

## PURCHASING ONLINE

PLEASE NOTE: New this Year: **Fulton County is absorbing all transaction fees. There will be NO additional costs to purchase activities on line.**

- Go to: <http://osp.osmsinc.com/fultonga>
- Locate Milton from the categories on the left side of the page
- Select the activity **"Class of 2019 Coke Bottle"**
- Click add to cart
- Press check out button to complete payment
- Login in if a returning user **or** create an account for a new user
- Assign a student to your activity (*need student ID number*), if you have more than one student, you will need to do this step for each student.
- **If your student has been added to system, select their name from the Select Student Profile List box. Otherwise, click on Add Student Profile button. Add a new student, enter their information and press save changes button**
- OSP returns to the assign student screen where you can now select the student and assign to the activity and press next button. If multiple students do for each student.
- Next enter your address and payment information - press next button to proceed
- Enter your card button
- Click review order button
- Click place order button
- Once transaction is complete, OSP will email you a Thank you message and the order number. Please print this off and bring the receipt.

***\*\*Please do not send cash for your orders\*\****

**Please complete a form and place it in the box even if you purchase via credit card!**

## Commemorative Coca-Cola Graduation Bottle Order Form



Child's Name: \_\_\_\_\_

Parents Name: \_\_\_\_\_

Homeroom: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Total Number Purchased: \_\_\_\_\_ X \$5.00 = \_\_\_\_\_

Check: \_\_\_\_\_ (check number) **Make payable to MHS**

Credit Card: \_\_\_\_\_ (confirmation number from online purchase)

**\*\*\*Last day for orders April 30, 2019\*\*\***

**Please complete this form for credit card and/or purchases  
by check.**

If you are paying by credit card you can email this form to Lesley Naterman –  
[NatermanL@fultonschools.org](mailto:NatermanL@fultonschools.org)