



*A Community of Learners*

## **Informational Memo - Crow Island Furniture**

TO: School Board  
Superintendent Kocanda

FROM: Maureen Chertow Miller, *Director of Technology*

October 17, 2017

### **Alignment with the District 36 Shared Vision**

- Classrooms that provide a variety of seating options to increase visual memory, enhance alertness, and increase motivation to meet the needs of “all learners” as referenced in our Shared Vision.
  
- Flexible and modular classroom design helps to facilitate an “innovative and experiential learning environment.”

### **Overview & Background**

The Crow Island Furniture Design team has been working with VS America since September of 2016 to determine furniture solutions for each grade level and the school. In December of 2016, VS America added architects to the team to provide a historical perspective of Crow Island to provide context for their design suggestions ([click here to see the presentation](#)). The plan originally called for delivery and installation in summer 2017.

In the Spring of 2017, VS America’s team, in collaboration with the Crow Island staff, decided unique finishes and custom designs would be best for this furniture installation to completely recognize and complement Crow Island’s historical significance. It took time with architects, furniture designers, and interior designers to determine if the custom finishes would be possible. Therefore, delivery and installation were postponed until winter 2017.

## Revised Timeline

February-March 2017	VS America works with Dr. Pfeffer to identify location of historical pieces
February 22, 2017	Design Team meeting with update on finishes and final layouts
March 8, 2017	Final presentation of design
May 2, 2017	Final color and finishes presentation to Crow Island Design Team
May 2017-Sept 2017	Custom product, color, and finishes approved and tested with factory Quality check for product details
October 3, 2017	Order placed
October, 2017 - November 2017	Confirm delivery and installation details
December 23-30, 2017	Furniture removal at Crow Island School
January 2018	Furniture delivery and installation at Crow Island School

## Next Steps

Prior to installation, the Crow Island team will work with VS America to review the order line-by-line and finalize delivery and installation details. Furniture is arriving in the United States by the end of December and will be delivered and installed beginning January 2, 2018. During the week of January 2, 2018, VS America will work with teachers to ensure rooms are set up properly for the return from winter break.