

Newport News Williamsburg Airport

5K on the RUNWAY Charitable Partner

Event Overview

The Newport News/Williamsburg Airport will be hosting its third annual 5K on the Runway on September 16, 2023. This community-wide celebration is built around the running of a point-to-point 5K race on an actual airport runway and taxiway. The primary goals of the event are:

- *To promote the airport and its facilities to the local community*
- *To encourage physical activity and healthy lifestyle*
- *To be a charitable partner with a local non-profit organization*

Charitable Partner Eligibility & Requirements

To be considered as a charitable partner, organizations must:

- Be a registered 501(c)(3) non-profit, operating for at least one year at the time of the application
- Provide one main point of contact that would be available from April-September 2023 to attend regular planning meetings

Benefits to the Charitable Partner

The charitable partner will benefit from the opportunity to increase organization and issue awareness, engage supporters, and raise funds. Funds are primarily raised through corporate sponsorship, participant entry fees, and direct donation process. *Please note that there is no guarantee of financial assistance and the amount raised is directly related to number of participants registering for the event and direct donations.*

Selection Process

Applications will be reviewed by a selection committee to ensure all requirements on the application are met. If requirements are met, the organization will be considered an eligible charitable partner. The names of all eligible charitable partners will be placed on a sheet of paper and one name randomly drawn. Once a charitable partner is selected, that partner is not eligible to submit an application for the following 3 years of the event.

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Charitable partner

DUE March 1, 2023

Organization Name: _____

Address: _____

Organization Tax ID Number: _____

Contact Person: _____ Phone: _____

Email: _____ Organization Website: _____

- 1) Has your organization been in operation for at least 1 year as of January 21, 2023?
Yes No (circle one)
- 2) Could your non-profit provide one main point of contact that would be available from April-September to attend regular planning meetings? Yes No (circle one)
- 3) Please respond to the following questions in area provided or on a separate sheet of paper if needed:
 - a) How does your non-profit help those living in the region?
 - b) How would a donation help your non-profit?
 - c) How would your non-profit promote this event?
- 4) Please attach proof of your organization's 501(c) (3) status.

Please submit an electronic or hardcopy application to:

John J Borden Jr.

5K on Runway

900 Bland Blvd; Ste G

Newport News, VA 23602

JBorden@newportnewsairport.com

900 Bland Blvd. Suite G Newport News, VA 23602

Telephone: 757.877.0221