

MILTON HIGH SCHOOL



NATIONAL HONOR SOCIETY

APPLICATION SPRING 2018

Advisor: Carolyn Flis - flis@fultonschools.org

IMPORTANT INFORMATION: ONLY THE DOCUMENTS INCLUDED IN THIS APPLICATION WILL BE CONSIDERED AS PART OF YOUR APPLICATION PROCESS.

APPLICATION DEADLINE: To Be Determined @ 4:00PM
(absolutely no late applications will be accepted)

The application must be signed by the student and
a parent on the **STATEMENT OF COMMITMENT**.

Candidate Name: _____

Grade Level _____

Dear Spring 2018 N.H.S. Candidate:

Congratulations on your academic eligibility which fulfills the scholarship requirement of the Milton High School Chapter of the National Honor Society. In order to evaluate your leadership, service and character, please complete this candidate packet in its entirety for review by the NHS Faculty Council. Recommendation forms may be completed by visiting the Google Form link provided and submitting a full response. All other forms must be handed in by the student electronically to the Google Classroom on the date provided on your application invitation.

Please check off each section indicating that it is included in the packet. Do NOT include any additional information other than what is requested. Please download and type directly onto this document and save for your records.

Checklist of Required Documents

_____ **Signed Statement of Commitment** (also requires parent signature)

_____ **Faculty Character Endorsement 1** (will be submitted separately from packet)

Name of faculty member submitting form on your behalf: _____

_____ **Faculty Character Endorsement 2** (will be submitted separately from packet)

Name of faculty member submitting form on your behalf: _____

_____ **Outside Character Endorsement 3** (will be submitted separately from packet)

Name of outside non-guardian adult filling out on your behalf: _____

_____ Form included in sealed, signed envelope _____ Form being mailed _____ Form submitted electronically

_____ **Character short answer**

_____ **Service Hours short answer**

_____ **Documentation of service hours. Service documentation should be included directly behind the "Service Hours Chart".**

Please write the number of total service hours for which you have provided documentation: _____

_____ **Leadership form and endorsement if you do not have a formal leadership position**

_____ Form included in sealed, signed envelope _____ Form being mailed _____ Form submitted electronically

_____ **Activity sheet (extracurricular activities, clubs, etc.)**

Candidate Name: _____

Grade Level _____

STATEMENT OF COMMITMENT

I pledge that all information contained in my candidate packet is true and accurate. I understand that should any information presented by me be false it will result in immediate dismissal from the NHS chapter. I understand that the Faculty Council will verify all information provided, including contact with any organizations I have listed.

In accepting membership in the Milton High School Chapter of the National Honor Society, I understand that I must continue to fulfill community service hours. These hours can be fulfilled through one of the peer tutoring programs at the high school and/or through an individual service project. I understand that service projects must be submitted for approval to the adviser and officers. I understand that no exceptions are made for this requirement and I have carefully considered the time commitment involved in being an active member of the Milton High School NHS chapter. I understand that not fulfilling these service hours can result in probation and dismissal from the chapter.

I also understand that I will continue to uphold the standards of leadership and character and that any violation of the school rules, community laws, and/or a disciplinary referral can result in probation or dismissal from the chapter.

Finally, I understand that upon submission of this application my disciplinary record will be reviewed and taken into consideration during the selection process. If further information is needed regarding any disciplinary information, I understand I will be contacted by the committee and may need to submit additional information.

PLEASE RETURN THIS STATEMENT, WITH SIGNATURES WHEN YOU HAVE COMPLETED YOUR APPLICATION

Signature: _____

Date: _____

Printed Name: _____

Parent/guardian signature: _____

Date: _____

Printed name: _____

Candidate Name: _____

Grade Level _____

FACULTY CHARACTER: ENDORSEMENT #1

Faculty Member Name: _____

Please give this form to an **MHS faculty member** who can attest to your character. This can be a current or former teacher, faculty member who served as a club advisor or coach, or a faculty member who knows you well.

The student named above is eligible for membership in the Milton High School Chapter of the National Honor Society. One criterion for membership is Character. Suggested guidelines include the following:

- Takes criticism willingly and accepts recommendations graciously.
- Cooperates by complying with appropriate rules and regulations.
- Demonstrates the highest standards of honesty, reliability, and perseverance.
- Shows courtesy, concern and respect for others.

Milton faculty member – you may submit this hard copy to Mrs. Flis or complete this electronically using the link below.

Briefly explain in what capacity you have known this student

Please rate the student in the following categories:

	Superior 5	Above Average 4	Average 3	Below Average 2	Poor 1
Respect for self and others					
Responsibility in tasks undertaken; and for own actions					
Trustworthiness when given information or duties					
Fairness in dealings with others, like or unlike self.					
Caring demonstrated in interactions with and for others					
	<u>Total Score</u>				

Signature: _____

[Google Form Link will be here](#)

Candidate Name: _____

Grade Level _____

FACULTY CHARACTER: ENDORSEMENT #2

Faculty Member Name: _____

Please give this form to an **MHS faculty member** who can attest to your character. This can be a current or former teacher, faculty member who served as a club advisor or coach, or a faculty member who knows you well.

The student named above is eligible for membership in the Milton High School Chapter of the National Honor Society. One criterion for membership is Character. Suggested guidelines include the following:

- Takes criticism willingly and accepts recommendations graciously.
- Cooperates by complying with appropriate rules and regulations.
- Demonstrates the highest standards of honesty, reliability, and perseverance.
- Shows courtesy, concern and respect for others.

Milton faculty member – you may submit this hard copy to Mrs. Flis or complete this electronically using the link below.

Briefly explain in what capacity you have known this student

Please rate the student in the following categories:

	Superior 5	Above Average 4	Average 3	Below Average 2	Poor 1
Respect for self and others					
Responsibility in tasks undertaken; and for own actions					
Trustworthiness when given information or duties					
Fairness in dealings with others, like or unlike self.					
Caring demonstrated in interactions with and for others					
	<u>Total Score</u>				

Signature: _____

[Google Form Link will be here](#)

Candidate Name: _____

Grade Level _____

OUTSIDE CHARACTER: ENDORSEMENT #3

Please give this form to an adult who knows you outside of school. This cannot be a relative, but could be an employer, clergy member, employee of an organization where you have done service, coach or an adult related to an activity in which you are involved.

The student named above is eligible for membership in the Milton High School Chapter of the National Honor Society. One criterion for membership is Character. A person of character demonstrates the following six qualities:

- ***Respect***
- ***Responsibility***
- ***Trustworthiness***
- ***Fairness***
- ***Caring***
- ***Citizenship***

Suggested guidelines for character include the following:

- Takes criticism willingly and accepts recommendations graciously.
- Cooperates by complying with appropriate rules and regulations.
- Demonstrates the highest standards of honesty, reliability, and perseverance.
- Shows courtesy, concern and respect for others.

Once you have completed this form, you can submit using the **ONE** of the options below:

- Complete the form and return to student in a sealed/signed envelope.
- Complete this form electronically using the following link: <https://goo.gl/forms/cLRjxD7KSDEF0X1C3>
- MAIL to:** Carolyn Flis
Milton High School
13025 Birmingham Highway
Milton, GA 30004

Recommender name, title and organization: _____

Briefly explain in what capacity you have known this student: _____

Please describe a time when the candidate demonstrated character: _____

Signature: _____ Email Address: _____

Candidate Name: _____

Grade Level _____

CHARACTER SHORT ANSWER

On a separate sheet of paper which you will then STAPLE to this form, please type a **brief three paragraph answer to one of the prompts below. Please make sure to put your name and grade in the header, as well as the title "Character Short Answer."**

Please circle the prompt you are answering:

- 1) What does character mean to you?
- 2) Describe a time when you faced a test of your character, and the actions you took. Please do not use real names of other students in this answer.
- 3) Whom do you consider a role model for character? Why?
- 4) How do you exemplify the traits of character?

Please review the ideals of character listed below as you craft your answer:

- Takes criticism willingly and accepts recommendations graciously.
- Cooperates by complying with appropriate rules and regulations.
- Demonstrates the highest standards of honesty, reliability, and perseverance.
- Shows courtesy, concern and respect for others.

SERVICE HOURS SHORT ANSWER

In 300 words or less on a separate, typed page, please elaborate on your most meaningful service commitment(s). This is a common question asked by colleges on Common Application supplements, so you may want to save your answer for future use. Things to consider in your answer: What you gained from your involvement, what you learned about yourself or others, how you might use this experience later in your life.

Please make sure to put your name and grade level in the header, as well as the title "Service Short Answer."

Candidate Name: _____

Grade Level _____

SERVICE HOURS DOCUMENTATION FORM**Community and Service Activities**

List activities and the number of hours involved. You must attach documentation for each activity listed to your NHS packet. NO STUDENT SIGNATURES are allowed. A copy or original of a certificate is acceptable documentation as long as it contains the required information. You may copy this page if you need additional space.

The Faculty Council will verify all service hours. **Forgery or misrepresentation in this section will result in the entire packet being rejected and membership being denied.** Under “activity” list what you did for the organization. Under “documentation provided” please list what type of documentation you are including (letter on organization stationery, form used by the organization or certificate). All documentation **must** be included in this packet. If you are not sure if your documentation meets the requirements, please contact Ms. Marquess **well before** the packet deadline.

Activity	9	10	11	Total Hours	Type of documentation provided
<i>SAMPLE :Dog-washer at the shelter</i>	<i>10</i>	<i>10</i>	<i>10</i>	<i>30</i>	<i>Certificates for each time I volunteered</i>
TOTAL NUMBER OF HOURS					ATTACH ALL DOCUMENTATION TO THIS PAGE

Grade Level_____

List all elected or appointed leadership positions held in school, community, or work activities. Only those positions in which you were directly responsible for directing or motivating others should be included. **For example:** Student Council member, class or club officer, committee chairperson, team captain, work area manager. Serving in a leadership position means the activity described would not have occurred or would have been greatly impacted **without** your participation. These can be “traditional” positions such as a team captain or club officer. They can also be somewhat less obvious roles such as organizing a service activity or chairing a school committee. On your application, it is necessary to clearly describe your position and duties, so the faculty committee can understand your role. Please be aware that some positions may sound like leadership positions when they are not. For example, a position that you attain because of a particular skill (such as the first violin in the orchestra) is not necessarily a leadership position unless it is accompanied by leadership responsibilities. **Tutoring is only a service and is not considered leadership.**

____I have an official leadership position(s)and have listed below

____ I do not have an official leadership position and am submitting the Leadership Endorsement Form (Page 9)

[illegible]

Candidate Name: _____

Grade Level _____

LEADERSHIP ENDORSEMENT FORM

(To be used by candidates with no official leadership documented on the previous page)

Name of endorser (cannot be a relative): _____ Organization: _____

The student named above is eligible for membership in the Milton High School Chapter of the National Honor Society. One criterion for membership is Leadership. The selection committee recognizes that not all candidates will have official leadership positions. For those students, we are asking that an adult who knows them well complete this endorsement and return it using one of the options listed below. ***(No late submissions will be accepted.)***

A student who exercises leadership:

- Is resourceful in proposing new solutions to problems, applying principles, and making suggestions
- Demonstrates initiative in promoting school activities
- Exercise positive influence on peers in upholding school ideals
- Contributes ideas that improve the civic life of the school
- Is able to delegate responsibilities
- Exemplifies positive attitudes
- Inspires positive behavior in others
- Demonstrates academic initiative
- Is a leader in the classroom, at work, and in school or community activities
- Is thoroughly dependable in any responsibility accepted

On a separate piece of paper (or by using the link below), please type a **brief description** of the leadership qualities displayed by the above mentioned student, including details of the event where the leadership qualities were shown. Please sign below and provide contact information for the selection committee. Please return this form using one of the options listed below prior to the deadline. ***(No late submissions will be accepted.)***

The Selection Committee thanks you for your assistance.

Once you have completed this form, you can submit using the **ONE** of the options below:

- I. Complete the form and return to student in a sealed/signed envelope.
- II. Complete this form electronically using the following link: Google Form Link will be here
- III. **MAIL to:** Carolyn Flis
Milton High School
13025 Birmingham Highway
Milton, GA 30004

Candidate Name: _____

Grade Level_____

EXTRA/CO-CURRICULAR ACTIVITIES FORM

In order to give the selection committee a fully rounded picture of each candidate, please list all non-service activities in which you have participated during high school. Include summer activities, clubs, teams, musical groups, etc., and major accomplishments in each. This is information that will also be solicited on your college applications, so keep copies of this form for your records.

[illegible]