



## **Information and Action Item: Bid for Bus Transportation Services**

TO: School Board  
Trisha Kocanda, Superintendent

FROM: Greg Kurr, CFO

March 21, 2017

### **Overview & Background**

By State regulation the District is required to seek public bids for bus transportation services this year. Three years is maximum period of service that can be requested in the bid. However, by regulation later extensions of another two years of service are available. The service period related to the bid are the 2017-2018, 2018-2019, and 2019-2020 school years.

Public bids for the contract to provide bus transportation were solicited, providing for a bid opening on March 6, 2017. There were three companies that provided a sealed bid that was opened and recorded on March 6, 2017. Alltown Bus Services, Inc. was the lowest bidder. However, there was incomplete document submission and based on previous District experience with Alltown several years ago, the company was determined to not be a responsive and responsible bidder in meeting the specifications. North Shore Transit, Inc., the District's existing service provider was the second lowest bidder that was a responsible bidder in meeting the specifications. The difference in the cost of regular route transportation services between the two was approximately \$42,000 per year. The third bidder was approximately \$130,000 per year higher than Alltown. The recurring route rate percentage increase for FY 18 over the current FY17 rate was 3.2% for North Shore and 0.8% for Alltown. The total comparative regular route 3 year bid cost was \$950,700 for Alltown and \$1,077,400 for North Shore; an approximate 13% difference. The total 3 year bid cost for the third bidder, AI Bus Service, LLC. was \$1,342,100.

After evaluation of the bids, Administration recommends awarding the transportation contract to North Shore Transit, Inc., the bidder most able to provide safety and comfort for the students, stability of service, and when combined with other factors contained in the specifications, including price, is in the best interest of the District.

## **Recommendation**

The recommendation is for the Board to award the Bus Transportation Services contract to North Shore Transit Inc. for the 2017-2018, 2018-2019 and 2019-2020 school years, the bidder most able to provide safety and comfort for the students, stability of service, and when combined with the other factors contained in the specifications, including price, is in the best interest of the District.



## **Information and Approval Item: Carleton Washburne School Cafeteria Renovation Bid**

TO: School Board  
Dr Trisha Kocanda, Superintendent

FROM: Greg Kurr, CFO

March 21, 2017

### **Overview & Background**

Renovation the cafeteria at Carleton Washburne School is part of the capital plan for fiscal 2017. A committee of Washburne staff and the District's architect has been part of a team to work on the updated design of the cafeteria throughout the year. This work involves some construction work in the areas of ceiling lighting, other electrical enhancements, plumbing and painting. New furniture is also being added per a separate bid. The Washburne PTO has offered a generous gift of \$45,000 to offset the cost of the furniture. This work is anticipated to be completed in June 2017.

Public bids for the contract to perform cafeteria renovation work at Carleton Washburne School (CW), were solicited, providing for a bid opening on March 8, 2017. The base bid was for the ceiling lighting, other electrical enhancements, plumbing and painting work at CW. A bid alternate was provided for roof heat trace work at Skokie School (SK) to help prevent water intrusion into the roof when iced over the winter months.

There were seven companies that provided a sealed bid that was opened and recorded on March 8, 2017. Expedia Construction Corporation was the lowest responsible bidder, submitting a base bid of \$130,900 for the CW cafeteria renovation work. The alternate bid for the SK roof work was \$31,000. The total bid was \$161,900. A lower cost bid of \$158,900 was received from ATP Enterprise Group, Inc.. However, as a result of reference checking and recent experience with the District's architects, Green Associates, ATP was not deemed a responsible bidder to meet the specifications of the contract. Green Associates, also reviewed the qualifications of Expedia, indicating that Expedia understood the scope of the work and is a respected contractor, one that our architects have favorably worked with in the past. As a

result, they recommend that Expedia Construction Company be awarded the contract.

Due to these factors and review of the bid documents with the assistance of the architects, Administration recommends that Expedia Construction Corporation as the lowest, responsive and responsible bidder that meets the specifications of the contract, be awarded the contract, including the base bid and the bid alternate.

### **Recommendations**

The recommendation is for the Board to reject the bid for the Carleton Washburne School Cafeteria Renovation bid, including the base bid and bid alternate submitted by ATP Enterprise Group, Inc., not being a responsible bidder, and

The recommendation is for the Board to award the contract for the Carleton Washburne School Cafeteria Renovation, including the base bid in the amount of \$130,900 and bid alternate in the amount of \$31,000 for the Skokie roofing work, to Expedia Construction Corporation, the lowest, responsive and responsible bidder that meets the specifications of the contract.

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## **Information and Action Item: Bid; Carleton Washburne School Cafeteria Furniture**

TO: School Board  
Dr Trisha Kocanda, Superintendent

FROM: Greg Kurr, CFO

March 21, 2017

### **Overview & Background**

Renovation the cafeteria at Carleton Washburne School is part of the capital plan for fiscal 2017. A committee of Washburne staff and the District's architect has been part of a team to work on the updated design of the cafeteria throughout the year. This work involves some construction work per a separate bid in the areas of ceiling lighting, other electrical enhancements, plumbing and painting. New furniture is also being added. The Washburne PTO has offered a generous gift of \$45,000 to offset the cost of the furniture. This work is anticipated to be completed in June 2017.

Public bids for the contract to provide and install furniture for the cafeteria renovation work were solicited, providing for a bid opening on March 17, 2017. There was one company, Lowery McDonnell Company, which provided a sealed bid that was opened and recorded on March 17, 2017. The design specifications for the project involved three furniture manufactures. The bid structure called for separate bids for each of the three furniture groupings by manufacturer and a combined bid all three groups. Lowery McDonnell was not only the lowest, but also a responsive and responsible bidder meeting the specifications of the bid, at a total cost, including furniture, assembly and installation, of \$78,067. This cost is less than the independent estimated furniture cost received from Green Associates of \$87,000. Green Associates, has worked with Lowery McDonald in the past with favorable results and is comfortable with the company's understanding of the bid requirements and its qualifications and abilities to fulfill them.

Due to these factors and review of the bid documents with the assistance of the architects, Administration recommends that Lowery McDonald Company as the lowest, responsive and responsible bidder that meets the specifications of the bid, be awarded the contract.

## **Recommendation**

The recommendation is for the Board to award the Carleton Washburne School cafeteria furniture contract, in the total bid amount of \$78,067, to Lowery McDonnell Company, the lowest, responsive and responsible bidder that meets the specifications of the contract.