

**United Women in Faith
at Missouri United Methodist**

Nomination Form for Special Recognition Award

Date: _____

Nominee: _____

Recognition Category: (circle one)

Special Recognition

Distinguished Recognition

Please attach written documentation stating how the nominee merits the particular Recognition Award circled above. **Completed form and documentation due Sept. 1 to the Unit Treasurer in UWF mailbox at MUMC.**

Special Recognition Award Process and Criteria

Nominating Process

- Any person may nominate a deserving person for Special or Distinguished Recognition.
- Candidates for Distinguished Recognition must have previously received Special Recognition.
- **All letters of nomination must be submitted in writing to the Treasurer by September 1.**
- The nominee does not have to be a member of UMW, nor be female.
- Because the element of surprise should add to the prestige of the award ceremony, it is suggested that the person nominated not be told of the honor.
- The person who wrote the nomination for each selected recipient will have the honor of presenting the award at the December UMW unit meeting, and the responsibility to see that the nominee is present.

Selection Process

- The Treasurer shall select and chair the Special Recognition Committee (SRC), which will be composed of three persons chosen from the list of former recipients of Special and Distinguished Recognition by September 1.
- The committee shall select the honorees and the Treasurer shall order the Special Recognition pins before October 8.

Four criteria to consider in selecting a recipient

1. Length of active service and participation or membership
2. Type of leadership
3. Current participation
4. Participation in church program