THE WINNETKA PUBLIC SCHOOLS DISTRICT 36

A Community of Learners

Informational Memo: Kindergarten Program Update 2018-2019

To: School Board

From: Administrative Team

Date: February 27, 2018

Background

District 36 Kindergarten students were placed at Greeley and Hubbard Woods School for the 2017-2018 school year to address enrollment challenges. The distribution of students from Crow Island to Greeley and Hubbard Woods was determined by Cropper GIS and resulted in four sections of Kindergarten at each school. This distribution will continue for the 2018-2019 school year.

School Assignment Process - Recommendation

- Families residing within the Greeley and Hubbard Woods School attendance areas are assigned as such.
- Families residing in the Crow Island attendance area are assigned to either Greeley or Hubbard Woods School based on geographic proximity, school capacities, and class size considerations.
  - Continue with *Cropper GIS'* boundary assignment from 2017-2018, a Crow Island Kindergarten assignment map was generated (see attached).
  - Students residing in the Crow Island attendance area registering for Kindergarten after February 27, 2018, will be placed at the discretion of the District in consideration of class size guidelines, school capacity and staffing allocations.

Estimated Outcome (based on current data, February 21, 2018)

School	Current Registered (w/in attendance boundaries)	Assigned Students (per Cropper)	Projected Total Students (range)*	Projected # of Sections	Projected Ave. Class Size
Hubbard Woods School	34	14	48-60	3	16-20
Greeley School	21	40	61-70	3-4	17-20
Total	55	54	109-130	6-7	

As of February 27, 2018, staffing is currently set at 6 sections. The District will add sections as needed. Enrollment numbers are down approximately 40% from this time last year. This may be attributed to a lack of urgency as families wait to hear more about Future Ready D36 or families may be choosing to stay in their private or parochial school for one more year to avoid an additional transition.

Intra-District Transfer Requests

- Requests for intra district transfers are reviewed in accordance with School Board policy. Current policy allows for a student's parent(s)/guardian(s) to submit a written request to the Superintendent outlining the rationale for the change of school request.
    - The School Board must officially approve requests at a School Board meeting. The approvals under this policy are valid for one school year.
    - All requests for the 2018-2019 school year will be reviewed and considered for Board approval no earlier than the April 24, 2018, Meeting.
- In February of 2017, policy and administrative procedures were customized for the Kindergarten students and families attending the District in 2017-2018 and 2018-2019.
    - The policy gives preferential consideration to families who would like to commit to sending their child(ren) to Greeley or Hubbard Woods for the duration of their elementary attendance.
    - Priority for intra district requests for incoming 2018-2019 Kindergarteners will be given to those received by April 15, 2018.
    - All requests for the 2018-2019 school year, received by April 15, 2018, will be reviewed as a group and considered for Board approval no earlier than the April 24, 2018, meeting.

Communication Plans & Timelines

An email will be sent to incoming Kindergarten families by no later than Friday, March 2, 2018, with pertinent information related to school assignments, class assignments, and other logistics.

Next Steps

Approve the boundaries for 2018-2019 Kindergarten assignment (same as 2017-2018)	February 27, 2018

Monitor enrollment and review intra-district transfer requests	Ongoing
Welcome session for parents	March 12, 2018 9:00 am Hubbard Woods School 1:00 pm Greeley School
Welcome to District 36, Overview of Kindergarten (Sponsored by Alliance for Early Childhood)	April 19, 2018 Greeley Resource Center 9:30-10:30 a.m.
Open House for Kindergarten Students	May 22, 2018 3:15-4:15 pm

Attachments:
-Crow Island Kindergarten Assignment Map (February 2018)
-Kindergarten Program Overview