REQUEST FOR PROPOSAL (RFP)
Independent Audit Services
Adriel Group of Organizations
Bellefontaine, Ohio

1. Introduction

Adriel Group of Organizations (“Adriel”) is a nonprofit organization based in Bellefontaine, Ohio, providing foster care, adoption, family preservation, and mental health services across the State of Ohio.

Adriel operates through Adriel School, Inc. and Adriel Foundation, Inc., which are presented in combined financial statements.

Adriel's mission is to ensure that children live in safe, nurturing environments while offering comprehensive support to families.

2. Purpose of the RFP

Adriel is seeking proposals from qualified independent certified public accounting firms to perform:

- Annual financial statement audit
- Audit in accordance with GAAS and Government Auditing Standards
- Report on internal control and compliance
- Preparation of audited financial statements
- Management letter with recommendations
- IRS Form 990 preparation

3. Organizational Overview

Financial Snapshot (FY ending June 30, 2025):

- Total Assets: $8,689,365
- Total Revenue: $7,466,921
- Total Expenses: $7,184,571
- Net Assets: $8,270,050

Primary programs include foster care, adoption services, family mentoring, and mental health services.

The majority of funding is derived from Ohio government agencies.

4. Scope of Services

- Audit combined financial statements
- Conduct an audit under the Government Auditing Standards
- Evaluate internal controls
- ODJFS (now DCY) Title 4-E Single Cost Report
- Provide required communications to the Board
- Issue management letter
- Form 990 assistance.

5. Timeline

RFP Issued: Mid April, 2026

Proposal Due: Mid May, 2026

Fieldwork: August, 2026

Final Report: End of December, 2026

6. Auditor Qualifications

- Licensed CPA firm in Ohio
- Experience with nonprofit audits
- Experience with government-funded programs
- Peer review report required
- Independence statement required

7. Proposal Requirements

- Firm overview
- Relevant experience
- Audit approach
- Staffing plan
- Timeline
- References
- Fee proposal

8. Fee Structure

- Year 1 audit fee
- Multi-year pricing
- Additional services pricing

9. Evaluation Criteria

- Nonprofit experience
- Industry experience
- Audit approach
- Cost
- References

10. Submission Instructions

Submit proposals via email in PDF format.

Deadline: May 15, 2026

Contact: Todd Hanes (Todd.Hanes@adriel.org)

11. Terms and Conditions

- Right to reject proposals
- Confidentiality required
- Proof of insurance required
- Workpapers remain the property of the auditor