



**Information Memo: Staffing and Student Enrollment Update -
2019 – 2020 Staffing Process**

TO: School Board
Trisha Kocanda, *Superintendent*

FROM: Daniel Ryan
Assistant Superintendent for Professional Learning and Human Resources

January 29, 2019

Below is a summary of 2018-19 student enrollment and staffing as of January 15, 2019. For student enrollment this includes data from September 4, 2018, and January 15, 2019, for comparative purposes. For staffing, this includes data from August 16, 2018 and January 15, 2019, for comparative purposes.

Changes in staffing and enrollment from September 4, 2018 to January 15, 2019

Student Enrollment for 2018-2019

The memo presented at the September School Board Meeting (information dated 9/25/18) reported student enrollment at 1,612. As of January 15, 2019 student enrollment is at 1,615 indicating stable enrollment numbers.

Enrollment	September, 2018	January, 2019	Difference
Students	1,612	1,615	.0%

The chart below shows the enrollment by grade-level as of January 15, 2019.

Grade Level	Current Enrollment (1/15/19)
Kdg	136
First	191
Second	168
Third	171
Fourth	203
Fifth	184
Sixth	170
Seventh	199
Eighth	193
TOTAL	1615

Staffing

Since the September, 2018, report, the staffing increased by a net total of 0.1 FTE Certified Staff for scheduling purposes.

Certified

Building	Date	FTE	Position
Skokie	September	0.1	French

Enrollment Projection 2019-2020

The District is currently calculating enrollment projections for next school year based on kindergarten registration, current enrollment, and historic trends. A preliminary 2019-2020 staffing plan will be presented to the School Board at the February 26, 2019 meeting using projected student enrollment data. The School Board will vote on the 2019-2020 staffing plan at the March 19, 2019 meeting. The March meeting will also include voting on Resolutions related to any necessary Reductions in Force (RIF).

Grade Level	Cropper Projections
Kdg*	138
First	162
Second	169
Third	172
Fourth	175

Fifth	211
Sixth	179
Seventh	184
Eighth	205
TOTAL	1595

*As of 1/15/19 - there are 100 kindergarten registrations.