How to Place Your Field Sign Order

Note – field sign options are located below

1. Sign into your My SeCan account at secan.com (if you do not know your account username and/or password, please contact seed@secan.com)
2. Once you are logged in, **select the "My SeCan"** tab in the menu at the top of the page.
3. On your My SeCan home page, you'll find a **red menu bar** on the left-hand side, under your Marketing Rep's information. From the menu, please select "**Marketing Support**".
4. Under Marketing Support, please select "**Supplies Order Form**".
5. On the Supplies Order Form page, select **"Field Signs**" from the drop-down menu. You must select "**Field Sign Size**", "**Crop Kind**" and "**Variety**" before moving forward. You can then enter the quantity in the Supplies Order Form area that has populated in the centre of the page.
   Note: There are different sizes of signs available depending on your location. Please make sure to select Western options.
6. After you have entered the quantity, please select the **"Next Item"** button.
   Note: You will NOT be able to complete your order unless you press the "Next Item" button after EACH field sign selection.
7. For those who select a "Member/Farm Name Sign" please enter the correct information into the **"Comments"** section on the screen.
8. Repeat instructions 5 and 6 until you have completed your order.
9. Before submitting your order, please confirm all information is correct (e.g. member name, address, postal code, province, member number, etc.)
   Note: If you want to order more signs at a later time, you can come back and add them separately.
10. If you need to change information on the page, you can remove items and/or add special instructions in the Comments section before pressing the "**Submit**" button.
11. Once you have submitted your field sign order you will receive an email confirmation with a summary of the order. If you do not see the email, please check your spam/junk folder.

If you have questions or need assistance, contact Kim Sabourin or your Marketing Representative.

Large Sign: 31.5"W x 23.5"H	Fold-Over Sign: 20"W x 22.5"H	Member/Farm Name Sign: 31.5"W x 6"H