Fulton County Schools
Where Students Come First

BOARD OF EDUCATION
Linda P. Bryant, *President*
Julia C. Bernath, *Vice President*
Gail Dean • Kimberly Dove • Linda McCain
Katie Reeves • Katha Stuart
Mike Looney, Ed.D., *Superintendent*

Device User Agreement
2019-2020 School Year

Purpose: In order to support a personalized approach to learning, Fulton County Schools is providing devices to middle and high school students. Like a textbook, the device is a resource to support learning.

Students with devices are required to follow the guidelines within this document, as well as all school, classroom, and School District policies and procedures regarding behavior and technology use.

Contact Person: If you have questions or concerns please contact your school administration.

Receiving the Device: Parents and students must sign and return this agreement before a device can be issued. Students must also complete the digital citizenship curriculum that the school requires.

Returning the Device: Devices will be returned to the school at the end of the school year, unless otherwise communicated by the school. The use of devices provided by Fulton County Schools is not transferable to anyone and terminates when a student is no longer enrolled at the issuing school.

Students who transfer, withdraw, are expelled, or terminate enrollment at the school for any reason must return their device on the date of withdrawal/termination. A student who fails to return the device will be subject to paying up to the full replacement cost of the device and any accessories, and may also have grade cards, transcripts, diplomas or certificates of progress withheld until restitution is made.

Damage and Loss: All district-issued devices are the property of the Fulton County School District. If a device is damaged, lost, or stolen during the time that it is issued to the student, whether intentionally or due to negligence, the student and the student's parent/guardian will be responsible for paying the fines outlined in this document.

Responsible Device Use: All users of District-issued devices must follow the expectations outlined in District Policy and Operating Guidelines *IFBGA: Responsible Use of the Enterprise Network, JD: Student Discipline/Student Code of Conduct*, and *JS: Student Fines, Fees and Charges*. Failure to follow these expectations will lead to applicable student disciplinary consequences. All District policies can be found at www.fultonschools.org.

While off school grounds parents/guardians are solely responsible for monitoring the student's use of the device. Students may not exhibit inappropriate behaviors, or access prohibited materials with the device, at any time, at any location. Students will be subject to disciplinary and/or legal action if they use the device for inappropriate activities, whether on or off school grounds.

Privacy: Nothing done on District-issued devices is private. District staff may, at any point, confiscate and search the contents of any district-issued electronic device. Devices are enabled with GPS locating systems, and in the case of loss or theft, this system will be activated.

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The Fulton County School District recognizes all aspects of the Children's Online Privacy Protection Act (COPPA), the Children's Internet Protection Act (CIPA), and the Family Education Rights and Privacy Act (FERPA).

Fulton County School District does not monitor students' home networks, devices, or Internet connection. The District does monitor the use of District-issued devices; however, Fulton County School District only tracks the location of District-issued devices in the event of loss or theft of the device. Fulton County School District will notify parents and students if it decides to monitor or track devices contrary to this paragraph.

Applications: Fulton County Schools has researched key applications which will be preinstalled on each device. Throughout the year, additional applications may be added to support learning. Purchasing and installing these applications is the responsibility of Fulton County Schools. No one other than an authorized school official may add or delete applications from a District-issued device. "Jail breaking" and hacking of devices is not permitted.

Participation: If you do not sign and return this form, a District device will not be issued to the student. If you have questions or concerns about your student using a device or would like to send a device from home instead, please talk to the school about how to ensure the student can participate fully in learning. If a home-provided device is used, it should meet the same technical specifications as the school device.

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Fines for Device Damage, Loss, or Theft
If for any reason the device is lost, stolen or damaged during the time it is issued to the student, whether intentionally or due to negligence, the student and the student's parent/guardian are responsible for the following fines during the 2016-2017 school year:

Microsoft Surface 3 Fines

Lost/stolen	• 1st offense $250 • 2nd and subsequent offense(s): full replacement cost $885*
Damaged	• 1st offense: $100 • 2nd and subsequent offense(s): $300
Accessories – Lost or damaged	• Keyboard - $130 each • Pen – $60 each • Case – $40 each • Power Brick – $20 each • Power cord (USB) – $20 each

Full replacement cost for devices includes the device, all accessories, software licenses and setup.

Theft:
If the device is stolen during the time that it is issued to the student, the student and the student's parent/guardian will be responsible for filing a police report and submitting it to the school administration.

Failure to Return a Device or Accessories upon Withdrawal from the School:
A student who fails to return a device or any accessories without reporting them lost or stolen will be responsible for the full replacement cost of the items that were not returned.

Insurance:
Parents can choose to purchase insurance for the device. Many insurance companies ask families to mail devices directly to the company for repair/replacement. **Parents MAY ONLY use insurance companies with repair centers authorized by the device manufacturer**, to avoid voiding our warranties.

Fulton has looked into insurance companies that have been popular with families and confirmed that as of June 2016:

- Worth Ave Group uses authorized repair centers for **ALL of our devices** so this may be an option for families.
- Safeware uses authorized repair centers **ONLY for the iPad, Chromebook, and Dell Latitude.** Parents should NOT use this company for the Surface.

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Note that insurance companies typically cover theft, but not loss of a device.

This information is provided for convenience only. The District does not endorse any particular insurance provider, and each family should carefully verify the services provided by any insurance provider as a company's policy can change.

While you may purchase insurance for your device or your homeowner's insurance may cover the device, the District will not be responsible for communicating with your insurance provider. You remain solely responsible for paying fines directly to the District.

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STUDENT PLEDGE SIGNATURE PAGE

1. I will take good care of my school-issued device.
    a. Cords and cables must be inserted carefully into the device to prevent damage.
    b. Devices must never be left in an unlocked locker, unlocked car or any unsupervised area.
    c. Report any software/hardware issues to your teacher as soon as possible.
    d. Keep the device in a well-protected, temperature controlled environment when not in use.
2. I will never loan out my school-issued device to other individuals.
3. I will keep food and beverages away from my device since they may cause damage to the device.
4. I will not disassemble, jail break or hack into any part of my or any school-issued device or attempt any repairs.
5. I will protect my school-issued device by only carrying it while in the case provided.
6. I will use my school-issued device in ways that are appropriate and meet the school's expectations—whether at school, at home, or anywhere else. If I use my device in a way that is inappropriate, I may be disciplined by the school.
7. I will not place decorations (such as stickers, markers, etc.) on the school-issued device. I will not deface the serial number sticker on any school-issued device.
8. I understand that my school-issued device is subject to inspection at any time without notice and remains the property of the Fulton County Schools. **Nothing I do with the device is private, and nothing I have on the device is private.**
9. I will not share my password(s) with anyone other than a teacher or adult from my school or my parent/guardian.
10. I understand that if I damage or lose my device, or if it is stolen, I will have to pay a fine.

I agree to the rules set forth in the Device User Agreement and the Student Pledge.

Student Name (Please Print): _____

Student Signature: _____ Date: _____

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PARENT PERMISSION AND RELEASE PAGE

By signing below, you indicate that you have read and understand the guidelines in this document, and accept the issuance of a device to your student. You understand that your student is responsible for damage, loss or theft of the device while in his/her care and agree to the fines outlined in this document.

Microsoft Surface 3 Fines

Lost/stolen	• 1st offense $250 • 2nd and subsequent offense(s): full replacement cost $885*
Damaged	• 1st offense: $100 • 2nd and subsequent offense(s): $300
Accessories – Lost or damaged	• Keyboard - $130 each • Pen – $60 each • Case – $40 each • Power Brick – $20 each • Power cord (USB) – $20 each

You understand and agree that, while off school grounds, you are solely responsible for monitoring the student's use of the device and the content that is accessible through any wireless network. You understand that students will be subject to disciplinary action if they use the device for inappropriate or prohibited activities, whether on or off school grounds.

You and your student agree that the District is not responsible for anything that happens with this device. You agree that your student uses this device at his/her own risk.

Parent/Guardian Name (Please Print): _____

Parent/Guardian Signature: _____ Date: _____