

June 24, 2021 IRWA Chapter 42 Presents:

DATE/TIMEJune 24, 2021 8:00am-5:00pm

LOCATION Virtual Class

HOW TO REGISTER

1. Online: www.irwaonline.org 2. Fax: (310) 538-1471 3. Phone: (310) 538-0233 x138

Contact Course Coordinator: Sue Turner at (408) 630-2266 sturner@valleywater.org

COURSE INSTRUCTOR



Course 703: Real Property/Asset Management









Course Description:

This intensive course is designed to teach participants the necessary skills and knowledge to introduce and implement an asset management program within an organization. Asset management is the comprehensively planned management of a diverse portfolio of real estate for the optimum use of available assets. Participants will explore the comprehensively planned management of a diverse portfolio of real estate for the optimum use of available assets.

Course Level:

Intermediate

Course Tuition:

\$265.00 Member / \$330.00 Non-Member includes:

Participant Manual

Who should take this course:

This course is designed for right of way professionals and individuals who manage real estate for organizations (large or small) who are in need of additional resources to adequately meet the defined mission of their organization.

Topics:

Definition of asset management

- Aspects, considerations and goals of asset management
- Prerequisites of successful asset management
- Identifying need for asset management
- Establishing an asset management program
- Steps and team formation
- Implementation of asset management programs
- Strategies and computer assistance options



Course Instructor:

Lisa L. Amos, SR/WA, has over 30 years real estate experience, and since 2018 as Real Estate Program Manager with the City of Glendale, Arizona. Previously she was Property Management Supervisor with Maricopa County, Arizona, overseeing a flood control district's and transportation department's real estate holdings. From 1984-2000 Ms. Amos managed a Fortune 500 industrial company's Arizona and New Mexico real estate holdings.

703 Real Property/Asset Man	nagement June 24, 2021 Vinline.org / Email this page to regis	irtual Class	
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I <u> </u>			(Please submit names of other registrants on a separate paper along with this form) Will you also be attending? □ Yes □ No
IIIIIII Company Name			
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IIIIIIII City, State, Zip/Postal Co	l _ _ _ _ _ _ _ _ _		
()	Yes □ No Member	I_ _ _ _ _ _ _ _ _ _	
IIIIIII Email Address			
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\$265.00 \$330.00		Total Non-Member Registrants:	
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Course 703: Real Property/Asset Management June 24, 2021 Virtual Class			

Sponsor: IRWA Chapter 42 Start Time: 8 AM Pacific Time

Class Information: **Newrow Virtual Class**

Participant Capacity: 20 Four Ways to Register:

Online: www.irwaonline.org Fax: (310) 538-1471 Phone: (310) 538-0233, x124 Email: registrations@irwaonline.org

Course Coordinator: Sue Turner, SR/WA Phone: (408) 623-4028 Email: sturner@valleywater.org

Course Instructors:

Lisa L. Amos, SR/WA has over 30 years real estate experience, and since 2018 as Real Estate Program Manager with the City of Glendale, Arizona. Previously she was Property Management Supervisor with Maricopa County, Arizona, overseeing a flood control district's and transportation department's real estate holdings. From 1984-2000 Ms. Amos managed a Fortune 500 industrial company's Arizona and New Mexico real estate holdings. She is former PDC chair of IRWA Kachina chapter #28, and a past president of the greater Phoenix chapter of the National Association of Women in Construction. Ms. Amos is a Planning Commissioner for a local municipality and city appointed member of an EPA Superfund site advisory group. She holds an Arizona real estate license, and completed her AAS degree in Mass Communication, BS degree in real estate, and Masters degree in Public Administration. She facilitates IRWA 700 series courses.

Cancellation Policy: All classes scheduled by IRWA are subject to cancellation. All class registrants must contact the Course Coordinator prior to making travel arrangements, keeping in mind that the class may be cancelled at any time (for reasons including, but not limited to, insufficient registration, Instructor emergencies or other issues beyond the control of the chapter and/or IRWA). Fully liquidated damages for any losses incurred by a class registrant are limited solely to a refund of the registrant's prepaid class. tuition. IRWA and its chapters assume no other registrant liability resulting from class cancellation.

Tuitton Refund Policy: Written notification of intent to cancel registration must be received via email by both the Course Coordinator and IRWA Headquarters Education Staff (education@nwaonline.org) prior to the class start date in order to be eligible for a futition refund. A full futition refund will be issued if notice is received 15 days or more prior to the class start date, a 75% refund will be issued if notice is received less than 15 days prior to the class start date, and no refund will be issued for notice received on or after the class start date.