



Information and Action Item Memo: Winnetka Public School Nursery Rental Agreement Amendment

TO: School Board
Trisha Kocanda, Superintendent

FROM: Brad Goldstein, CFO

May 19, 2020

Background:

Winnetka Public School Nursery (WPSN) has been an important part of our community for nearly 100 years, providing early childhood education to many Winnetka School District families. We currently have a lease in place with WPSN through 2023. The impact of COVID-19 has had a devastating effect on their operations, and they are seeking some financial relief from the District in the form of rent reduction in order to allow them to keep staffing in place and continue operations once they are able to reopen.

The rent from April 2020-July 2020 equates to \$5,900, with the District paying utilities per the agreement. We have received a financial summary of their revenues lost due to the cancellation of enrichment programs and summer camps. This equates to approximately \$77,600. Administration is recommending that the District forego \$5,000 of the \$5,900 due. This would allow us to recoup the cost of utilities for the space. With a date for the resumption of operations unknown at this time, we would likely revisit this again in the near future if this goes beyond July.

We have gathered additional data from Township districts, and the districts that do rent to outside vendors are providing some form of relief to them. New Trier is providing relief to several groups that they provide facility rental to.

Recommendation:

A motion is requested to approve the revised rent for Winnetka Public School Nursery as presented.

Attachments:

[Board Rental Agreement](#)