressed gratitude for Steve addressing the issue of HVAC in the LLC.

The LLC piano situation is being addressed by Jeff and Martha. There will be an electronic keyboard available soon.

Budget

We reviewed the working budget in process that will be finalized after the December financial reports are in. Over 100 groups are booked for 2019. We urged Martha to have DTS send us a 12-month summary from November 2017 through November 2018. We urged her to make a realistic budget. We discussed promoting weddings as a lucrative possibility.

We adjourned at 12:10. Lunch was served.

Respectfully submitted,

Rev. Suzi Goldt