

## PHASE 2 DEVICE REFRESH: REMOTE STUDENTS

Beginning **Monday, March 22**, remote students will come to the school **per the schedule listed below** to exchange their devices. Students will need to bring both their surface and charger to be eligible to be issued a new device. Students/Parents will not have to enter the building. Device refresh will occur outside in the bus lane – PLEASE FOLLOW THE MAP ON THE NEXT PAGE when you are reporting for the exchange. Please do not arrive any earlier than your scheduled time for exchange. Buses will be running in the morning so the bus lane will not be open until 9:00 a.m. The exchange process will require certain procedures to be done while connected to the school wireless router and must be done prior to leaving the school. Further directions will be provided prior to the start of Phase 2. Please note that we will be exchanging remote devices by grade level.

Date	Time	Grade Level	Last Name Starts with
Monday, March 22	9:00 a.m.	11	A - B
	10:00 a.m.	11	C - F
	11:00 a.m.	11	G - J
	1:00 p.m.	11	K - Mil
Tuesday, March 23	9:00 a.m.	11	Mo - Q
	10:00 a.m.	11	R - Sm
	11:00 a.m.	11	So - U
	1:00 p.m.	11	V - Z
Wednesday, March 24	9:00 a.m.	9	A - D
	10:00 a.m.	9	E - L
	11:00 a.m.	9	M - R
	1:00 p.m.	9	S - Z
Wednesday, March 31	9:00 a.m.	10	A - Blo
	10:00 a.m.	10	Bo - C
	11:00 a.m.	10	D - G
	1:00 p.m.	10	H - K
Thursday, April 1	9:00 a.m.	10	L - M
	10:00 a.m.	10	N - R
	11:00 a.m.	10	S
	1:00 p.m.	10	T - Z

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Device Refresh – Phase 2 Remote Student Map

DO NOT ENTER UNTIL AFTER 9:00 a.m. on your designated day

