

MEETING AGENDA AND MINUTES

Meeting Title: December 2018 PTO Meeting

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| Meeting Date: | 12/12/2018 | Start time: | 7:00 pm | End Time: | 7:45 pm |
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| Location: | Library |
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INVITEES/ATTENDEES (“Y” = in attendance, “N” = unable to attend)

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| N - Dave Bogle (Principal) (2nd VP) | Y - Amy Schrimpf (P) Y - Nicole Chapman (T) | N - Chris Bigelow (1st VP) Y - Susie Litke (S, 3) |
| N - Jeremy Samudio (Teacher) | Y - Teresa Sarmiento (Teacher) | Y - Heather Olmsted (3 y.o.) |
| N - Kim Bigelow (4 y.o.) | Y - Kelly McGlinch (TK) N - Lauren McAbee (1) | N - Amber Rodriguez (K) Y - Becky Mueller (1) |
| N - Liz Fink (2) | Y - Cydney Harkness (3) | Y - Kristen Lasley (4) |
| Y - Erin Ketch Thuente (5) | Y - Martha Lombard (6) | N - Kristen Rider (7) |
| Y - Kathy Taylor (7) | N - Heather Finlayson (8) | Y - Jamie Geiger (8) |

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| Leader: | Amy Schrimpf | Scribe: | Susie Litke |
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AGENDA

1. Opening Prayer
2. Budget Update
3. New Business
4. Old Business
5. Events
6. Additional Topics

MEETING NOTES:

1. Opening Prayer - Amy Schrimpf

2. Budget Update - Nicole Chapman

- The current bank balance is \$122,978.18
- Income
 - Monthly income was \$6,219
 - The largest sources of income were Kroger Rewards (210 households are registered), Magazine Sales, Junior High Dance and Spirit Store.
 - A rep stated that she can see her St. Charles designation on Click List.
 - Reps were asked to remind parents to designate St. Charles as their Kroger Reward beneficiary.
 - This can also be promoted in the Charger Chatter.
- Expense
 - Expenses for November totaled \$6,647.
 - Project fund purchases such as Faith Family t-shirts, STEM kits and new walkie talkies all contributed to expenses.
 - Directories cost \$575.
 - Field trips also registered expenses this month.
- Potential expenditures
 - Mr. Bogle talked to the Kid Whisperer about doing a program for parents.
 - The cost would be \$1,000.
 - The teacher rep is going to talk to Mr. Bogle to find out what all the program would entail.
 - A few attendees thought the price seemed high.
 - Another attendee stated that educational consults like this typically can range from \$2,000-\$4,000.
 - This program will be revisited in January.

3. New Business - Amy Schrimpf

- There is typically a staff luncheon during Catholic Schools Week.
 - The PTO President would like to see PTO take care of providing food and supplies for the luncheon.
 - A bring it list will go out in early January.
 - Reps were asked to contact Amy with any ideas for the luncheon theme.
- A parent volunteered to organize and take up a collection for Christmas gifts for the specials teachers.
 - It was suggested during the EC meeting that there isn't enough time to coordinate these this year.
 - A rep asked if the parent would be willing to do the collection for end of year gifts instead.

- It was agreed that this was a good idea.
 - Amy will reach out to the parent to communicate this suggestion.
- It was asked whom the collection should be divided among...should the nurse, counselors and front office staff be included?
 - A rep said that she felt the front office staff would be more likely to receive gifts around the holidays.
 - Another rep stated that she always gives the nurse a gift because the nurse takes care of the rep's daughter and her allergies.
 - The general consensus seemed to be that specials teachers and Mr. Bogle should be the recipients.
- Parents can include in their notes a reminder encouraging parents to remember specials teachers and other staff around the holidays.
- Future PTO meetings will be held on January 16th, February 20th, April 10th and May 8th.
 - The Executive Committee decided to continue holding the EC meeting in the hour before the full PTO meeting.

4. Old Business - Amy Schrimpf

- People have been better about not using handicapped parking spots at pickup.
 - A rep commented that Kettering PD has been around school more frequently.
- It was asked if anyone heard back from parents interested in filling the role of 2nd Vice President.
 - So far there has not been any interest.
 - This can be advertised in the Chatter.

5. Upcoming Events

- The skating party at Skate World is scheduled for January 24th.
- Game night at St. Charles will take place on January 31st.
- Fish 'n Chips is scheduled for March 15th.
 - Michael Taylor would like a co-lead for alcohol as he only has one more year at St. Charles after this current year.
 - The PTO President said that she volunteered her husband to fill this role.
 - Another rep asked if a co-lead was still needed for the audio/visual component.
 - There is still a need.
 - The rep stated that her husband would be willing to help Matt Bourquin with this.
 - PTO will connect these two parents.
 - One of the silent auction leads asked the group if they would be interested in an auction item where a priest would say Christmas Day mass at the person's home.
 - One rep said she had given this more thought and believed it would be a more popular item if one had many out of town or older guests staying with them.

- The overall consensus was that this was not something people had much interest in.
 - The group was also asked about their interest in 6 Cincinnati Bell suite tickets for the final UD men's conference basketball game.
 - A number of attendees said that the tickets might be appealing to businesses wanting to entertain clients.
 - The tickets, which include food and beer, are valued at over \$1,000.
 - These will be auctioned off sometime in January and/or February, likely in the front lobby of school.
- A parent approached an officer about possibly having a Zumbathon fundraiser for St. Charles.
 - St. Charles parish and school are trying to limit the number of fundraisers that take place during the year.
 - Instead of a fundraiser, the idea was floated to have a Zumba exercise day for parents and kids.
 - Most reps considered this to be a good idea.
 - The parent who came up with the idea will be contacted to find out cost and scheduling.

6. Additional Topics

- Mr. Bogle spent \$760 to upgrade the walkie talkies used by Safety Patrol.
- Currently, Mr. Samudio and Mr. Bogle are awaiting a new quote for updating the sound system in the PAC.
- The current PTO fee of \$100 per family may be changed to a School fee.
 - This possible change would allow Mr. Bogle and teachers to make decisions about field trips and other school related items.
 - PTO could focus on fundraising and community building events.
 - A meeting will take place in January to discuss this further.
 - A rep asked what would happen to some of those "wishy washy" items like the end of year party fund.
 - The President indicated that the PTO Secretary would like to see the \$5/student end of year party money remain.
 - Another rep asked how 7th and 8th grade events are paid for.
 - These are covered under Field Trips.
 - Essentially, all things remain the same, but the fee would get a new name, and PTO would have less responsibility when it comes to school matters.
- Mrs. Brown informed PTO that she has bought more STEM books with the money from Fish 'n Chips 2018.
 - She has now spent around \$1,000, and said that a number of books have been checked out.
- Mrs. Brown also wanted to remind PTO that the used book fair will be coming in later January.
- The 4th grade made a Wish Tree that is currently on display on the door to the library.

- The President said that on another positive note, she heard from one of her doctors that a number of kids have transferred to St. Charles because it is such a good school.

The next PTO meeting is scheduled for Wednesday, January 16th, at 7:00 p.m.

Sign in Sheet

1. Kelly McGlinch
2. Jamie Geiger
3. Erin Ketch
4. Liz Fink
5. Nicole Chapman
6. Amy Schrimpf
7. Heather Olmstead
8. Kathy Taylor
9. Becky Mueller
10. Cydney Harkness
11. Kristen Lasley
12. Martha Lombard