



**First Unitarian Church of Rochester
Board of Trustees Meeting
Monday, June 14, 2021
6:00 pm in person
President North's home**

Attendance: Ken Buckle, Jon Horne, Terri Goldstein, Lynn Kinsman, Robert Lyubomirsky, Courtney Miller, Gregory North, Anne Perry, Mara Sanchez, Scott Stamper, Paul Suwijn, Kyle Williams, Rev. Shari Halliday-Quan.

Guests: In-coming Board members Barbara Gawinski and Cathy Reda-Cheplowitz. Dinner host Annie McQuilken

Absent:

1. Establish a Quorum and Call Meeting to Order at 7:24 pm — Gregory North
2. Chalice lighting – Rev. Shari Halliday-Quan
Centering Reading – Lynn Kinsman. “When I am Among the Trees” by Mary Oliver.
3. Consent Agenda [*Note: consent agenda includes items that are distributed before the Board meeting and are voted on without discussion. Any Board member can request that an item be removed so that it can be discussed.*]
 - May 10, 2021, Board minutes
 - May 13, 2021, Board minutes

MOTION: To close the following completed projects:

 1. Catwalk Falls-Prevention System Repair (Motion 2020.01.14.00)
 2. Sidewalk Repair and Front Area Masonry (Motion 2020.04.13.00 & 01)
 3. Parking Lot sealing, striping and repairing the paving (Motion 2020.04.13.10)
 4. Investment into Family Promise (Motion 2020.12.14.00)

and to roll over into the July 1, 2021 – June 30, 2022 church year the following projects that have not been completed:

 1. Technology Training (Motion 2018.11.13.00) – Approved for \$10k/Remaining ~\$4k
 2. Hearing Loop (Motion 2019.09.10.01) – Approved for \$16k/Remaining ~\$5.9k
 3. Building Masonry & Windows Repairs (2020.10.12.00) – Approved for \$250k/Remaining ~\$233k
 4. Strategic Planning (2020.12.14.10) - Approved for \$25k/Remaining \$25k

Consent agenda passed.
4. Minister's Report.
 - a. Staff updates. Assistant Minister Rev. AJ Van Tine starts July 13th. Director of Operations Florence Jessup starting today (June 14) but moving here in mid-August
 - b. Rev. Shari on study leave the first two weeks of July plus a few days' vacation.
 - c. Sunday, June 20th is Rev. Margalie's last day preaching. There will be thank you's expressed following the service.

- d. Kim Joy is ending her time with us at the end of June. Everyone is urged to send gratitude her direction.
5. Plan for appointing a replacement for Mara Sanchez who resigned from the Board effective June 30, 2021, because of moving out of town. Gregory North reported that several people had made suggestions and that he was open to hearing any further ideas by June 15 at 5 pm.
6. Summer Board Plans
 - a. Orientation in July is primarily for new members of the Board of Trustees and of the Leadership Nominating Committee but also open to continuing members and to new staff members (Florence Jessup and Rev. AJ Van Tine). The plan is:
 - i. July 8 – Introduction to Policy Governance, President Gregory North
 - ii. July 12 – Governing Policies and Practices, Vice President Lynn Kinsman
 - iii. July 19 – Church Finance: Treasurer’s Report, Chartered Funds & Investments, Treasurer Robert Lyubomirsky
 - iv. July 26 – Bylaws and NY Religious Corporation Law, Clerk Anne Perry
 - b. August 9 Board meeting will be at the church in person. Dinner together at 6 pm.
 - c. August Board Retreat Plan. Gregory North asked everyone to let him know their availability on Friday, August 13 to Saturday, August 14 and Friday, August 20 to Saturday, August 21. Plan is to shift from our several years of work on Policy Governance at our retreats to work with a different facilitator this year.
7. Treasurer Robert Lyubomirsky pointed out that the Board needs to take action on an expected budget surplus, per the Bylaws.
MOTION: As of the June 30 fiscal year close, any surplus of income over expense shall be moved to the Operating Cash Reserve.
Moved: Robert Lyubomirsky Seconded: Ken Buckle
Motion passed.
8. Board Self-Evaluation. Lynn Kinsman reported that she and Gregory North have been working on a questionnaire to meet our requirement for evaluating our performance this year. It will be in Google Forms and will be available in the next few days. Board members are asked to complete ASAP so that there will be time to tabulate the results for our August retreat.
9. Cards of Caring and Concern (information only)
 - a. Lynn Kinsman sent a condolence card on behalf of the Board to Don Wilder following the death of his spouse Alison Wilder.
10. Adjourn. With no objection, meeting adjourned at 7:45 pm.

Farewell gifts were presented to Terri Goldstein, Scott Stamper and Mara Sanchez. They were sincerely thanked for their hard work on the Board of Trustees. We wish them well.