

We are seeking several additional staff to join our Religious Education Program this year. Please review the current openings below and advise us if you are interested in exploring one of these important roles further with our selection committee, comprised of Church staff and members. If interested, please contact Sheila Schuh at sheilas@rochesterunitarian.org.

Director of Coming of Age

First Unitarian Church of Rochester — Rochester, NY 14610

\$17.00 per hour

The First Unitarian Church of Rochester is Seeking a Director of our Coming of Age program to provide leadership, organizational, and educational support for Unitarian Universalist 9th grade youth.

Job Responsibilities

- Oversee programming and facilitate Coming of Age group meetings with COA Assistant, using assigned curricula.
- Organize and lead COA overnights/ retreats.
- In cooperation with the DRE and minister, help plan COA service.
- In cooperation with the DRE, ensure social action programming for COA.
- Maintain attendance records, communication systems (including newsletter, Facebook, lobby pictures, weekly texts), and youth resources.
- Review Religious Education safety policies and issues related to youth, ensuring adherence for youth.
- Support and appreciate volunteers.
- Utilize parent and COA group feedback for ongoing program adjustment in COA.
- Plan and lead COA trip to Boston with the Director of Religious Education and minister.

Education

- High School Diploma or equivalent; BS Degree in Adolescent Education Preferred
- 1-3 years Adolescent Education experience preferred.

Skills / Experience

- Know, affirm, and model UU Principles and values.
- Understand basic UU and church history.
- Be comfortable with and embracing of people from diverse social backgrounds.
- Understand adolescent development and incorporate principles into learning process.
- Demonstrate leadership and worship facilitation skills.
- Be organized and able to multi-task, prioritize, and delegate.
- Be energetic in promoting First Unitarians social justice activities.
- Demonstrate strong interpersonal skills.
- Use technology in an engaging way.

Work Schedule

- 5 hrs per week (variable)
- Sunday 11:15- 12:30, Plus two overnights, Boston trip

- 8/14/2017- 6/10/2018 (OFF 1/2/2018-2/25/2018)

Director of Junior High Youth

First Unitarian Church of Rochester — Rochester, NY 14610

\$17.00 per hour

The First Unitarian Church of Rochester is seeking a Director of Junior High Youth to provide spiritual, organizational and educational leadership for Religious Education of junior high youth members.

Job Responsibilities

- Oversee the Spiritual Survivor programming for junior high youth to ensure that it is consistent with the Religious Education mission, and according to ministry outcomes.
- Lead junior high youth sessions including worship and education; oversee junior high Our Whole Lives (OWL) and lead one section (if trained).
- Organize and lead offsite community-building events, one fall and one spring (with overnight).
- In cooperation with the Director of Religious Education (DRE) and ministry team, help plan worship component for junior high youth, including transitions to and from program.
- Per curricular objectives, organize participation in church community, including social action task force initiatives/apprenticing.
- Maintain attendance records, communication systems (including newsletter, Facebook, group texts, web page updates), and junior high youth resources.
- Review safety policies and ensure safety practices including offsite and overnight guidelines.
- Work with, train, support, and appreciate volunteers.
- Set up and clean-up junior high rooms.
- Provide recruitment support, sub calls, and other tasks as indicated by the DRE.
- Assess program needs for, and procure materials.
- In cooperation with the DRE, develop parent/youth feedback system according to program needs.

Education

- High School Diploma or equivalent

Skills / Experience

- Know, affirm, and model UU Principles and values.
- Be comfortable with and embracing of people from diverse social backgrounds.
- Understand early adolescent development. Experience and education preferred.
- Demonstrate leadership and worship facilitation skills.
- Be organized and able to multi-task, prioritize, and delegate.
- Be energetic in promoting First Unitarian's social justice activities.
- Demonstrate strong interpersonal (written and oral) skills.
- Use technology in an engaging way.

Work Schedule

- Average 8 hours/ week
- Sundays 9:00-12:30; 8/14/2017-5/20/2018

Youth Ministry Coordinator

First Unitarian Church of Rochester — Rochester, NY 14610

\$17.00 per hour

The First Unitarian Church of Rochester is seeking a Part-Time Youth Ministry Coordinator to provide adult guidance, organizational, and educational support for Unitarian Universalist youth program for 9th-12th graders.

Job Responsibilities

- Oversee programming for the high school youth group to insure that it is consistent with the Religious Education mission and comprehensive program goals.
- Manage program elements, insuring advanced weekly planning of designated worship and session content. Facilitate process at opening retreat for year-long program planning.
- Support youth group in planning an YRUU conference every other year.
- Attend as many youth conferences per year as possible, at least two.
- In cooperation with the Director of Religious Education, minister, and youth help plan Bridging ceremony/ closing worship service.
- Building on process in opening retreat, engage youth in mutual participation with church community, including taking on roles according to their gifts and passions, as well as in social action initiatives.
- Maintain attendance records, communication system (including constant contact newsletter, church newsletter, Facebook), and youth resources including fiscal budget line.
- Review Religious Education safety policies and issues related to youth, ensuring adherence and training for youth.
- Work with, orient, support, and appreciate youth advisors, and other volunteers.
- Conduct periodic check-in meetings regarding program content and facilitation.
- Support building care and reservations.

Education

- High School Diploma or equivalent
- Know, affirm, and model UU Principles and values
- 1-3 years of Supervisory experience

****Due to safety regulations, Coordinator must be 25 yrs. of age or older.***

Skills / Experience

- Be comfortable with and embracing of youth from diverse social backgrounds.
- Understand adolescent development. Experience and education preferred.

- Be able to multi-task, assess, and manage various group needs.
- Demonstrate excellent interpersonal skills, written and oral.
- Awareness of or interest in learning UU and church history.
- Advanced computer skills including social media proficiency.
- Willingness to train in healthy youth ministry.
- Strong motivational and organizational skills, especially in relating to 6 pillars.
- Enthusiasm in supporting First Unitarian social justice initiatives.
- Collaborative leadership style.

Work Schedule

- Approximately 8 hours per week (variable)
- 12:15pm-2:45 pm Sundays
- Remaining hours flexible; 8/14/2017- 6/17/2018