Attendance: Ken Buckle, Jon Horne, Terri Goldstein, Lynn Kinsman, Robert Lyubomirsky, Courtney Miller, Gregory North, Anne Perry, Paul Suwijn, Kyle Williams, Rev. Shari Halliday-Quan.
Guests:
Absent: Scott Stamper, Mara Sanchez

1. Establish a Quorum and Call Meeting to Order at 6:36 pm — Gregory North

2. Chalice lighting – Rev. Shari Halliday-Quan
   Centering Reading: *The Miracle of Morning* by Amanda Gorman
   Dawn of the pandemic, appreciation of community that we are called to.

3. Consent Agenda *[Note: consent agenda includes items that are distributed before the Board meeting and are voted on without discussion. Any Board member can request that an item be removed so that it can be discussed.]*
   o January 2021 Board minutes
     Consent agenda passed.

4. Strategic Focus:
   a. Building for our Future Update – Rev. Shari Halliday-Quan, Gregory North, Paul Suwijn, David Burnet and Glenn Koch
      140,000 pledged; received 77% as of today. Additional pledges coming in. Everyone will be invited in the context of the stewardship drive to add to this. Goal is $300,000. Robert Lyubomirsky went over various sources of funding. Voting on potential additional Funding sourcing for Building Masonry & Windows projects will happen later in the year (Target April). The Board will vote on the specific projects that exceed the $10K spending limit as the projects are ready to start.

5. Policies:
   a. Ends Interpretations
      i. End 3 Board Approval
      MOTION: To approve Rev. Shari's interpretation of End #3
      Move: Kyle Williams   Second: Lynn Kinsman
      Motion carries with no objection.

      ii. End 4 Board Reflection – Board members reflected on the concept of "surrender" in their experience and in light of partnerships with other organizations.

iii. End 4 Minister Interpretation

b. Policy Governance Committee – Lynn Kinsman, Robert Lyubomirsky, Gregory North, Anne Perry
Reminder re March 28, 11:30 am congregational meeting on bylaw change

6. Minister's Report.
MOTION: To accept proposed member removals.
Moved: Paul Suwijn   Seconded: Terri Goldstein
Passed with no objection.

Reminders: New member weekend is Feb 20/21; Beloved Conversations is spiritually grounded transformation and is considered the most spiritually grounded anti-racism offering within UU.

7. Monitoring:
a. Treasurer's report — Robert Lyubomirsky
b. Financial Results Updates:
    i. Financial Short Term: According to the December Treasury Report: Income & Expenses YTD are in line with last year. Year-to-Day Financial Assets position has substantially improved.
    ii. Financial Long Term: 2Q Alesco Fund reconciliation has added $881.5k ($811.7k for Endowment & $70.8k for Common Funds) value to the First Unitarian Financial Assets due to Market Condition. The gains have been distributed among all the Board Restricted and Donor Restricted Funds. See Treasurer Report #3 & #5 for funds allocations details.
    iii. See below for Motion to approve PPP Loan #2. The 2nd PPP loan in the amount of $133,022 was deposited into our M&T checking account.
    iv. Audit team is progressing very well.
        1. On Feb 1st, 2021 – Kim Joy (Director, Operations) has provided requested documentation to Mengel, Metzger, Barr & Co (MMB) (our external auditor)
        2. Next steps thru February are to review the documents and conduct the audit review.
        3. Still targeting the first week of March for audit review completion (followed by BOT presentation)
c. Report out the email vote on Payroll Protection Program. The Board approved the motion as of February 1, 2021. The process was discussed at the January meeting, but the amount was not available and the Board agreed to have an email vote as soon as the details were known.

    EMAIL MOTION: To approve PPP Loan #2 to First Unitarian in the amount of $133,022.
    Moved: Robert Lyubomirsky   Second: Kyle Williams
    Passed with no objection.

d. A question was asked regarding how we make sure we have the funds available that we think we do. This comes up because over the years, the Board has approved motions for spending on various building and systems projects. These are not always completed in the same year and sometimes extend over multiple years. We are fortunate that Treasurer Robert Lyubomirsky keeps track of the expenses, closing out the projects that are completed and tracking the open items until the projects are completed. This prevents the Board from authorizing the same dollars for more than one project.

8. Linkage:

a. Linkage Subcommittee – Ken Buckle, Terri Goldstein, Jon Horne, Paul Suwijn, Kyle Williams
   i. Annual Congregational Survey Update. 125 responses in already. Everyone should talk it up with everyone they connect to.

b. What's Happening Around Church
   i. Will Hayes really enjoyed the retirement party that was held for him.
   ii. The congregation appreciated Rev. Shari's Installation as did Rev. Shari. This deep experience brought many clergy from around the country. President Gregory North presented congregational gifts – a ceramic chalice made by First Unitarian member Linda Friedman and a white stole with gold trim.

c. Cards of Caring and Concern – Since the previous meeting, the following cards were sent:
   i. None

9. New Business:
   a. Nominations – President and Clerk
   MOTION: To nominate Anne Perry for Clerk.
   Moved: Gregory North   Seconded: Terri Goldstein
   Passed with no objection.

   MOTION: To nominate Gregory North for President
   Moved: Paul Suwijn   Seconded: Ken Buckle
   Passed with no objection.

   b. Paul Suwijn, Board representative to the Leadership Nominating Committee commended this year's members: David Ryder, Jo Cone, Danette Johnson, Maren Kyle. Nominations for 3-year Board terms:
      i. Ken Buckle (continuing for a second term)
      ii. Cathy Reda-Cheplowitz
      iii. Barbara Gawinski
   Nominations for the two 2-year Leadership Nominating Committee positions:

         iv.   Jenny Gaul

         v.   Brownlee Field

10. Adjourn. With no objection, meeting adjourned at 8:51 pm.

11. Closing and extinguish the chalice – Rev. Shari Halliday-Quan