



## **Information Memo: Facilities Work Update**

TO: School Board  
Trisha Kocanda, Superintendent

FROM: Brad Goldstein, CFO

March 17, 2020

### **Background:**

We have engaged several firms as we move forward with our analysis of our Educational Master Facilities Plan adopted by the Board in October 2018. As part of this process we have engaged several partners to assist in ensuring we have a full understanding of the scope of work to be completed in the coming years.

We have engaged MSA Engineering to perform an in depth analysis of the following

- Plumbing,
- HVAC
- Electrical
- Sprinklers/Fire Protection

MSA has begun surveying our facilities and will be completing this over spring break and sharing their findings with the Administration in April. This will provide us with a revised baseline analysis that will incorporate the following:

- Work that we have completed in the Summer of 2019
- Work we will complete in the summer of 2020
- Items we have removed from the list due to completion in-house
- Items removed from scope such as restrooms in each classroom at Crow Island
- Items captured in our 3-year facilities plan approved in Fall 2019

The cost of this engagement with MSA is estimated to be \$23,350 plus reimbursables.

We have also engaged Eriksson Engineering to complete a traffic study.

Administration determined it was important to incorporate any findings into our plan

for Carleton Washburne prior to moving into the planning and design process. This analysis will take place this spring, and will be done at a cost of \$10,000.

The cost for both of these projects will be taken out of the Operations and Maintenance budget if funds are available prior to the end of the year, if not they Capital Project funds will be used.

**Attachments:**

[MSA Agreement](#)

[Eriksson Agreement](#)