

Secretary General of *Religions for Peace* Job Announcement

The Position

Religions for Peace (R/P) is seeking to appoint a new Secretary General and Chief Executive Officer. The position will become vacant upon the imminent retirement of Dr. William Vendley who has held the position for the last 27 years.

The Secretary General as the Chief Executive Officer will report directly to the board who are senior representatives of leading religious organizations, and other eminent individuals. The Secretary General serves as the Secretary of the board.

The successful applicant will be responsible for a wide variety of functions, including the overall management of the day-to-day operations of *R/P*, ensuring compliance with the organizations' charter and legal regulations, as well as being responsible for strategy, fundraising, managing partner relations, public speaking, press relations, marketing, and budgeting. A detailed description of the role will be available upon applying for the position.

It will require a self-starter who can work independently, but within the organization's structures and guidelines. (S)he will have an intimate understanding of the global religious community and will be comfortable working with members of all faiths.

The role will be based in New York.

The Organisation

R/P is the world's largest and most representative multi-religious coalition, advancing common action among the world's religious communities for peace. *R/P* works to transform violent conflict, advance human development, promote just and harmonious societies, and protect the earth. The global *R/P* network comprises a World Council of senior religious leaders from all regions of the world; six regional inter-religious bodies and more than 90 national ones; and the Global Women of Faith Network and Global Interfaith Youth Network.

Mission

Religions for Peace advances common action among the world's religious communities in creating Peace. Peace is understood as fundamentally "positive" and far more than the absence of conflict, even though the organization addresses violent conflict and other threats to human dignity and communal well-being. Across the *R/P* network, diverse religious communities discern "deeply held and widely shared" moral concerns and translates them into concrete common action on local, national, regional and global levels. The *R/P* approach of engaging existing religious communities as the "building blocks" for multi-religious action, enables it to have a wide reach.

The Person

The Secretary General for *R/P* must be highly intelligent, a natural leader and self-motivated who shares the vision. Ideally he or she will have a compelling background with substantial experience in the not-for-profit environment or another relevant field, dealing with multi-lateral organizations, governments and religious organizations. (S)he will also be skilled in donor cultivation, and business development. The successful applicant will possess outstanding leadership, management, planning, marketing and organizational skills and strong fundraising expertise. Being proficient in more than one language would be desirable with excellent English skills being essential.

A solid and stable employment record will be essential.

Remuneration

A highly competitive compensation package will be negotiated depending on background and relevant skill sets.

To Apply

Please send a copy of your bio, along with an accompanying letter of why you are interested in the position and the skill sets that you would bring to the job.

Please send to: Ms. Emma Jackson at ejackson@rfp.org