

North Bay Forest Improvement Program (NBFIP)

Application Steps and Process



Application Steps

Step 1: Check Your Eligibility

Visit the [NBFIP website](#) to learn about program eligibility, scoring criteria, and required materials.

Step 2: Identify Treatment Areas

If not already included in an existing forest management plan, the landowner (or leaseholder/manager) works with their local RCD and/or a Registered Professional Forester (RPF) to identify areas in need of forest treatment.

Step 3: Submit Your Application

Complete and submit your application through the NBFIP website.

Step 4: Project Review Begins

The Operations Committee reviews and scores all eligible projects, then sends recommendations to the Steering Committee for final approval.

Step 5: Approval or Resubmission

Applications are either approved for funding or not selected this round. If not selected, applicants may revise and resubmit in a future funding cycle.

Step 6: Environmental & Cultural Review

Your local RCD or CLERC conducts a CNDDDB species search. Conservation Works arranges for a qualified professional to conduct an archaeology records review.

Pre-Implementation

Step 7: Site Visit & Contracting

The local RCD or CLERC conducts a site visit to confirm conditions described in the application. Conservation Works finalizes a contract with the land manager.

Step 8: Environmental Review

The local RCD reviews California Environmental Quality Act (CEQA) documentation as part of the project's environmental compliance process.

Implementation Steps

Step 9: Complete the Work

The land manager carries out the forest improvement work as outlined in the contract. The local RCD or CLERC then inspects the completed work to ensure it meets all required standards and specifications.

Step 10: Get Reimbursed

Once the project is certified complete by the RCD or CLERC, Conservation Works issues reimbursement within three weeks.

